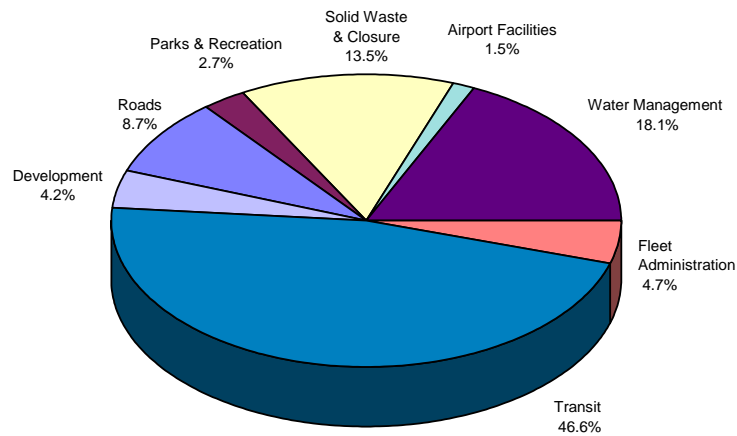
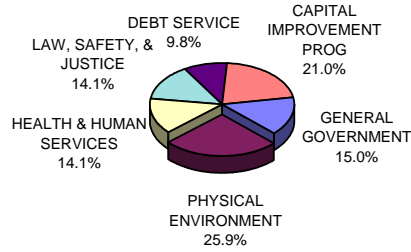


# Physical Environment

## Physical Environment \$743 Million



Organization of the Pie Chart: The following agencies were combined to make the pie chart more readable.

**Development:** Development & Environmental Services

**Fleet Administration:** Motor Pool Equip Rental, Equipment Repair & Replacement, Transit Non-Revenue Vehicles, Transit Fleet Replacement, and Water Pollution Control Equipment.

**Parks & Recreation:** Parks & Recreation, Youth Sports Facilities Grants.

**Roads:** Roads and Stormwater Decant

**Solid Waste & Closure:** DNRP Admin., Solid Waste, Post-Closure Landfill Maintenance, DNRP GIS Management.

**Water Management:** Intercounty River Improvement, River Improvement, Water & Land Resources (SWM), Wastewater Treatment, Noxious Weeds, and Rural Drainage.

**Transit:** Transit

Source: Program Plan Summary Page (Found at the end of the section).

**P R O G R A M   E X P L A N A T I O N S**

***I N T R O D U C T I O N***

The Physical Environment Program supports all services related to building and land use permitting, community and regional parks, various recreational programs, solid waste disposal, surface water management, wastewater treatment, roads and transit operations. These services are delivered by the Departments of Development and Environmental Services (DDES), Natural Resources and Parks (DNRP), and Transportation (DOT). They are all dedicated to enhancing the quality of life and economic vitality of the Puget Sound region. Below is a summary of each department and its budget highlights.

**The Department of Development and Environmental Services'** long-term financial stability requires that the department raise its fees to keep pace with cost increases. The fee structure for the department's services was completely restructured in 1999 and a practice of reviewing the fees every three years was established. 2002 was the third consecutive year without a fee increase. The Department proposed a fee restructuring and increase to the King County Council as part of the 2003 Proposed Budget. During the course of budget deliberations, it was decided to delay action on the fee changes until the results of an executive audit and a task force study were available. In June 2003, the King County Council adopted a fee increase and restructuring in accordance with those two documents. Most of the fee restructuring changes will take effect on January 1, 2004.

The Department's business model approach requires a regular adjustment of staffing, business practices and customer service levels in accordance with the resources available. The 2004 activity forecast for the building and land development industry, as developed by DDES in consultation with industry representatives, calls for a 2 percent increase in business. In spite of that modest increase, the department will be reducing its total request for FTEs from 249 to 242. The department will continue to reduce overhead and take advantage of efficiency opportunities in the processing of permits.

**The Department of Natural Resources and Parks (DNRP)** administers various divisions and sections which provide services related to water quality, solid waste disposal, parks and recreation, centralized geographic information system (GIS) and environmental protection. These divisions include:

- **The Geographic Information System (GIS) Center**, reports to the DNRP Director's Office and administers the County's central GIS databases. The GIS Center provides a single point of accountability for equitable access to consistent and accurate GIS data, provides products for all end-users and coordinates the development of a regional GIS system.
- **The Parks and Recreation Division** administers a system of unincorporated area and regional parks, regional trails, and recreational facilities, including a regional aquatic facility. The division, following the voter approval of a four-year, county-wide 4.9 cent (per \$1,000 A/V) Property Tax Levy to commence in 2004, will be primarily funded from the new Levy (\$11.5 million). The remaining funding of approximately \$6 million comes from various Park Fee revenues and a Current Expense (CX) Fund Transfer of approximately \$3 million. The CX Transfer dollars are to support the remaining Park facilities located in urban growth areas of the County.
- **The Solid Waste Division (SWD)** protects public health by administering the safe trans-

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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fer and disposal of solid waste through a regional system of transfer stations and a regional landfill. The division's financing is generated through disposal fees, with no rate increase proposed for 2004.

- **Wastewater Treatment Division (WTD)** improves water quality and protects public health by transporting and treating sewage and safely disposing of biosolids. The division's financing is generated through a regional sewer rate collected from the component sewer agencies and a capacity charge on new sewer hook-ups. The 2003 sewer rate was reapproved by Council, for 2004, at \$23.40 per month per Residential Customer Equivalent (RCE), and will be maintained by the wastewater utility throughout 2004.
- **Water and Land Resources Division (WLRD)** improves water quality and protects the environment by administering the surface water drainage utility for unincorporated King County, the regional flood control programs and facilities and a variety of stewardship programs to protect watersheds, and rural and resource lands. The financing for the division is provided from a variety of sources, including: 1) a drainage fee in the unincorporated area, 2) river improvement levy, 3) noxious weed assessment, 4) interfund transfers from the Wastewater Treatment Division and the Local Hazardous Waste program, 5) contract payments from cities, and 6) grants. No rate changes are proposed for 2004.

**The Department of Transportation (DOT)** comprises several divisions that provide services related to public transportation, community outreach on transportation issues, road construction and maintenance, regional aviation, and fleet management. The Divisions of the DOT and their principal functions are as follows:

- **DOT Director's Office** provides leadership, advocacy, and support for the Department. The Director's staff maintains good relations with DOT's customers and the community through inter-governmental, community, and media relations; transit-oriented development projects; and transportation planning.
- **Transit Division** provides and coordinates countywide bus service; manages vanpool and rideshare systems; and provides paratransit services for elderly and/or disabled riders. Transit also works with Sound Transit to integrate and prepare for implementation of rail and bus services in 2004 and beyond. Despite lower than anticipated revenue collections in the current year and in the six years beginning with 2004 the Transit budget sustains the service hours added in 2003 and adds service hours as park and ride facilities are completed. This service level is made possible, in part, by reducing indirect and direct service support to bus service delivery.
- **Road Services Division** strives to increase mobility through arterial networks, bridge rehabilitation, and corridor system improvements. Steady revenue increases and a focus on operational efficiencies have allowed an increased transfer to the capital program in 2004 while also expanding support for the existing traffic enforcement program.
- **Fleet Administration Division** manages the County's non-revenue vehicles in the Motor Pool Fund, the Wastewater Equipment Rental and Revolving Fund, and the Public Works Equipment Rental and Revolving Fund.
- **King County International Airport (KCIA)** supports the economic vitality of the County, the National Air Transportation System, and provides safe and continuous general aviation airport services. In the 2004 budget the new management at the airport has proposed a reorganization to improve reporting and accountability. Following two years of decline, the revenue projections in the 2004 budget indicate a slight increase.

**Development and  
Environmental Services**

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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*DEVELOPMENT AND ENVIRONMENTAL SERVICES*

***Mission***

**Development and Environmental Services**

To serve, educate and protect our community through the implementation of King County's development and environmental regulations.

***ISSUES AND PRIORITIES***

The Department of Development and Environmental Services (DDES) will complete its fourth consecutive year with a positive fund balance in 2003. All activities related to permitting are entirely self-supporting. Permitting-related activity declined in the years

2000 and 2001, but began to increase in 2002. That recovery has continued into 2003 and, according to industry colleagues, has now spread to Pierce and Snohomish County. The nature of the recovery within King County has led to a modification in permit mix. Business plans have been adjusted accordingly. Overall the industry appears to be stable and modestly gaining strength.

In spite of a modest 2 percent increase in business activity projected for 2004, the department will be reducing its total request for FTEs from 249 to 240. The department will continue to hold spending and staffing down to the level required by business activity, i.e., customer demand.

The Current Expense (CX) Fund will support three areas in the DDES in 2004: Fire Investigation; Code Enforcement - Zoning and Grading; and Code Development and Education. The 2004 budget proposes a reduction in CX support of \$500,000 to fund the following areas within the DDES: Fire Investigation, Code Enforcement-Grading (environmental protection) and a reduced amount for Code Enforcement-Zoning. In accordance with Council-adopted policy, the DDES budget also includes a contingent expenditure authority to address unanticipated levels of permit activities.

PHYSICAL ENVIRONMENT PROGRAM PLAN

**Development & Environmental Svcs. (DDES) 1340/0325**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
<b>Program Area</b>	2003 Adopted	29,855,535	249.50	0.00
<b>PE</b>	Status Quo **	1,269,685	0.00	0.00
	<b>Status Quo Budget</b>	<b>31,125,220</b>	<b>249.50</b>	<b>0.00</b>

Contra 0

Detail below shows crosswalk from 2003 adopted to 2004 adopted.

**Revenue Backed**

RB01	Address Correction for E-911	76,721	0.50	0.00
RB02	Financial System Restructuring (see IT01)	0	0.00	0.00
RB03	PBX Insp. Supp [E-911] (cont'd by E-911)	118,154	1.00	0.00
RB04	Fire Investigation Support for Cities	176,435	1.00	0.00
RB05	KC DNRP, SWD, 1 Code Enforcement Off.	149,098	1.00	0.00
RB06	DDES, Abate't Fund, 1 Code Enforce't Off.	165,462	1.00	0.00
RB07	KC DNRP; Adopt., Supp. and Impl. Of CAO	71,673	0.50	0.00
RB08	RDP; environ. code enforce.	456,033	3.00	0.00
RB09	Washington State DOT permit Coordination	72,809	0.50	0.00
		<b>1,286,385</b>	<b>8.50</b>	<b>0.00</b>

**Technical Adjustment**

TA01	Staff Adjustments	(591,258)	(7.00)	0.00
TA02	Lo Org Budget Adjustments	19,496	0.00	0.00
TA03	Adjust Department Overtime	(30,185)	0.00	0.00
TA04	Workload Contingency Adjustment	975,000	5.00	0.00
TA05	O & M Adjustments	15,997	0.00	0.00
TA06	PSQ Adjustments	(3,120,926)	(15.50)	0.00
		<b>(2,731,876)</b>	<b>(17.50)</b>	<b>0.00</b>

**Technology Requests**

IT01	Financial System Restructuring (see RB02)	221,844	0.00	2.00
IT02	Field Inspection Devices	50,600	0.00	0.00
IT03	DDES Databse Server Replacement	168,370	0.00	0.00
IT04	Permit System Replacement; scope of work	165,000	0.00	0.00
IT05	Supply targeted field personnel with modem-equipped	0	0.00	0.00
		<b>605,814</b>	<b>0.00</b>	<b>2.00</b>

**Central Rate Adjustments**

CR01	Flexible Benefits Charge	(4,522)	0.00	0.00
CR05	Current Expense Overhead Adjustment	(65,267)	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	1,624	0.00	0.00
CR08	Technology Services Infrastructure Charge	10,622	0.00	0.00
CR09	Geographic Information Systems Charge	(14,889)	0.00	0.00
CR11	Telecommunications Services	(48,883)	0.00	0.00
CR12	Telecommunications Overhead	(23,571)	0.00	0.00
CR13	Motor Pool Usage Charge	(35,281)	0.00	0.00
CR14	Facilities Management Space Charge	(6,197)	0.00	0.00

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Development & Environmental Svcs. (DDES) 1340/0325**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
CR15	Insurance Charges	(23,969)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	(21,593)	0.00	0.00
CR21	Debt Service Adjustment	293	0.00	0.00
CR25	Financial Services Charge	39,888	0.00	0.00
CR26	Retirement Rate Adjustment	(223,695)	0.00	0.00
CR31	Cell Phone and Pager Services	(11,420)	0.00	0.00
CR39	COLA Adjustment	(101,849)	0.00	0.00
CR40	MERIT Adjustment	(20,444)	0.00	0.00
CR45	Transfer to Risk Abatement Fund	855,615	0.00	0.00
CR46	Countywide Strategic Technology Projects	63,643	0.00	0.00
CR47	Finance Payroll Projects	34,814	0.00	0.00
		<b>404,919</b>	<b>0.00</b>	<b>0.00</b>
	<b>Council Changes</b>			
CC01	Code Enforcement Officer	150,000	1.00	0.00
CC02	Fire Marshal Education Programs	100,000	0.00	0.00
		<b>250,000</b>	<b>1.00</b>	<b>0.00</b>
	<b>2004 Adopted Budget</b>	<b>30,940,462</b>	<b>241.50</b>	<b>2.00</b>

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

EXPENDITURE RESTRICTION:

Of this appropriation, \$100,000 shall only be expended to support fire marshal fire prevention and public education services. Of this \$100,000, \$10,000 shall only be used to contract for professional grant-writing services in order to assist in obtaining matching funds from other sources to help fund fire prevention and public education. The remaining \$90,000 shall not be expended or encumbered until a minimum of \$100,000 in matching funds is secured for these services from noncounty sources such as federal, state or other local jurisdictions.

EXPENDITURE RESTRICTION:

Of this appropriation, \$1,500,000 in current expense fund transfer shall be spent solely for labor, benefits and related costs for ten code enforcement FTEs.



## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### ***PROGRAM HIGHLIGHTS***

#### **Technical Adjustments**

**Staff Adjustments - (\$591,258) and (7.0) FTEs.** This proposal will reduce personnel costs to a level commensurate with projected department revenues and will have minimal or no impact on various DDES customers. This reduction allows DDES to function within its budget and achieve financial stability.

**Log Budget Adjustments - \$19,496.** This proposal would reallocate positions and resources to better align with the department's business plan and provide for greater efficiencies. The increase is due to the addition of a new Asst. Division Director position in the Business Services Division, replacing an existing Administrative Assistant position (at a higher rate of pay).

**Adjust Department Overtime - (\$30,185).** This proposal would adjust the amount of overtime costs based on projections for 2004. Overtime requirements for the department have decreased resulting in a reduction of the funds required.

**Workload Contingency Adjustment - \$975,000 and 5.00 FTEs.** This proposal allows the department to respond to unanticipated demands of up to 15 percent beyond projected receipts by providing adequate resources to accomplish core services. Contingency for only 5.0 positions is being requested.

**O & M Adjustments - \$15,997.** This proposal adjusts various overhead and maintenance expenditures to the appropriate levels in support of the 2004 Proposed Budget.

**Proposed Status Quo (PSQ) Adjustments - (\$3,120,926) expenditures; \$1,434,938 revenues; (15.5) FTEs.** This proposal removes positions and expenditures with year-to-year funding from the 2004 PSQ Budget.

#### **Revenue Backed**

**Address Corrections for E-911 - \$76,721 and 0.50 FTE.** This program provides for the identification and correction of addresses that contained errors when they were originally recorded.

**PBX Inspection Support for E-911 - \$118,154 and 1.0 FTE.** This proposal provides for inspections of Private Board Exchange Systems to further improve the reliability of the E-911 system. E-911 to pay for a .50 FTE and DDES will fund the remainder to retain a 1.0 full FTE.

**Fire Investigation Support for Cities - \$176,435 and 1.00 FTE.** One FTE Deputy Marshal/Investigator is required to investigate and determine the origin and cause of fires as well as the criminal investigation and prosecution of arson in incorporated cities. Cities will be invited to participate by contracting with DDES to pay a pro-rata share of the costs of the program.

**SWD Funding for 1.00 Code Enforcement Officer - \$149,098 and 1.00 FTE.** This proposal provides for a code enforcement officer to respond to complaints concerning accumulations of junk, and debris, such as accumulation of solid waste garbage, inoperative vehicles, and auto parts.

**Abatement Funding for 1.00 Code Enforcement Officer - \$165,462 and 1.00 FTE.** This program provides for a code enforcement officer to respond to hazards, substandard housing, non-severe junk, and complaints of debris from citizens of unincorporated King County. Funding for this position will come from the Abatement Fund.

**DNRP Funded; Adoption, Support and Implementation of the Critical Areas Ordinance - \$71,673 and 0.5 FTE.** This proposal supports the effort to adopt a new Critical Areas Ordinance (CAO). The proposed FTE will serve as the executive branch support staff during the Council committee review and Council adoption phases. Following adoption of the CAO, the proposed Project Program Manager will prepare a training program for the full implementation of the new ordinance.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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The proposal funds a 1.0 FTE from January 1, 2004 through June 30, 2004. Other assignments will be pursued by the assignee, beginning July 2004.

**Rural Drainage Program - \$456,033 and 3.00 FTEs.** This program provides support for the code enforcement effort in the rural areas of King County to protect the natural environment by consistently enforcing the King County Code. This includes 7-day, 24-hour service to respond to serious environmental violations.

**Washington Department of Transportation - \$72,809 and 0.50 FTE.** This position will coordinate Washington State Department of Transportation (WADOT) permits by providing permit intake, review, and inspection functions.

### **Technology Requests**

**Financial System Restructuring - \$221,844.** This project restructures the processing database design of the custom DDES Finance (Revenue) System. The system is effective in its basic operations, but costly to maintain. It has functional deficiencies due to the incremental approach used in its development, which makes systems support labor intensive. It is also database dependent, as its basic business logic is built from database stored procedures. The goals of this project are to improve processing performance, fix deficiencies, improve integration with other mission critical applications and make its database independent. The project will be funded from fund balance (reserves) generated from permit fees.

**Field Inspection Devices - \$50,600 expenditures.** This project is designed to automate the collection of inspection results in the field in order to minimize the number of systems that inspectors use to report inspection events. The first phase of this project will equip approximately 25 inspectors with devices in 2004. The second phase, to occur in 2005, would equip the remaining inspectors in the field.

**DDES Database Server Replacement - \$168,370 expenditures.** This is a simple replacement of the six-year old HP9000 DDES primary database server. The existing server is no longer on the HP support list. The replacement server will have updated technology and combine reduced maintenance costs with improved performance and enhanced support.

**Permit System Replacement Scope of Work - \$165,000 expenditures.** This project is a continuation of a research project currently underway to find a replacement to the present permit system. The project is needed due to significant performance problems with the existing system and a lack of interest by the existing vendor in supporting the system as it operates in the DDES technology environment.

**Central Rate Adjustments - \$404,919** Central rate adjustments include: Non-Rep. Class Comp. reserves, GIS, PAO, Finance, Finance Payroll Project, CX Overhead, ITS Infrastructure and O&M, OIRM, Insurance Charges, COLA, Debt Service Adjustment, Telecommunications Services and Overhead, Property Services Long Term Lease and Lease Administration Fee, Motor Pool, Debt Service, DCFM O&M, Flex Benefits, and Retirement.

# PHYSICAL ENVIRONMENT PROGRAM PLAN

## Department of Development and Environmental Services (DDES)/ 1340

	2002 Actual <sup>1</sup>	2003 Adopted	2003 Estimated <sup>2</sup>	2004 Adopted <sup>4</sup>	2005 Projected <sup>3,5&amp;6</sup>	2006 Projected <sup>3&amp;6</sup>
<b>Beginning Fund Balance</b>	1,730,700	912,993	2,277,628	4,094,016	6,493,172	8,117,851
<b>Revenues <sup>4</sup></b>						
* Fee Receipts <sup>4&amp;5</sup>	20,660,148	23,210,408	25,935,908	27,917,355	29,313,223	29,313,223
* Other Revenue	1,871,882	2,349,102	2,102,946	1,548,094	1,548,094	1,548,094
* Investment Interest	525,717			250,000	262,500	275,625
* Operating Contingency		975,000	975,000	975,000	975,000	975,000
* CX Transfers	3,431,716	2,948,132	2,889,169	2,649,169	2,399,169	2,399,169
<b>Total Revenues</b>	26,489,463	29,482,642	31,903,023	33,339,618	34,497,986	34,511,111
<b>Expenditures <sup>3</sup></b>						
* Salaries and Benefits	(20,163,348)	(20,077,851)	(20,065,476)	(21,053,193)	(22,105,853)	(23,211,145)
* Supplies and Contracts <sup>8</sup>	(1,306,888)	(1,632,112)	(1,632,112)	(1,816,180)	(3,061,234)	(2,721,547)
* Interdepartmental	(4,290,606)	(5,456,409)	(5,456,409)	(4,723,732)	(4,959,919)	(5,207,915)
* Capital and Other <sup>7</sup>	(102,448)	(1,714,163)	(1,714,163)	(2,372,357)	(1,771,302)	(1,859,867)
* Operating Contingency		(975,000)	(975,000)	(975,000)	(975,000)	(975,000)
* Encumbrance Carryover			(212,953)			
* 2003.2 Omnibus Supplemental (Tech. correction)			(30,522)			
<b>Total Expenditures</b>	(25,863,290)	(29,855,535)	(30,086,635)	(30,940,462)	(32,873,307)	(33,975,474)
<b>Estimated Underexpenditures</b>						
<b>Other Fund Transactions</b>						
* GAAP Adjustment	(79,245)	0	0	0	0	0
<b>Total Other Fund Transactions</b>	(79,245)	0	0	0	0	0
<b>Ending Fund Balance</b>	2,277,628	540,100	4,094,016	6,493,172	8,117,851	8,653,488
<b>Reserves &amp; Designations</b>						
* Reserve for Encumbrances:	(212,953)	0	0			
* Reserve for Staff Reductions		0	0	(420,000)	(432,600)	(445,578)
* Reserve for Revenue Shortfall		0	0	(1,046,901)	(1,099,246)	(1,099,246)
* Reserve for Technology Replacements <sup>6</sup>		0	0	(950,000)	(997,500)	(1,047,375)
* Reserve for Fee Waivers and Unanticipated <sup>6</sup>		0	0	(1,000,000)	(1,050,000)	(1,102,500)
<b>Total Reserves &amp; Designations</b>	(212,953)	0	0	(3,416,901)	(3,579,346)	(3,694,699)
<b>Ending Undesignated Fund Balance</b>	2,064,675	540,100	4,094,016	3,076,272	4,538,505	4,958,789
<b>Target Fund Balance <sup>9</sup></b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Financial Plan Notes:

<sup>1</sup> 2002 Actuals are from the 2002 CAFR.

<sup>2</sup> 2003 Estimated is based on DDES projections as of 9/16/03.

<sup>3</sup> 2005 and 2006 Projected are based on expenditure estimates which reflect a 5% inflationary factor.

<sup>4</sup> 2004 fee revenue reflects the 5% fee increase and fee restructuring per the Title 27 legislation adopted June 16, 2003.

<sup>5</sup> The 2005 fee revenue estimate includes the 5% maximum fee increase per the Title 27 legislation adopted June 16, 2003.

<sup>6</sup> The Technology Reserve and Fee Waiver Reserve for 2005 and 2006 reflect a 5% inflationary factor, the same factor used for expenditures.

<sup>7</sup> The "Capital and Other" category of expenditures includes the cost of general obligation bonds to fund technology needs, intracounty contributions, and special budgetary accounts.

<sup>8</sup> The "Supplies and Contracts" category of expenditures includes the estimated cost of DDES's Strategic Technology Plan.

<sup>9</sup> Currently, there is no fund balance target established for DDES.

## COUNCIL ADOPTED BUDGET

**Code Enforcement Officer - \$150,000.** The council added one code enforcement officer. With the proposed appropriation authority this increase results in dedication of \$1.5 million to support 10 Code Enforcers.

### Expenditure Restriction 2:

Of this appropriation \$1,500,000 in current expense fund transfer shall be spent solely for labor benefits and related costs for ten code enforcement FTE's

**Fire Marshal Education Program - \$100,000.** The council added \$10,000 to pay for grant and matching fund development to obtain \$100 thousand for Fire marshal education. When the \$100 in

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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*external funding is obtained the department can access the remaining \$90,000 of this appropriation to further support the program*

### ***Expenditure Restriction 1:***

*Of this appropriation, \$100,000 shall only be expended to support fire marshal fire prevention and public education services. Of this \$100,000, \$10,000 shall only be used to contract for professional grant-writing services in order to assist in obtaining matching funds from other sources to help fund fire prevention and public education. The remaining \$90,000 shall not be expended or encumbered until a minimum of \$100,000 in matching funds is secured for these services from noncounty sources such as federal, state or other local jurisdictions.*

***Technology Projects*** – *The Council Adopted Budget removed funding in the ITS Capital Budget for three DDES projects. The financial system restructuring, DDES Server Replacement and the Permit System Replacement scope of work projects continue to be funded in the DDES appropriation.*

# **Natural Resources and Parks**

**[Link to Department of Natural Resources and Parks Organizational Chart, 12 KB .pdf](#)**

*NATURAL RESOURCES AND PARKS*

***Mission***

**Natural Resources & Parks**

To be the steward of the region's environment and strengthen sustainable communities by protecting our water, land and natural habitats, safely disposing of and reusing wastewater and solid waste, and providing natural areas, parks and recreation programs.

***ISSUES AND PRIORITIES***

The Department of Natural Resources and Parks (DNRP) includes the following organizational units: DNRP Administration, GIS Center, Wastewater Treatment Division, Water and Land Resources Division (multiple appropriation units), Solid Waste Division, and Parks and Recreation Division.

**DNRP Administration**

The administrative unit is comprised of the DNRP Director's Office, DNRP Human Resources, a Technology unit and a Public Outreach unit. In 2004, the Public Affairs program will be transferred to the Wastewater Treatment and Water and Land Resource Divisions.

**GIS Center**

The GIS Center, organized as a separate internal service fund, provides all County users with a single point of accountability for equitable access to consistent and accurate GIS data and products, provides efficient GIS database management, and works to develop a regional GIS system. In addition to working on countywide GIS functions, the GIS Center also provides staff support for DNRP GIS business needs in each of the four DNRP divisions.

**Parks & Recreation Division**

The 2004 Parks and Recreation Division Executive Proposed Budget assumes that parks, pools and facilities located within the incorporated areas of the County have been successfully transferred out of the County's inventory. Transferring parks, pools and facilities within the urban growth areas enables the Parks Division to achieve its goal of becoming a regional park system. During 2003, the Parks Division aggressively negotiated the transfer of eight pools and 16 facilities and parks within city limits. The 2004 proposed budget assumes that all local facilities inside city limits are transferred or "mothballed."

The 2004 Executive Proposed Budget relies on several sources of revenue. Due to the successful passage of the four-year Parks Levy in May 2003, \$11.5 million of funding will be derived from property tax revenues, \$6.5 million will be derived from sources such as advertising, naming rights, sponsorships, concession agreements, donations and miscellaneous revenues and \$3 million will be transferred from the Current Expense (CX) Fund for the operation of local parks, pools and facilities within the urban growth areas of the County. Parks will continue its entrepreneurial efforts to maximize revenues and transfer properties within the urban growth areas in an effort to reduce the CX Fund contribution.

**Solid Waste Division**

The Division continues its mission of maximizing ratepayer value by ensuring the citizens of King County have access to efficient and reliable regional solid waste handling and disposal services at rates as low as reasonably possible and consistent with sound environmental stewardship of regional resources.

The 2004 budget presents significant challenges to the division with one of the most significant being the requirement to begin payment of \$7 million in annual Current Expense Fund rent for the use of the Cedar Hills regional landfill. In addition, the expected closure of Cedar Hills in 2012 is prompting an examination of how the division will continue to play a role in regional solid waste management.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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The division intends to maintain a public presence in the marketplace to promote competition in an effort to influence future solid waste costs, and to invest in facilities to enhance disposal choices. As stated in the 2001 Solid Waste Business Plan, "the division must begin to make significant changes to system facilities, to prepare for the transition to waste export, well before the actual closure of Cedar Hills." The 2004 Executive Proposed Budget continues the division's efforts to improve efficiency with facility upgrades, operational changes, and program enhancements that will make the Solid Waste system safer, more efficient, and better prepared for the eventual closure of the Cedar Hills landfill.

### **Wastewater Treatment Division**

The King County Council has adopted the continuation of the \$23.40 sewer rate for 2004 and increased the capacity charge from \$17.60 to \$18.00. The 2004 sewer rate and capacity charge were set to meet the minimum required debt service coverage ratios allowed under the Wastewater Treatment Division's adopted financial policies. The adopted rates determine the maximum amount of operating and capital that Wastewater can spend in 2004. In 2004, the primary factor impacting these rates/ratios is the recent weakness seen in the commercial side of Residential Customer Equivalents (RCEs).

Included in the 2004 rate is funding to address several key areas: (1) Regional Wastewater Services Plan (RWSP). Implementation of the plan began in late 1999 and will continue through at least 2030. The 2004 Proposed Operating Budget does not fund RWSP or Brightwater activities, which are included in the CIP proposal; (2) Productivity Initiative: The Productivity Initiative is a collaborative effort between management and labor to achieve significant cost savings in operating and building the wastewater treatment system while continuing to meet federal, state and local environmental regulations and goals. This program is in full force, with the establishment of 10-year operating cost reduction targets. The 2004 operating budget incorporates \$1.5M in Productivity Initiative savings. In 2004, the Productivity Initiative will expand to include the asset management and major capital construction programs for the wastewater program.

### **Water and Land Resources Division**

For the 2004 budget, the Water and Land Resource Division (WLRD) was forced to make challenging decisions, as rising costs outpaced revenues. Although the Surface Water Management (SWM) fee collected in the unincorporated areas will remain relatively stable in 2004, there is a significant increase in costs due to the implementation of regulations and costs associated with labor. In addition, compliance activities associated with the Endangered Species Act (ESA) and the Clean Water Act (CWA), along with development activities in support of the Critical Areas Ordinance (CAO), have created an increase in demand on WLR staff, programs and capital improvements.

Similar to the structural financial gap being experienced by the Current Expense Fund, there is a gap between the division's programmatic expectations and the local and regional revenues currently available to the division. The 2004 work program, for the division, includes an assessment of alternative funding mechanisms to minimize this gap.



PHYSICAL ENVIRONMENT PROGRAM PLAN

Natural Resources & Parks Administration 4040/0381

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	4,918,858	29.00	3.00
<b>PE</b>		Status Quo **	156,514	0.00	0.00
		<b>Status Quo Budget</b>	<b>5,075,372</b>	<b>29.00</b>	<b>3.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Administrative Service Reductions</b>					
AS01	Code Development Support Reduction	(70,539)	0.00	0.00	
		<b>(70,539)</b>	<b>0.00</b>	<b>0.00</b>	
<b>Program Change</b>					
PC01	Public Affairs Staffing Transfers to WLRD & WTD	(177,020)	(2.00)	0.00	
PC02	Executive Fellows: Management and Policy	189,994	0.00	2.00	
PC03	Advertising Program Move to WTD	(231,775)	0.00	0.00	
		<b>(218,801)</b>	<b>(2.00)</b>	<b>2.00</b>	
<b>Technical Adjustment</b>					
TA01	Permanent Research Librarian	0	1.00	(1.00)	
TA02	Adjustments to Miscellaneous Supply Costs	17,715	0.00	0.00	
TA03	Adjustments to Service Costs	151,485	0.00	0.00	
TA04	Increased Support to Other County Agencies	123,605	0.00	0.00	
TA05	Adjustments to Salary/Benefits Budget	18,960	0.00	0.00	
TA06	Emerging Issues Work Program Redirect	32,232	0.00	0.00	
TA50	Revenues Adjustments	0	0.00	0.00	
		<b>343,997</b>	<b>1.00</b>	<b>(1.00)</b>	
<b>Central Rate Adjustments</b>					
CR01	Flexible Benefits Charge	(608)	0.00	0.00	
CR05	Current Expense Overhead Adjustment	(131,622)	0.00	0.00	
CR07	Technology Services Operations & Maintenance Charge	(15)	0.00	0.00	
CR08	Technology Services Infrastructure Charge	272	0.00	0.00	
CR11	Telecommunications Services	37	0.00	0.00	
CR12	Telecommunications Overhead	(754)	0.00	0.00	
CR13	Motor Pool Usage Charge	1,670	0.00	0.00	
CR20	Prosecuting Attorney Civil Division Charge	46,152	0.00	0.00	
CR22	Long Term Leases	(38,583)	0.00	0.00	
CR25	Financial Services Charge	12,138	0.00	0.00	
CR26	Retirement Rate Adjustment	(33,925)	0.00	0.00	
CR31	Cell Phone and Pager Services	(1,547)	0.00	0.00	
CR36	Property Services Lease Administration Fee	(260)	0.00	0.00	
CR39	COLA Adjustment	(12,224)	0.00	0.00	
CR45	Transfer to Risk Abatement Fund	76,611	0.00	0.00	
CR46	Countywide Strategic Technology Projects	8,163	0.00	0.00	
CR47	Finance Payroll Projects	5,039	0.00	0.00	
		<b>(69,456)</b>	<b>0.00</b>	<b>0.00</b>	

**Natural Resources & Parks Administration 4040/0381**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
<b>Council Changes</b>				
CC01	Error in Exec Proposed - Transfer to BRED	(60,000)	0.00	0.00
CC02	Elimination of Emerging Issues TLP	(143,349)	0.00	(1.00)
		<b>(203,349)</b>	<b>0.00</b>	<b>(1.00)</b>
	<b>2004 Adopted Budget</b>	<b>4,857,224</b>	<b>28.00</b>	<b>3.00</b>

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVIDED THAT:

Of this appropriation, \$55,500 in support of the unincorporated area councils shall not be expended until the executive provides a report to the council regarding the allocation of revenue support among revenue sources for the unincorporated area councils and until the council approves the report by motion. The report shall be provided by March 30, 2004. The report shall describe the total amount of the unincorporated area council allocation, proposed activities, the proposed sources and amounts of revenue allocated to support these activities, the basis for the determination of the proportional revenue support responsibility among revenue sources, and background documentation in support of that determination. The report shall also describe how the allocation responds to the concerns expressed in the 2003 report of the State Auditor number #65688 addressing the unincorporated area councils.

The report required by this proviso must be filed in the form of 15 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the budget and fiscal management committee or its successor.

PROVIDED THAT:

\$50,000 shall not be expended or encumbered until the department of natural resources and parks submits to the council a report making recommendations for long-term needs for groundwater protection and funding strategies. Consistent with King County Groundwater Program lead agency responsibilities defined in K.C.C. 9.14.050, the department shall identify these work needs in consultation with groundwater protections committees, cities, special purpose districts, sewer and water utilities associations, and water purveyors. Also, in its role as lead agency, the department of natural resources and parks shall consult with the Seattle-King County department of health and department of development and environmental services and recommend how the groundwater-related roles and responsibilities of each of these agencies should be defined and integrated to accomplish long-term needs for groundwater protection.

This report must be filed by June 15, 2004, in the form of 15 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the utilities committee or its successor.

PROVIDED THAT:

Of the department's total appropriation, \$65,000 for the Greenprinting shall not be expended or encumbered until the water and land resources division contracts with a consultant to perform the ecological economic evaluation of the nearshore environment on southeast Maury island as required by a proviso in section 74 of this ordinance.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### ***PROGRAM HIGHLIGHTS***

#### **DNRP Administration**

##### **Administrative Service Reductions**

**Code Development Support Reduction – (\$70,539).** This proposal will reduce the DNRP contribution to the Shoreline Master Plan and the Critical Areas Ordinance (CAO). The only work remaining in 2004 will be the essential CAO support activities during the King County Council review and adoption phase. The body of work resides in DDES where that department will be paying 50 percent, while DNRP administration will cover 25 percent, and WLRD will cover 25 percent of the costs.

##### **Program Change**

**Public Affairs Staffing Transfers to WLRD & WTD – (\$177,020) and (2.00) FTEs.** This represents a transfer of the program to WLRD and WTD who receive the direct benefit from this work.

**Executive Fellows: Management and Policy Development Program - \$189,994 and 2.00 TLTs.** This proposal creates management and policy opportunities for national master's degree fellows and internal King County mid-level managers. The two TLP positions will work on development and coordination of Executive office policy initiatives that impact the department. The focus for the program in 2004 will be implementing the Executive's Annexation Initiative. The two TLPs will coordinate the development of a three year annexation transition plan for the department.

**Advertising Program Move to WTD – (\$231,775).** This program supports leadership and environmental quality goals. The WTD is currently paying 100 percent of the costs of the program and will be absorbing the work with existing staff.

##### **Technical Adjustments**

**Permanent Research Librarian - \$0 and 1.00 FTE and (1.00) TLT.** This proposal allows for a conversion of the existing TLP position into an FTE position. The individual performing this work is approaching the three year maximum and the work has been deemed ongoing.

**Adjustments to Miscellaneous Supply Costs - \$17,715.** This proposal will adjust accounts based on 2004 priorities for expenditures of supply and service accounts.

**Adjustments to Service Costs - \$151,485.** This proposal will increase budget authority for additional anticipated consulting costs due to program changes within two divisions of DNRP. It will also provide further resources for work that WLRD performs on web and visual communications for the other DNRP divisions.

**Increased Support to Other County Agencies - \$123,605.** This proposal will increase transfers for minor changes associated with the Business Development Program and the Unincorporated Area Councils, as well as an addition for a transfer to the Human Resources Division (HRD) to fund a high-level professional who will assist with the implementation of the Human Resource Unification Project.

**Adjustments to Salary/Benefits Budget - \$18,960.** This represents minor adjustments to salaries and benefits in 2004.

**Emerging Issues Work Program Redirect - \$32,232.** This change item will reclassify the Air Quality Issues Analyst TLP position as the Deputy Director of Operations TLP. This reclassified TLP position will work on emerging DNRP issues including locating a site for the Sammamish Reclaimed Water Facility, Remediation Plan for South Park, development of new regional funding sources for groundwater programs, and internal consultation to the Solid Waste Division Director as that division faces dramatic changes.

##### **Central Rate Adjustments**

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Central Rate Adjustments – (\$69,456).** Central rate adjustments include: CX Overhead, ITS O&M and Infrastructure, Telecommunications Services and O&M, Risk Abatement, Motor Pool, Finance, PAO, Long Term Lease and Administration Fee, Retirement, COLA, Cell Phone/Pager Services, Countywide Strategic Technology Projects, Finance Payroll Projects, and Flex Benefits.

### ***COUNCIL ADOPTED BUDGET***

***Elimination of Emerging Issues TLP – (\$143,349) and (1.00) TLT.*** *This request was withdrawn during the Council phase.*

***Error in Executive Proposed – Transfer to BRED – (\$60,000).*** *Council reduced funds that were transferred to the Business Relations and Economic Development (BRED) department in 2003.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Geographic Information Systems (GIS) 5481M/3180M**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	3,325,335	31.00	0.00
<b>PE</b>		Status Quo **	177,360	0.00	0.00
		<b>Status Quo Budget</b>	<b>3,502,695</b>	<b>31.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Administrative Service Reductions</b>					
AS01	Reduce Non-Labor, Non-Overhead Costs	(94,134)	0.00	0.00	
		<b>(94,134)</b>	<b>0.00</b>	<b>0.00</b>	
<b>Technical Adjustment</b>					
TA01	Adjust Internal Cost Allocation & DNRP Overhead	8,254	0.00	0.00	
TA50	Revenue Adjustments	0	0.00	0.00	
		<b>8,254</b>	<b>0.00</b>	<b>0.00</b>	
<b>Central Rate Adjustments</b>					
CR01	Flexible Benefits Charge	(589)	0.00	0.00	
CR05	Current Expense Overhead Adjustment	(4,803)	0.00	0.00	
CR07	Technology Services Operations & Maintenance Charge	124	0.00	0.00	
CR08	Technology Services Infrastructure Charge	(390)	0.00	0.00	
CR11	Telecommunications Services	113	0.00	0.00	
CR12	Telecommunications Overhead	(312)	0.00	0.00	
CR22	Long Term Leases	(20,004)	0.00	0.00	
CR25	Financial Services Charge	37,810	0.00	0.00	
CR26	Retirement Rate Adjustment	(26,338)	0.00	0.00	
CR36	Property Services Lease Administration Fee	(176)	0.00	0.00	
CR39	COLA Adjustment	(10,884)	0.00	0.00	
CR46	Countywide Strategic Technology Projects	7,908	0.00	0.00	
CR47	Finance Payroll Projects	(390)	0.00	0.00	
		<b>(17,931)</b>	<b>0.00</b>	<b>0.00</b>	
<b>2004 Adopted Budget</b>		<b>3,398,884</b>	<b>31.00</b>	<b>0.00</b>	

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Geographic Information Systems (GIS)**

**Administrative Service Reductions**

**Reduce Non-Labor, Non-Overhead Costs - (\$94,134).** Reductions to expenditures will be created by efficiencies within the department.

**Technical Adjustments**

**Adjust Internal Cost Allocation and DNRP Overhead – \$8,254.** This proposal adjusts the GIS share of the DNRP overhead rate and reallocates expenditure authority within low orgs.

**Central Rate Adjustments**

**Central Rate Adjustments - (\$17,931).** Central rate adjustments include: Telecommunications Services and O&M, Retirement, ITS Infrastructure and O&M, CX Overhead, Finance, Countywide Strategic Technology Projects, Finance Payroll Projects, Long Term Leases and Lease Administration Fee, COLA, and Flex Benefits.

Geographic Information Systems (GIS) Fund / 5481

	2002 Actual <sup>1</sup>	2003 Adopted <sup>2</sup>	2003 Estimated	2004 Adopted	2005 Projected <sup>3</sup>	2006 Projected <sup>3</sup>
<b>Beginning Fund Balance <sup>4</sup></b>		271,569	663,407	529,037	543,319	557,280
<b>Revenues</b>						
* Central Rates Charged to Other Funds & Agencies	2,837,723	3,336,144	2,954,870	3,371,172	3,472,307	3,576,476
*						
<b>Total Revenues</b>	<b>2,837,723</b>	<b>3,336,144</b>	<b>2,954,870</b>	<b>3,371,172</b>	<b>3,472,307</b>	<b>3,576,476</b>
<b>Expenditures</b>						
* GIS Center Operating Costs & Overhead	(2,427,196)	(3,325,335)	(3,104,764)	(3,398,884)	(3,500,851)	(3,605,876)
*						
* Equipment Replacement from Reserve <sup>5</sup>						(100,000)
<b>Total Expenditures</b>	<b>(2,427,196)</b>	<b>(3,325,335)</b>	<b>(3,104,764)</b>	<b>(3,398,884)</b>	<b>(3,500,851)</b>	<b>(3,705,876)</b>
<b>Estimated Underexpenditures <sup>6</sup></b>		16,627	15,524	16,994	17,504	18,529
<b>Other Fund Transactions</b>						
* Transfer in from ITS fund as part of reorganization	252,880					
*						
* Allocation from O&M Budget for Equipment Reserve <sup>5</sup>				25,000	25,000	0
<b>Total Other Fund Transactions</b>	<b>252,880</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>
<b>Ending Fund Balance</b>	<b>663,407</b>	<b>299,005</b>	<b>529,037</b>	<b>543,319</b>	<b>557,280</b>	<b>446,410</b>
<b>Less: Reserves &amp; Designations</b>						
* Allocation from O&M Budget for Equipment Reserve				(75,000)	(100,000)	0
*						
<b>Total Reserves &amp; Designations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(75,000)</b>	<b>(100,000)</b>	<b>0</b>
<b>Ending Undesignated Fund Balance</b>	<b>663,407</b>	<b>299,005</b>	<b>529,037</b>	<b>468,319</b>	<b>457,280</b>	<b>446,410</b>
<b>Target Fund Balance <sup>7</sup></b>	<b>242,720</b>	<b>332,534</b>	<b>310,476</b>	<b>339,888</b>	<b>350,085</b>	<b>370,588</b>

**Financial Plan Notes:**

<sup>1</sup> 2002 Actuals are from the 2002 CAFR - includes \$102,261 in prepaid 2003 client services revenue.

<sup>2</sup> 2003 Estimated is projected based on actuals through May 2003. 2003 estimated expenditures include \$102,261 in client services prepaid in 2002.

<sup>3</sup> 2005 and 2006 Projected are based on 3% annual growth.

<sup>4</sup> A transfer of \$ 250,000 from ITS DP Subfund was made during 2002 to provide a small reserve during the reorganization from the ITS to DNRP. (No beginning fund balance for this reason.)

<sup>5</sup> Equipment Reserve will be established to fund replacement of core GIS data servers to ensure efficient on-going operation.

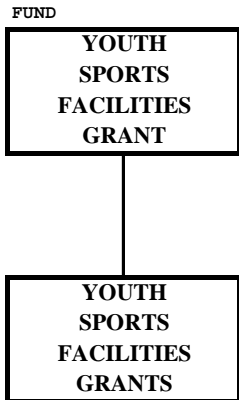
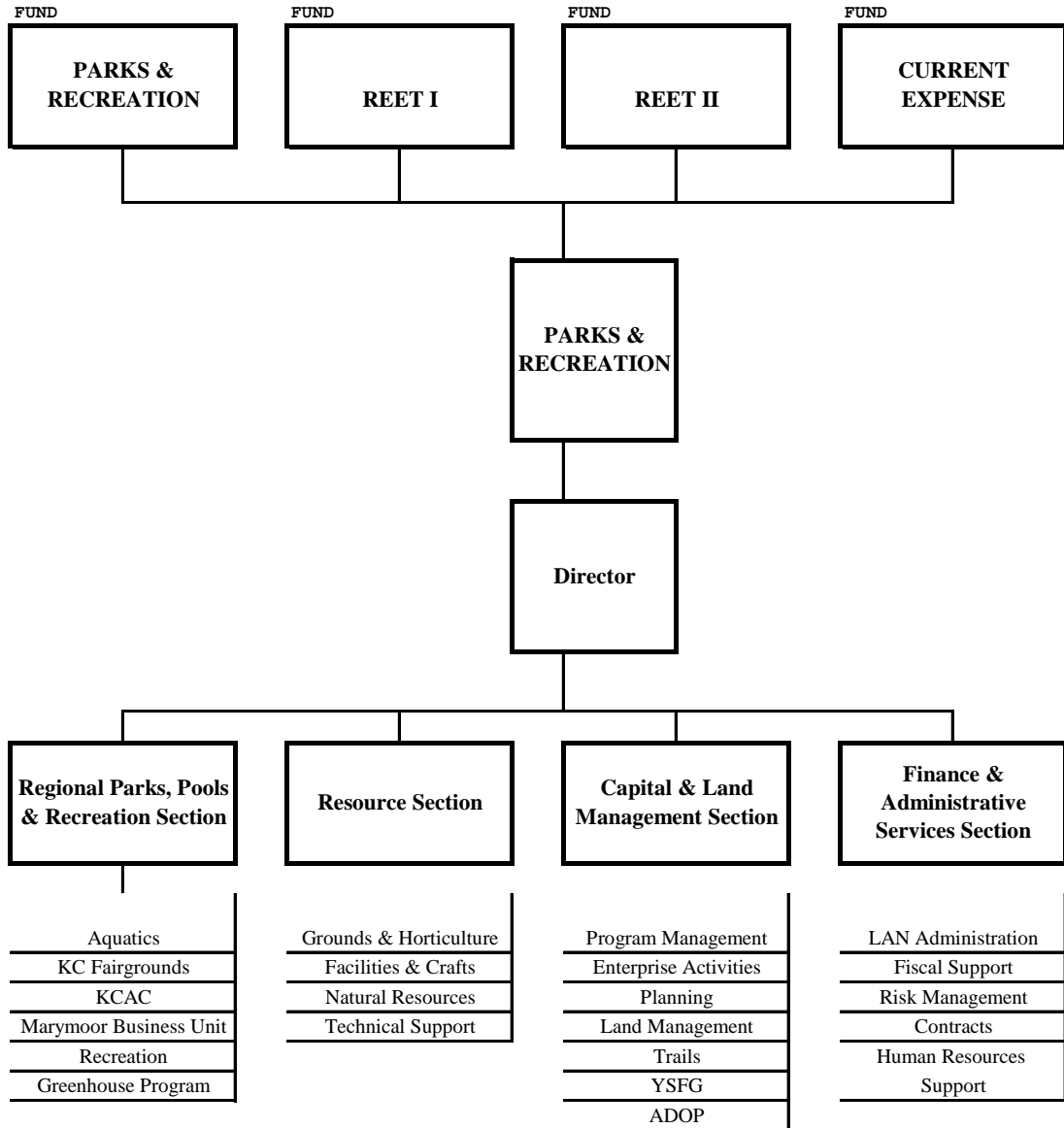
<sup>6</sup> Underexpenditure is based on 0.5% of Total Expenditures.

<sup>7</sup> Target Fund Balance is 10% of Total Expenditures.

**COUNCIL ADOPTED BUDGET**

*Council made no changes to the 2004 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**



## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Parks and Recreation Division (CX)**

#### **Program Changes**

**Zero Out Parks CX – (\$17,781,205).** Parks CX is being eliminated. This proposal eliminates the remaining budget in Parks CX. The passage of the levy in May 2003 enables Parks to transition from a CX agency to a Special Revenue Fund in 2004. Parks' dependence on CX funding will be reduced to a CX Transfer in the amount necessary to fund UGA facilities and is included in the Parks and Recreation Division Levy Fund.

#### ***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2004 Executive Proposed Budget.*



**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Parks and Recreation 1451/0640**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	0	0.00	0.00
<b>PE</b>		Status Quo **	0	0.00	0.00
		<b>Status Quo Budget</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Program Change</b>					
PC01	Central Rates	2,381,101	0.00	0.00	
PC02	Division Director's Office	664,256	3.00	0.00	
PC03	Finance & Administrative Services	684,737	8.00	0.00	
PC04	Capital & Land Management Office	1,375,769	12.00	0.00	
PC05	Regional Parks, Pools and Recreation Section	7,045,610	54.75	0.00	
PC06	Parks Resource Section	6,680,084	82.18	0.00	
		<b>18,831,557</b>	<b>159.93</b>	<b>0.00</b>	
<b>Central Rate Adjustments</b>					
CR01	Flexible Benefits Charge	(3,073)	0.00	0.00	
CR05	Current Expense Overhead Adjustment	600,000	0.00	0.00	
CR08	Technology Services Infrastructure Charge	43,854	0.00	0.00	
CR09	Geographic Information Systems Charge	(8,799)	0.00	0.00	
CR11	Telecommunications Services	(79,045)	0.00	0.00	
CR12	Telecommunications Overhead	3,183	0.00	0.00	
CR13	Motor Pool Usage Charge	(124,264)	0.00	0.00	
CR15	Insurance Charges	(82,667)	0.00	0.00	
CR22	Long Term Leases	13,939	0.00	0.00	
CR26	Retirement Rate Adjustment	(108,175)	0.00	0.00	
CR36	Property Services Lease Administration Fee	178	0.00	0.00	
CR39	COLA	168,109	0.00	0.00	
CR40	Merit	101,423	0.00	0.00	
		<b>524,663</b>	<b>0.00</b>	<b>0.00</b>	
<b>Council Changes</b>					
CC01	Xfr to Parks E-Connect CIP project 377135	50,000	0.00	0.00	
		<b>50,000</b>	<b>0.00</b>	<b>0.00</b>	
<b>2004 Adopted Budget</b>		<b>19,406,220</b>	<b>159.93</b>	<b>0.00</b>	

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVIDED THAT:

Of this appropriation, \$50,000 shall not be expended until after the executive has certified to the council that at least three suitable, county-owned or controlled sites have been proposed to SHARE/WHEEL as locations for Tent City IV and the executive has transmitted to the council any necessary proposed legislation to authorize use of the site or sites. These sites shall be located in the county outside of the city of Seattle, be within half a mile of a bus stop, shall have an open space for camping that is at least half the size of a football field and shall be close to the facility of a supportive community or faith-based organization, which may include, but is not limited to, churches. Consideration could be given to negotiating an agreement with the state of Washington to use the North Rehabilitation Facility site after the county completes demolition of the facility. Additionally, neighborhood outreach needs to be a major consideration, as should coordination with United Way' "Committee to End Homelessness Now."

The report required to be submitted by this proviso must be filed in the form of 15 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff the law, justice and human services committee or its successor.

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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### **Parks and Recreation Division (Levy Fund)**

#### **Program Changes**

**Central Rates - \$2,381,101.** Central rates were reinstated in the Levy Fund that were previously eliminated in Parks CX PSQ.

**Division Director's Office – \$664,256 and 3 FTEs.** This proposal provides for management and administration of the Parks Division.

**Finance and Administrative Services – \$684,737 and 8 FTEs.** This proposal provides finance and administrative services for Parks, including human resources functions, accounts payable, payroll, and information systems management.

**Capital and Land Management Office - \$1,375,769 and 12 FTEs.** This proposal provides land management services for capital acquisitions, trails coordination, property management, inventory of properties, land use planning and small capital projects development management and oversight. REET provides the majority of funding for the Capital and Land Management Office.

**Regional Parks, Pools and Recreation Section - \$7,045,610 and 54.75 FTEs.** This proposal provides for the operation and maintenance of the regional active parks, ball fields, Marymoor Park, Greenhouse Program, Enumclaw Fair and Fairgrounds, Unincorporated Growth Area (UGA) and rural pools, and King County Aquatics Center.

**Parks Resource Section - \$6,680,084 and 82.18 FTEs.** This proposal provides for the overall administrative and operational support for all maintenance activities.

#### **Parks CX Transfer; Additions**

**Urban Growth Area (UGA) Funding - \$3,022,082.** Parks is transitioning from a CX agency to a Special Revenue Fund in 2004. The new fund will be funded primarily by levy proceeds. The only remaining CX funding will be an annual CX transfer to support the costs of operating local parks, pools, and facilities in the UGA. The CX transfer includes UGA funding for:

*Evergreen Pool – \$294,655*  
*Renton Pool – \$441,670*  
*Tahoma Pool – \$455,027*  
*South Utility Mow Crew – \$64,733*  
*Resource Area V – \$39,140*  
*Evergreen District – \$426,430*  
*Green River District – \$678,417*  
*Snoqualmie District – \$139,472*  
*Resource Area II – \$20,317*  
*Resource Area IV – \$33,093*  
*Overhead/Internal Services Allocated – \$429,128*

#### **Central Rate Adjustments**

**Central Rate Adjustments - \$524,663.** Central rates were adjusted for Flex Benefits, CX Overhead, ITS Infrastructure, DNRP GIS, Telecommunications Services, Telecommunications Overhead, Motor Pool, Insurance, Long Term Leases, Retirement, Property Services – Lease Admin Fee and COLA. In addition, Merit was included.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

Parks and Recreation Fund / 1451

	2002 Actual <sup>1</sup>	2003 Adopted <sup>1</sup>	2003 Estimated <sup>1</sup>	2004 Adopted	2005 Projected	2006 Projected
<b>Beginning Fund Balance</b>	0	0	0	0	1,634,213	2,577,326
<b>Revenues</b>						
* Levy Proceeds <sup>2</sup>				11,533,243	11,775,441	12,022,725
* Delinquent Levy Collections <sup>2</sup>					123,256	166,930
* Interest <sup>3</sup>				19,442	23,851	57,470
* Business Revenues <sup>4</sup>				5,128,203	5,384,613	5,653,844
* CX Transfer <sup>5</sup>				2,961,640	3,125,073	3,300,862
* CIP <sup>6</sup>				1,154,342	1,207,009	1,262,158
<b>Total Revenues</b>	0	0	0	20,796,870	21,639,243	22,463,989
<b>Expenditures <sup>7</sup></b>						
Regional & Rural Expenditures <sup>11</sup>				(9,751,593)	(10,824,709)	(11,208,197)
Urban Growth Area Expenditures <sup>5</sup>				(4,060,222)	(4,226,990)	(4,406,367)
Business Revenue-derived Expenditures				(4,090,063)	(4,346,473)	(4,615,704)
CIP				(1,154,342)	(1,207,009)	(1,262,158)
ADOPS <sup>8</sup>				(300,000)	(300,000)	(300,000)
Other						
<b>Total Operating Budget <sup>11</sup></b>	0	0	0	(19,356,220)	(20,905,181)	(21,792,425)
<b>Estimated Underexpenditures <sup>9</sup></b>				193,562	209,052	217,924
<b>Other Fund Transactions</b>						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	0	0	0	1,634,213	2,577,326	3,466,814
<b>Less: Reserves &amp; Designations</b>						
<b>Total Reserves &amp; Designations</b>	0	0	0	0	0	0
<b>Ending Undesignated Fund Balance</b>	0	0	0	1,634,213	2,577,326	3,466,814
<b>Target Fund Balance <sup>10</sup></b>	0	0	0	1,613,018	1,742,098	1,816,035

**Financial Plan Notes:**

<sup>1</sup> Parks 2004 Levy Subfund is a new fund in 2004.

<sup>2</sup> Levy Proceeds and Delinquent Levy Collections revised by OMB 8/29/03.

<sup>3</sup> Interest Earnings based on an interest rate of 2.25% in 2004, 3.3% in 2005, and 4.15% in 2006 and 2007 with 20 basis point investment service fee deducted. CF - DNRP's cash file

<sup>4</sup> Inflation rate of 5% for Business Revenues.

<sup>5</sup> CX Transfer covers costs in Urban Growth Area (UGA); per financial plan approved by King County Council in adopting levy ordinance 14586. Expenditures of \$3,022,082 in 2005; \$3,368,227 in 2006; \$3,581,431 in 2007. Revenues are net of the 2% Underexpenditure.

<sup>6</sup> Transfers from Fund 3160 (backed by REET 1 & 2) for Capital & Land Management FTEs. Inflation rate 5% for salaries and benefits; 3% for O&M.

<sup>7</sup> Expenditures inflated at 5% for salaries and benefits; 3% for O&M (2005, 2006 & 2007 O&M include \$400K for PAO charges not included in 2004).

<sup>8</sup> Partially funds ADOPS program.

<sup>9</sup> 1% Underexpenditure Assumption applied to entire operating budget. 2% Underexpenditure for CX Transfer included in the Total 1% Underexpenditure.

<sup>10</sup> Target Fund Balance is 1/12th of Total Expenditures.

<sup>11</sup> As a result of the Executive's veto of the proviso, the budget was reduced by \$50,000.

**COUNCIL ADOPTED BUDGET**

**Transfer to Parks E-Connect CIP Project 377135 - \$50,000.** The addition of an e-commerce module to the current Parks Division Esscom CLASS software application will enable the public to schedule facilities and make payment on-line.

**Executive Line Item Veto – (\$50,000).** As a result of the Executive's veto of the proviso, the budget was reduced by \$50,000.

~~PROVIDED THAT:~~

~~Of this appropriation, \$50,000 shall not be expended until after the executive has certified to the council that at least three suitable, county-owned or controlled sites have been proposed to SHARE/WHEEL as locations for Tent City IV and the executive has transmitted to the council any necessary proposed legislation to authorize use of the site or sites. These sites~~

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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~~shall be located in the county outside of the city of Seattle, be within half a mile of a bus stop, shall have an open space for camping that is at least half the size of a football field and shall be close to the facility of a supportive community or faith-based organization, which may include, but is not limited to, churches. Consideration could be given to negotiating an agreement with the state of Washington to use the North Rehabilitation Facility site after the county completes demolition of the facility. Additionally, neighborhood outreach needs to be a major consideration, as should coordination with United Way's "Committee to End Homelessness Now."~~

~~———The report required to be submitted by this proviso must be filed in the form of 15 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff the law, justice and human services committee or its successor.~~

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Parks/CJ**

**N/A:** Parks no longer receives CJ funding for after-school (youth) programs.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Youth Sports Facilities Grant 1290/0355**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
<b>Program Area</b>	2003 Adopted	652,040	1.00	0.00
<b>PE</b>	Status Quo **	15,220	0.00	0.00
	<b>Status Quo Budget</b>	<b>667,260</b>	<b>1.00</b>	<b>0.00</b>
	<b>Contra</b>		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
	<b>Technical Adjustment</b>			
TA01	Technical Adjustments	(44,329)	0.00	0.00
		<b>(44,329)</b>	<b>0.00</b>	<b>0.00</b>
	<b>Central Rate Adjustments</b>			
CR01	Flexible Benefits Charge	(19)	0.00	0.00
CR05	Current Expense Overhead Adjustment	786	0.00	0.00
CR08	Technology Services Infrastructure Charge	4	0.00	0.00
CR25	Financial Services Charge	1,474	0.00	0.00
CR26	Retirement Rate Adjustment	(762)	0.00	0.00
CR39	COLA	(316)	0.00	0.00
CR45	Transfer to Risk Abatement Fund	30,000	0.00	0.00
CR46	Countywide Strategic Technology Projects	255	0.00	0.00
CR47	Finance Payroll Projects	98	0.00	0.00
		<b>31,520</b>	<b>0.00</b>	<b>0.00</b>
	<b>2004 Adopted Budget</b>	<b>654,451</b>	<b>1.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Youth Sports Facilities Grants (YSFG)**

**Technical Adjustments**

**Technical Adjustments** - (\$44,329). This proposal adjusts programmed expenditures and revenues due to revised revenue assumptions and central rate adjustments.

**Central Rate Adjustments**

**Central Rate Adjustments** – \$31,520. Central rates were adjusted for Flex Benefits, CX Overhead, ITS Infrastructure, Finance, Retirement, COLA, Transfer to Risk Abatement, FMD/OIRM Projects and Finance Tech Projects.

Youth Sports Facilities Grant Fund/1290

	2002 Actual <sup>1</sup>	2003 Adopted <sup>2</sup>	2003 Estimated	2004 Adopted	2005 Projected	2006 Projected
<b>Beginning Fund Balance</b>	505,424	646,257	695,207	704,902	671,082	671,945
<b>Revenues</b>						
* Auto Rental Tax <sup>3</sup>	601,528	658,655	589,497	607,182	625,398	644,160
* Net Investment Income <sup>4</sup>	15,920	20,552	14,774	13,449	20,095	25,993
<b>Total Revenues</b>	<b>617,448</b>	<b>679,207</b>	<b>604,272</b>	<b>620,631</b>	<b>645,493</b>	<b>670,154</b>
<b>Expenditures</b>						
* Programmed <sup>5</sup>	(533,788)	(566,294)	(544,446)	(527,339)	(543,159)	(559,454)
* Operating <sup>6</sup>	(38,877)	(85,746)	(85,746)	(127,112)	(101,472)	(106,034)
* Encumbrance Carryover			(570,642)			
* Reappropriation			(40,000)			
<b>Total Expenditures</b>	<b>(572,665)</b>	<b>(652,040)</b>	<b>(1,240,834)</b>	<b>(654,451)</b>	<b>(644,630)</b>	<b>(665,488)</b>
<b>Estimated Underexpenditures</b>						
<b>Other Fund Transactions</b>						
* Transfer-in from Stadium <sup>7</sup>	0		646,257			
* Transfer-in from REET 2	145,000					
<b>Total Other Fund Transactions</b>	<b>145,000</b>	<b>0</b>	<b>646,257</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Fund Balance</b>	<b>695,207</b>	<b>673,424</b>	<b>704,902</b>	<b>671,082</b>	<b>671,945</b>	<b>676,611</b>
<b>Less: Reserves &amp; Designations</b>						
* Encumbrance Carryover	(570,642)					
* Reappropriation	(40,000)					
* Stadium Endowment Funds <sup>7</sup>	0	(646,257)	(646,257)	(646,257)	(646,257)	(646,257)
<b>Total Reserves &amp; Designations</b>	<b>(610,642)</b>	<b>(646,257)</b>	<b>(646,257)</b>	<b>(646,257)</b>	<b>(646,257)</b>	<b>(646,257)</b>
<b>Ending Undesignated Fund Balance</b>	<b>84,565</b>	<b>27,167</b>	<b>58,645</b>	<b>24,825</b>	<b>25,688</b>	<b>30,354</b>
<b>Target Fund Balance <sup>8</sup></b>	<b>24,698</b>	<b>27,168</b>	<b>24,171</b>	<b>24,825</b>	<b>25,820</b>	<b>26,806</b>

**Financial Plan Notes:**

<sup>1</sup> 2002 Actuals are based on the 2002 CAFR. It was anticipated that Stadium funds would be transferred in to YSFG in 2002, but it is now anticipated that the transfer will occur in 2003.

<sup>2</sup> 2003 Adopted is from the 2003 Adopted Budget Book. The 2003 Adopted Beginning Fund Balance includes the Stadium funds anticipated to be transferred into YSFG in 2002, but it is now anticipated that the transfer will not occur until 2003.

<sup>3</sup> Auto Rental Tax is inflated at -2% for 2003 Estimated based on 2002 Actuals; and 3% for 2004 Proposed, 2005 Projected and 2006 Projected, based on 2003 Estimated.

<sup>4</sup> Net Investment Income is calculated at 2.5% for 2003 Estimated; 2.25% for 2004 Proposed; 3.3% for 2005 Projected; and 4.15% for 2006 Projected with 20 basis point investment service fee deducted.

<sup>5</sup> 2003 Estimated Programmed Expenditures are based on the actual grants awarded in 2003. 2004 Proposed is funded at the level that allows YSFG to meet their Target Fund Balance. 2005 Projected and 2006 Projected are inflated at 3% each year.

<sup>6</sup> 2005 and 2006 Projected Operating Expenditures are inflated at 5% for salaries and benefits; 3% for O&M. 2004 Proposed Operating Expenditures include a one-time cost of \$30,000 for class comp.

<sup>7</sup> These funds cannot be expended or encumbered, but may be used to establish an endowment. The income generated by the \$646,257, however, can be spent. Proceeds (amount unknown at this time) from the sale of the Johnson Building and any other remaining Stadium property (net of the subsidized housing set-aside) will be transferred to YSFG as well, to supplement the YSFG endowment, and used for the acquisition and operation of outdoor sports fields for youth. These funds were included in a proviso in the 2002 Adopted Budget Ordinance #14265. It was anticipated that these funds would be transferred in to YSFG in 2002, but it is now anticipated that the transfer will occur in 2003.

<sup>8</sup> Target Fund Balance is 4% of Total Revenues.

***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2004 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Solid Waste 4040/0720**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	82,727,372	448.38	5.00
<b>PE</b>		Status Quo **	2,993,704	0.00	0.00
		<b>Status Quo Budget</b>	<b>85,721,076</b>	<b>448.38</b>	<b>5.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Administrative Service Reductions</b>					
AS01	Administrative Staff Reductions	(1,760,480)	(21.80)	0.00	
AS02	Operating Efficiencies - Consumable Goods	(336,258)	0.00	0.00	
AS03	Operating Efficiencies - Recycle Road Materials	(400,000)	0.00	0.00	
AS05	Operating Efficiencies - Shop	(230,844)	(2.00)	0.00	
AS06	Operating Efficiencies - Utility Workers	(273,624)	(4.67)	0.00	
		<b>(3,001,206)</b>	<b>(28.47)</b>	<b>0.00</b>	
<b>Direct Service Reductions</b>					
DS01	Refocus Recycling Programs	(1,177,579)	(3.00)	0.00	
DS02	Revise Hours at Transfer Stations & Drop Boxes	(1,624,539)	(27.76)	0.00	
		<b>(2,802,118)</b>	<b>(30.76)</b>	<b>0.00</b>	
<b>Program Change</b>					
PC01	Parks Fiscal Functions Transfer	(227,349)	(4.00)	0.00	
PC02	State Environmental Policy Act Costs	250,000	0.00	0.00	
PC03	Landfill Rent	7,000,000	0.00	0.00	
PC04	Transfer to SW Intermodal Fund	4,090,000	0.00	0.00	
		<b>11,112,651</b>	<b>(4.00)</b>	<b>0.00</b>	
<b>Revenue Backed</b>					
RB01	Regional Direct Tonnage to Transfer Stations	810,847	0.00	0.00	
		<b>810,847</b>	<b>0.00</b>	<b>0.00</b>	
<b>Technical Adjustment</b>					
TA01	Defer Equipment Purchases	(551,000)	0.00	0.00	
TA02	Brownfields	(520,000)	0.00	0.00	
TA03	Efficiencies In Capital Asset Maintenance	(962,600)	0.00	0.00	
TA04	Contribution to Capital Equipment Fund	(1,589,600)	0.00	0.00	
TA05	Close Landfill on Sunday	(1,564,133)	(23.71)	0.00	
TA06	Landfill Reserve Fund Transfer	(364,850)	0.00	0.00	
TA07	Reduce Consultants	(127,568)	0.00	0.00	
TA08	New Ecological Grants	200,000	0.00	0.00	
TA09	Reduce Groundwater Contribution to WLRD	(218,100)	0.00	0.00	
TA10	Reduce Lab Services and Emissions Testing	(164,689)	0.00	0.00	
TA11	Renewed Contracts for Hauling Recycled Material	431,500	0.00	0.00	
TA12	Adjustments to Bring Accounts to Zero-Based	(250,536)	(0.01)	0.00	
TA13	Adjust DNRP Overhead and Transfer Account	20,324	0.00	0.00	
TA14	Costs to Phase in Efficiency Changes	1,164,250	33.09	0.00	



**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Solid Waste 4040/0720**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
TA50	Revenue Adjustments	0	0.00	0.00
		<b>(4,497,002)</b>	<b>9.37</b>	<b>0.00</b>
	<b>Technology Requests</b>			
IT01	RICS Replacement Analyst	225,000	0.00	0.00
		<b>225,000</b>	<b>0.00</b>	<b>0.00</b>
	<b>Central Rate Adjustments</b>			
CR01	Flexible Benefits Charge	(7,503)	0.00	0.00
CR05	Current Expense Overhead Adjustment	(72,345)	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	(43,710)	0.00	0.00
CR08	Technology Services Infrastructure Charge	2,283	0.00	0.00
CR09	Geographic Information Systems Charge	(8,014)	0.00	0.00
CR11	Telecommunications Services	(20,258)	0.00	0.00
CR12	Telecommunications Overhead	(8,310)	0.00	0.00
CR13	Motor Pool Usage Charge	9,571	0.00	0.00
CR15	Insurance Charges	16,334	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	(2,937)	0.00	0.00
CR21	Debt Service Adjustment	249,860	0.00	0.00
CR22	Long Term Leases	47,072	0.00	0.00
CR25	Financial Services Charge	178,865	0.00	0.00
CR26	Retirement Rate Adjustment	(283,752)	0.00	0.00
CR31	Cell Phone and Pager Services	(11,904)	0.00	0.00
CR33	Limited Tax General Obligation Debt Insurance	(6,882)	0.00	0.00
CR36	Property Services Lease Administration Fee	770	0.00	0.00
CR39	COLA Adjustment	(200,024)	0.00	0.00
CR45	Transfer to Risk Abatement Fund	183,917	0.00	0.00
CR46	Countywide Strategic Technology Projects	120,943	0.00	0.00
CR47	Finance Payroll Projects	55,026	0.00	0.00
		<b>199,002</b>	<b>0.00</b>	<b>0.00</b>
	<b>Council Changes</b>			
CC01	Eliminate Transfer to CX for ADR FTE	(60,000)	0.00	0.00
CC02	Corrected Reduction 33.09 in add-back FTEs to 16	(790,516)	(17.09)	0.00
CC03	Elimination of Revenue-Backed Add-In for Regional	(392,881)	0.00	0.00
		<b>(1,243,397)</b>	<b>(17.09)</b>	<b>0.00</b>
	<b>2004 Adopted Budget</b>	<b>86,524,853</b>	<b>377.43</b>	<b>5.00</b>

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

EXPENDITURE RESTRICTION:

Of this appropriation, \$1,000,000 shall be expended solely for a waste reduction and recycling grant program for suburban cities participating in the county's solid waste system and shall be expended only after the council authorizes the program by ordinance.

EXPENDITURE RESTRICTION:

Of this appropriation, \$250,000 shall be expended solely for an analysis of alternatives for implementing solid waste export. This assessment shall not be limited to a county-owned and operated intermodal transportation facility. The assessment shall be forwarded to the council along with the executive's proposed Solid Waste Export Implementation and Coordination

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Solid Waste 4040/0720**

<b>Code / Item # /</b>	<b>Description</b>	<b>Expenditure</b>	<b>FTEs*</b>	<b>TLPs*</b>
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PROVIDED THAT:

Of this appropriation, \$500,000 shall not be expended or encumbered until the solid waste division submits to the council, no later than May 1, 2004, and the council approves by ordinance a plan to divert solid waste transfer station usage from over-capacity transfer stations to underutilized transfer stations in the county. If the division does not submit the plan by May 1, 2004, this amount shall revert to fund balance.

The plan required to be submitted by this proviso must be filed in the form of 16 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the budget and fiscal management committee and for the utilities committee or their successors.

PROVIDED THAT:

Of this appropriation, \$75,000 shall not be expended or encumbered until the solid waste division submits a comprehensive rate study to the council. The comprehensive rate study will include examination of all solid waste fees including basic, regional direct, special waste and yard waste and the underlying costs of all components of the solid waste system in the rate base. The rate study will provide detailed information as to: the assumptions and methodologies for the allocation of rate base costs to cost centers such as transfer and disposal operations, waste reduction and recycling, administration and program planning, landfill maintenance, and debt service and reserves; the solid waste financial plan policies and assumptions; alternative rate options; and comparative data by fee and service provision type to other comparable jurisdictions.

The comprehensive rate study must be filed in the form of 15 copies with the clerk of the council by May 1, 2004, who will retain the original and will forward copies to each councilmember and to the lead staff of the utilities committee or its successor. A report on the study will be made to the regional policy committee following submittal to the council.

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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### **Solid Waste Division (SWD)**

#### **Administrative Service Reductions**

**Administrative Staff Reductions – (\$1,760,480) and (21.80) FTEs.** This proposal will reduce expenditures to ensure disposal choices for future users and is in alignment with the long-term restructuring goals of the division.

**Operating Efficiencies - Consumable Goods – (\$336,258).** This proposal will reduce expenditures by making changes to the use of consumable goods.

**Operating Efficiencies - Recycled Road Materials – (\$400,000).** This proposal will improve productivity by recycling road materials in a more cost effective and environmentally conscientious way.

**Operating Efficiencies - Shop – (\$230,844) and (2.0) FTEs.** The result of these operating [Shop] efficiencies will be reductions to operating, maintenance, and labor costs.

**Operating Efficiencies - Utility Workers – (\$273,624) and (4.67) FTEs.** This proposal will increase efficiency by reducing labor intensive landscaping design, thereby reducing operating, maintenance, and labor costs.

#### **Direct Service Reductions**

**Refocus Recycling Programs – (\$1,177,579) and (3.0) FTEs.** This proposal will reduce Waste Reduction and Recycling staff, consultant services, and general education programs. Core services will be provided, but at a reduced level.

**Revise Hours at Transfer Stations and Drop Boxes – (\$1,624,539) and (27.76) FTEs.** This request will change the hours of operation for the division's facilities. Revised hours are based on analysis of the tonnage by type and time of delivery.

#### **Program Changes**

**Parks Fiscal Functions Transfer – (\$227,349) and (4.0) FTEs.** The Park's accounts payable and receivable programs will be transferred back to the Parks Division.

**State Environmental Policy Act Costs - \$250,000.** This will provide for a siting study and associated environmental assessment that is necessary to implement provisions of the 2001 Comprehensive Solid Waste Management Plan.

**Landfill Rent - \$7,000,000.** This request will allow for rent payments to the Current Expense (CX) Fund at fair market value for the land on which the Cedar Hills Landfill is located.

**Transfer to Solid Waste Intermodal Fund - \$4,090,000.** This proposal will allow for a transfer of funds to the newly created sub fund, SW Intermodal Fund 3903, to reimburse the fund for the purchase of the Harbor Island intermodal property.

#### **Revenue Backed Additions**

**Regional-Direct Tonnage to Transfer Stations - \$810,847.** This proposal will shift to a more equitable distribution of costs by eliminating an existing subsidy that benefits commercial haulers. The regional direct rate, as proposed, will create a full-cost recovery system for charges assessed to all users of the Solid Waste Transfer system.

#### **Technical Adjustments**

**Defer Equipment Purchases – (\$551,000).** This proposal will reduce costs by deferring the purchases of equipment due to improvements in extending their useful lives.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Brownfields – (\$520,000).** This proposal represents reductions to anticipated 2004 levels of expenditures and revenues. Although much of the previously available grant funding is no longer available, new grant funds of \$130,000 are expected for the year 2005.

**Efficiencies in Capital Asset Maintenance – (\$962,000).** This proposal will reduce expenditures to a more conservative level while continuing to providing safe conditions for employees and the public.

**Contribution to Capital Equipment Replacement Fund (CERP) – (\$1,589,600).** This represents a reduction in the total transfer to the CERP fund, which is used for capital equipment replacement. The division will pursue capital rebuilds in lieu of replacements.

**Close Landfill on Sunday – (\$1,564,133) and (23.71) FTEs.** This proposal will reduce expenditures by closing landfills on Sundays. Since tonnage received on Sunday is less than one quarter of the average weekday tonnage, and the only tonnage currently received on Sundays is tonnage being hauled from transfer stations, closure on Sundays will have no effect on the public.

**Landfill Reserve Fund Transfer – (\$364,850).** This reduction reflects adjustments of expenditures and revenues to anticipated 2004 levels.

**Reduce Consultants – (\$127,568).** This represents a general reduction in the use of consultants. Numerous contracts are represented including, but not limited to, waste monitoring, industrial hygienist, and diversity consultants.

**New Ecological Grants - \$200,000.** This proposal will increase expenditures and revenues based on additional grants related to waste recycling.

**Reduce Groundwater Contribution to Water and Land Resources Division (WLRD) – (\$218,100).** This proposal will reduce, but not eliminate, the funds for the Early Start Ground Water monitoring program in the WLRD.

**Reduce Lab Services and Emissions Testing – (\$164,689).** This request will reduce the frequency of sampling and reporting of flare testing and environmental monitoring, based on a Consent agreement with the State Departments of Health and Ecology.

**Renewed Contracts for Hauling Recycled Material - \$431,500.** This addition represents adjustments to recycling contracts that were up for renewal in November of 2002.

**Adjustments to bring Accounts to Zero-based Budget – (\$250,536) and (.01) FTE.** This reduction will allow for various routine annual adjustments to expenditures to reflect the projected 2004 needs.

**Adjust DNRP Overhead and Transfer Account - \$20,324.** This minor addition represents annual adjustments to the DNRP overhead and transfer accounts to anticipated 2004 levels.

**Costs to phase-in Efficiency Changes - \$1,164,250 and 33.09 FTEs.** This proposal will reinstate positions that are currently on the layoff list but will be working for a portion of 2004. Elimination of these positions is captured under other change codes.

### **Technology Request**

**Computer Cashier System (RICS) Replacement Analyst - \$225,000.** This proposal will replace the software currently in use in order to comply with an ordinance that does not allow for the collection of customer credit or debit card numbers. The new system will be easier to maintain, more reliable, and accurate in terms of transaction processing.

### **Central Rate Adjustments**

**Central Rate Adjustments – \$199,002.** Central rate adjustments include: Retirement, ITS Infrastructure and O&M, Telecommunications Services and O&M, GIS, CX Overhead, Risk Abatement, Debt Service Adjustment, LTGO Debt Insurance, Long Term Lease and Lease Administration Fee,

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

Finance, PAO, Insurance, Countywide Strategic Technology Projects, Finance Payroll Projects, Motor Pool, Cell Phone/Pager Services, COLA, and Flex Benefits.

**Solid Waste Division / 4040**

	<b>2002 Actual <sup>1</sup></b>	<b>2003 Adopted</b>	<b>2003 Estimated <sup>2</sup></b>	<b>2004 Adopted</b>	<b>2005 Projected <sup>3</sup></b>	<b>2006 Projected <sup>3</sup></b>
Beginning Undesignated Fund Balance	13,687,224	11,866,953	16,283,548	18,399,234	14,327,986	14,003,900
Prior Year Carryovers	3,070,722		3,296,467			
<b>Adjusted Beginning Fund Balance</b>	<b>16,757,946</b>	<b>11,866,953</b>	<b>19,580,015</b>	<b>18,399,234</b>	<b>14,327,986</b>	<b>14,003,900</b>
<b>Revenues</b>						
* Net Disposal Fees <sup>4,5,6</sup>	72,331,159	73,641,911	72,430,000	74,031,261	79,223,469	80,915,967
* Moderate Risk Waste	3,310,300	3,343,054	3,343,054	3,426,000	3,425,780	3,528,553
* CDL Revenues	704,228	765,000	765,000	680,000	693,600	708,475
* Grants	519,396	1,335,658	823,446	838,100	270,000	270,000
* Landfill Gas to Energy					200,000	500,000
* Insurance Revenue, Brighton			1,172,000			
* CX Transfer from Parks	367,148	367,148	367,148			
* Other <sup>7</sup>	1,334,071	802,600	819,507	1,166,150	1,296,605	1,357,183
* DNRP Administration	4,717,241	4,902,514	4,918,858	5,060,860	5,212,390	5,368,762
<b>Total Revenues</b>	<b>83,283,543</b>	<b>85,157,885</b>	<b>84,639,013</b>	<b>85,202,371</b>	<b>90,321,844</b>	<b>92,648,940</b>
<b>Expenditures</b>						
* Solid Waste Division <sup>8,9</sup>	(50,198,054)	(62,492,580)	(60,034,709)	(57,864,131)	(60,384,851)	(62,039,388)
* Landfill Reserve Fund Transfer <sup>8</sup>	(9,599,496)	(10,516,500)	(10,516,500)	(10,151,650)	(8,479,820)	(8,918,886)
* CERP Fund Transfer	(2,240,000)	(3,369,600)	(2,369,600)	(1,880,000)	(2,919,559)	(2,974,214)
* Construction Fund Transfer <sup>10,11</sup>	(3,673,668)		0	(4,090,000)	0	0
* Rent, Cedar Hills				(7,000,000)	(7,210,000)	(7,426,300)
* Debt Service - Existing	(6,737,817)	(6,348,692)	(6,348,692)	(6,598,552)	(6,608,725)	(6,617,662)
* Debt Service - New Facilities					(1,531,257)	(7,040,703)
* Risk Abatement				(183,917)		
* Total Expenditures from Prior Year Carryover	(3,070,722)		(3,296,467)			
* DNRP Administration	(4,941,717)	(4,918,858)	(4,918,858)	(5,060,573)	(5,212,390)	(5,368,762)
* Council - Admin -Cut Transfer to BRED				60,000		
* Council - Admin -Cut Emerging Issues TLP				143,349		
* Council - SWD - Cut Transfer for ADR FTE				60,000		
* Council - SWD - Revise Transition Costs				790,516		
* Council - SWD - Cut Regional Direct Add				392,881		
* Underexpenditure due to Exec. Line Item Veto <sup>12</sup>				500,000		
<b>Total Expenditures</b>	<b>(80,461,474)</b>	<b>(87,646,230)</b>	<b>(87,484,826)</b>	<b>(90,882,077)</b>	<b>(92,346,603)</b>	<b>(100,385,915)</b>
<b>Estimated Underexpenditures <sup>13</sup></b>		1,729,015	1,665,032	1,608,458	1,700,672	1,747,225
<b>Other Fund Transactions</b>						
* Forecast Competitive Project Target Savings		1,000,000				
*						
<b>Total Other Fund Transactions</b>	0	1,000,000	0	0	0	0
<b>Ending Fund Balance</b>	<b>19,580,015</b>	<b>12,107,623</b>	<b>18,399,234</b>	<b>14,327,986</b>	<b>14,003,900</b>	<b>8,014,149</b>
<b>Reserves &amp; Designations</b>						
* Encumbrances - SWD	(2,912,226)					
* Encumbrances - DNRP Administration	(126,173)					
* Unencumbered Carryovers	(258,068)					
<b>Total Reserves &amp; Designations</b>	<b>(3,296,467)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Undesignated Fund Balance</b>	<b>16,283,548</b>	<b>12,107,623</b>	<b>18,399,234</b>	<b>14,327,986</b>	<b>14,003,900</b>	<b>8,014,149</b>
<b>Target Fund Balance <sup>14</sup></b>	<b>6,274,757</b>	<b>7,834,962</b>	<b>7,504,339</b>	<b>7,233,016</b>	<b>7,548,106</b>	<b>7,754,924</b>

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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### Financial Plan Notes:

- <sup>1</sup> 2002 Actuals are from the 2002 CAFR.
- <sup>2</sup> 2003 Estimated is based on disposal of 940,000 tons while the 2003 Adopted is based on disposal of 950,000 tons.
- <sup>3</sup> 2005 and 2006 Projected are based on 3% inflation, tonnage driven adjustments to variable costs, and other anticipated changes from 2004 expenditures.
- <sup>4</sup> 2004 tip fee revenue is based on the proposed budget disposal assumption of 955,000 tons.
- <sup>5</sup> Tip fee revenues include a proposed increase to the regional direct fee from \$59.50 to \$69.50 per ton on April 1, 2004.  
The basic fee remains unchanged at \$82.50 per ton through the end of 2006.
- <sup>6</sup> Revenue is based on the Solid Waste Division current long-term tonnage forecast.
- <sup>7</sup> Other Revenue is comprised of WR/R Revenues, interest net of fees, and other miscellaneous revenues.
- <sup>8</sup> 2003 SWD expenditures were revised downward from 2003 adopted budget due to lower transfer system tonnage assumptions.
- <sup>9</sup> 2003-2006 expenditures reflect savings developed for the Solid Waste Change Initiative. 2004-2006 expenditures also include costs to handle increased tonnage at transfer stations resulting from the proposed increase in the regional direct fee to \$69.50 per ton on April 1, 2004.
- <sup>10</sup> The \$3.67 million transfer to the Construction Fund in 2002 implemented the final year of a policy regarding the 1997 Solid Waste Rate Ordinance.
- <sup>11</sup> The \$4.09 million transfer to the Intermodal Fund in 2004 is funded by a portion of estimated 2003-04 operating fund savings the are in excess of the 2004 Cedar Hills rent payment. This transfer, combined with savings in the Landfill Post-Closure Maintenance Fund and lease revenues at Harbor Island, is sufficient to fully fund an \$8.7 million transfer from the Intermodal Fund to the SW Construction Fund. The SW Construction Fund has sufficient reserves for the purchase of the Harbor Island site in 2003. The transfers in 2004 fully restore the SW Construction reserves.
- <sup>12</sup> The Executive's veto of a budget proviso tied to operating expenditures resulted in an interpretation of a loss of appropriation.
- <sup>13</sup> Under expenditures equal 3% of Solid Waste Division operating expenditures, excluding grant funded expenditures.
- <sup>14</sup> Minimum target fund balance is based on a 45-day cash reserve policy (SWD operating expenditures multiplied by 45/360)

### **COUNCIL ADOPTED BUDGET**

***Eliminate Transfer to CX for ADR FTE – (\$60,000).*** Council eliminated funding for an FTE dedicated to the Alternative Dispute Resolution (ADR) program in the Office of Human Resources and Management.

***Reduce 33.09 in Add-Back FTEs to 16.00 FTEs and Revise Transition Costs (\$790,516) and (17.09) FTEs.*** Council reduced FTE and expenditure authority for staffing related to the transition in 2004.

***Elimination for Revenue-Backed Add-In for Regional Tonnage Shift to County Transfer Stations – (\$392,881).*** Council reduced funds intended to adjust for a shift in tonnage between County Transfer Stations once the proposed regional direct rate is increased.

***Executive Line Item Veto – (\$500,000).*** As a result of the Executive's veto of the proviso, the budget was reduced by \$500,000.

#### ~~PROVIDED THAT:~~

~~Of this appropriation, \$500,000 shall not be expended or encumbered until the solid waste division submits to the council, no later than May 1, 2004, and the council approves by ordinance a plan to divert solid waste transfer station usage from over capacity transfer stations to underutilized transfer stations in the county. If the division does not submit the plan by May 1, 2004, this amount shall revert to fund balance.~~

~~The plan required to be submitted by this proviso must be filed in the form of 16 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the budget and fiscal management committee and for the utilities committee or their successors.~~

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Solid Waste Post-Closure Landfill Maintenance 1040/0715**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	3,366,549	0.00	0.00
<b>PE</b>		Status Quo **	894	0.00	0.00
		<b>Status Quo Budget</b>	<b>3,367,443</b>	<b>0.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Program Change</b>					
PC01	Establish Program Contingency	250,000	0.00	0.00	
PC02	Transfer to SW Construction (Intermodal SubFund)	4,380,000	0.00	0.00	
		<b>4,630,000</b>	<b>0.00</b>	<b>0.00</b>	
<b>Technical Adjustment</b>					
TA01	Loan In/Loan Out Labor Adjustments	(176,867)	0.00	0.00	
TA02	Consulting Services Changes	(171,100)	0.00	0.00	
TA03	Reduce Professional Services (Lab Analysis)	(546,131)	0.00	0.00	
TA04	Construction Charges	(465,000)	0.00	0.00	
TA05	Adjustments to Estimated Equipment Use	(23,905)	0.00	0.00	
TA06	Allocation of Estimated Contracting Charges - PCSS	6,000	0.00	0.00	
TA07	Site Maintenance Changes - WLRD & DCFM	(204,000)	0.00	0.00	
TA50	Revenue Adjustments	0	0.00	0.00	
		<b>(1,581,003)</b>	<b>0.00</b>	<b>0.00</b>	
<b>Central Rate Adjustments</b>					
CR05	Current Expense Overhead Adjustment	(919)	0.00	0.00	
CR25	Financial Services Charge	1,037	0.00	0.00	
CR47	Finance Payroll Projects	32	0.00	0.00	
		<b>150</b>	<b>0.00</b>	<b>0.00</b>	
<b>2004 Adopted Budget</b>		<b>6,416,590</b>	<b>0.00</b>	<b>0.00</b>	

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **SWD – Landfill Post-Closure Maintenance**

#### **Program Changes**

**Establish Program Contingency - \$250,000.** This proposal will establish a new program contingency.

**Transfer to Solid Waste Construction (Intermodal sub fund) - \$4,380,000.** This proposal will establish an account for the transfer to the Intermodal fund. This will make funds available for a shift towards import/export of solid waste as the Cedar Hills Landfill approaches capacity.

#### **Technical Adjustments**

**Loan-In/Loan-Out Labor Adjustments – (\$176,867).** This represents adjustments of labor and benefits reflecting 2004 anticipated requirements. The level of service will remain in compliance with the standards regulated by the State Health Department and the Department of Ecology.

**Consulting Services Changes – (\$171,100).** This proposal will adjust expenditures to 2004 anticipated needs by eliminating one-time expenditures at Hobart and Puyallup and providing funds for Vashon groundwater monitoring.

**Reduce Professional Services (Lab Analysis) – (\$546,131).** This represents reductions in professional services for lab analysis to projected levels based on historical and anticipated labor hours. The level of service will remain in compliance with the standards regulated by Health Department and Department of Ecology.

**Construction Charges – (\$465,000).** This proposal will eliminate one-time expenditures at Hobart for gas/leachate system improvements and at Puyallup for gas system extension.

**Adjustments to Estimated Equipment Use – (\$23,905).** This proposal will adjust numerous low orgs to meet projected vehicle usage costs.

**Allocation of Estimated Contracting Charges; PCSS - \$6,000.** This proposal will adjust an expenditure account designated for payments to Finance, for Professional & Construction Services (PCSS).

**Site Maintenance Changes; WLRD and FMD – (\$204,000).** This proposal will reduce funds allocated for work to maintain SWD closed/custodial landfills. The existing workload will be redistributed to the Washington Conservation Corps.

#### **Central Rate Adjustments**

**Central Rate Adjustments – \$150.** Central rate adjustments include: CX Overhead, Finance, and Finance Payroll Projects.



## PHYSICAL ENVIRONMENT PROGRAM PLAN

### Landfill Post-Closure Maintenance Fund/ 1040

	2002 Actual <sup>1</sup>	2003 Adopted	2003 Estimated <sup>2</sup>	2004 Adopted	2005 Projected <sup>3</sup>	2006 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	32,403,991	31,596,508	31,857,400	30,611,753	25,213,663	24,344,766
<b>Revenues</b>						
* Investment Income <sup>4</sup>	1,175,262	935,163	754,353	954,334	983,918	1,022,783
<b>Total Revenues</b>	<b>1,175,262</b>	<b>935,163</b>	<b>754,353</b>	<b>954,334</b>	<b>983,918</b>	<b>1,022,783</b>
<b>Expenditures</b>						
* Operating	(1,721,853)	(3,366,549)	(3,366,549)	(2,036,590)	(1,871,530)	(1,748,270)
* Transfer to SWD Intermodal Fund				(4,380,000)		
<b>Total Expenditures</b>	<b>(1,721,853)</b>	<b>(3,366,549)</b>	<b>(3,366,549)</b>	<b>(6,416,590)</b>	<b>(1,871,530)</b>	<b>(1,748,270)</b>
<b>Estimated Underexpenditures<sup>5</sup></b>		33,665	1,366,549	64,166	18,715	17,483
<b>Other Fund Transactions</b>						
<b>Total Other Fund Transactions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Fund Balance</b>	<b>31,857,400</b>	<b>29,198,787</b>	<b>30,611,753</b>	<b>25,213,663</b>	<b>24,344,766</b>	<b>23,636,762</b>
<b>Reserves &amp; Designations</b>						
* Program Contingency	(3,349,517)	(1,459,939)	(1,530,588)	(1,260,683)	(1,217,238)	(1,181,838)
* Reserves - Closed Landfills	(18,688,501)	(18,103,248)	(18,979,287)	(15,632,471)	(15,093,755)	(14,654,792)
* Reserves - Custodial Landfills	(9,819,382)	(9,635,600)	(10,101,879)	(8,320,509)	(8,033,773)	(7,800,131)
<b>Total Reserves &amp; Designations</b>	<b>(31,857,400)</b>	<b>(29,198,787)</b>	<b>(30,611,753)</b>	<b>(25,213,663)</b>	<b>(24,344,766)</b>	<b>(23,636,762)</b>
<b>Ending Undesignated Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Target Fund Balance<sup>6</sup></b>						

**Financial Plan Notes:**

<sup>1</sup> 2002 Actuals are from the 2002 CAFR.

<sup>2</sup> 2003 Estimated is based on activity to date and division projections.

<sup>3</sup> 2005 and 2006 Projected are based on anticipated future requirements that are reviewed annually.

<sup>4</sup> Investment Income is based on projections of 2.05%, 3.10%, and 3.95% for the years 2004, 2005, and 2006 respectively.

<sup>5</sup> Estimated Underexpenditures is based on 1% of Total Expenditures, with the exception of 2003 Estimated, which is based on division projections.

<sup>6</sup> No target fund balance is required other than noted for projected required reserves and contingency.

## *COUNCIL ADOPTED BUDGET*

*Council made no changes to the 2004 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Wastewater Treatment 4610/4000M**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	84,440,046	579.70	25.00
<b>PE</b>		Status Quo **	259,954	2.40	8.00
		<b>Status Quo Budget</b>	<b>84,700,000</b>	<b>582.10</b>	<b>33.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Technical Adjustment</b>					
TA01	Division-wide Productivity Initiative Reductions	(148,359)	(1.00)	(1.00)	
TA02	Technical Adjustments	1,292,298	0.00	1.00	
TA03	DNRP Staffing Transfers	17,433	1.00	1.00	
TA04	Brightwater Staffing - Phase II	0	14.50	8.00	
TA06	Charges to Capital	(42,720)	0.00	0.00	
TA07	Superfund Clean-up Support	0	0.00	1.00	
		<b>1,118,652</b>	<b>14.50</b>	<b>10.00</b>	
<b>Central Rate Adjustments</b>					
CR01	Flexible Benefits Charge	(12,168)	0.00	0.00	
CR05	Current Expense Overhead Adjustment	(634,334)	0.00	0.00	
CR07	Technology Services Operations & Maintenance Charge	(12,382)	0.00	0.00	
CR08	Technology Services Infrastructure Charge	12,088	0.00	0.00	
CR11	Telecommunications Services	15,030	0.00	0.00	
CR12	Telecommunications Overhead	(4,171)	0.00	0.00	
CR13	Motor Pool Usage Charge	10,510	0.00	0.00	
CR20	Prosecuting Attorney Civil Division Charge	(89,678)	0.00	0.00	
CR22	Long Term Leases	20,715	0.00	0.00	
CR25	Financial Services Charge	(124,952)	0.00	0.00	
CR26	Retirement Rate Adjustment	(545,890)	0.00	0.00	
CR27	Industrial Insurance Rate Adj.	(8,711)	0.00	0.00	
CR29	Wastewater Vehicles	10,586	0.00	0.00	
CR31	Cell Phone and Pager Services	(9,700)	0.00	0.00	
CR33	Limited Tax General Obligation Debt Insurance	32,075	0.00	0.00	
CR36	Property Services Lease Administration Fee	(573)	0.00	0.00	
CR39	COLA Adjustment	(190,212)	0.00	0.00	
CR45	Transfer to Risk Abatement Fund	413,115	0.00	0.00	
		<b>(1,118,652)</b>	<b>0.00</b>	<b>0.00</b>	
<b>Council Changes</b>					
CC01	Eliminate Transfer to CX for ADR FTE	(60,000)	0.00	0.00	
		<b>(60,000)</b>	<b>0.00</b>	<b>0.00</b>	
<b>2004 Adopted Budget</b>		<b>84,640,000</b>	<b>596.60</b>	<b>43.00</b>	

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Wastewater Treatment 4610/4000M**

<b>Code / Item # /</b>	<b>Description</b>	<b>Expenditure</b>	<b>FTEs*</b>	<b>TLPs*</b>
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Proviso(s):

**EXPENDITURE RESTRICTION:**

From Category III funds (Culver Program): (1) \$106,440 shall be spent only on Groundwater Education/Treatment Plant Tours;

(2) \$55,000 shall be spent only on Lake Stewardship/Volunteer Program; (3) \$31,213 shall be spent only on Natural Yard Care; (4) \$86,992 shall be spent only on Water Quality Awareness; (5) \$83,971 shall be spent only on Water Quality Schools/Education Program; (6) \$549,081 shall be spent only on Waterworks Block Grant – Local Projects; (7) \$122,803 shall be spent only on Waterworks Block Grant Program Management; (8) \$25,000 shall be spent only on Bear Creek Water Tenders; (9) \$20,000 shall be spent only on Friends of Issaquah Salmon Hatchery; (10) \$80,000 shall be spent only on Friends of Hylebos (Stream Team); (11) \$50,000 shall be spent only on Friends of the Trail; (12) \$30,000 shall be spent only on Puget Sound on Wheels (Seattle Aquarium Mobile Field Lab); (13) and \$30,000 shall be spent only on Salmon Homecoming

**PROVIDED THAT:**

Of this appropriation, no funds shall be expended or encumbered for a 1991 settlement agreement between King County and the city of Seattle regarding Discovery park improvements that are consistent with the Discovery Park Master Plan until the city of Seattle and the county adopt legislation authorizing the execution of a memorandum of agreement that requires the city to accept and expend the moneys first on the projects recommended by the West Point citizens advisory committee and then on other projects consistent with the 1991 settlement agreement.

The legislation required to be submitted by this proviso must be filed in the form of 15 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff of the budget and fiscal management committee or its successor.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Wastewater Treatment Division (WTD)**

#### ***WTD Operating***

##### **Technical Adjustments**

**Division-wide Productivity Initiative (PI) Reductions – (\$148,359), (1) FTE and (1) TLT.** This proposal supports the Productivity Initiative (PI) which requires overall reductions within the core service areas of WTD. The PI reduction was \$1.5M in 2004.

**Technical Adjustments - \$1,292,298 and 1 TLT.** This proposal consists of technical adjustments that have occurred since the 2004 sewer rate was adopted. These adjustments will be absorbed within the \$23.40 rate.

**DNRP Staffing Transfers – \$17,433, 1 FTE and 1 TLT.** This proposal transfers a Project/Program Manager III (Public Affairs) from DNRP Administration to the Wastewater Treatment Division, since Wastewater Treatment Division derives the most direct benefit from the work done by this position. Salary and benefits for this FTE will be charged 100 percent to capital. It also transfers an Administrator I to provide administrative assistance to the Groundwater Protection Committees and related work. Because this position also benefits Solid Waste (SWD) and Water and Land Resources (WLRD), WTD will be reimbursed 22 percent from SWD, 14 percent from WLRD and 14 percent from the Rural Drainage (RDP) Fund. The remaining costs will be absorbed within the \$23.40 rate.

**Brightwater Staffing - Phase II - \$0, 14.5 FTEs and 8 TLTs.** WTD is now in the second phase of staffing needed to support major RWSP projects entering design and construction between 2003 and 2005 (primarily Brightwater). The addition of these 14.5 FTEs and 8.0 TLPs will bring the total Brightwater staffing effort up to 50. Salaries and benefits for these positions are charged 100 percent to capital.

**Move COLA to Salary & Wage Reserve - \$0.** COLA automatically calculates in account 59411 for adjustments made to positions and overtime. This proposal moves the COLA amounts from COLA account 59411 to Salary & Wage Reserve account 51396M. Having COLA up in the benefit accounts allows WTD to have a clearer picture of all salary and benefit costs. There is no impact to the budget.

**Charges to Capital – (\$42,720).** COLA automatically calculates in account 59411 for adjustments made to positions and overtime. This proposal charges applicable COLA amounts to capital for those positions that are charged to capital.

**Superfund Cleanup Support - \$0 and 1 TLT.** This proposal includes funding for a 2-year TLT that will represent the Executive on the Lower Duwamish Work Group for the Superfund Clean-up effort. Salary and benefits for this TLT are charged 100 percent to capital.

##### **Central Rate Adjustments**

**Central Rate Adjustments – (\$1,118,652).** Central rates were adjusted for CX Overhead, ITS O&M, ITS Infrastructure, Telecommunications Services, Telecommunications Overhead, Motor Pool, PAO, Long-term Leases, Finance, Retirement, Industrial Insurance, Wastewater Vehicles, Cell Phone/pager Services, LTGO Debt Insurance, Property Services - Lease Admin Fee, COLA and Transfer to Risk Abatement.

#### ***WTD Debt Service***

##### **Technical Adjustments**

**Technical Adjustment – (\$2,073,000).** According to the proposed financial plan, debt service will be \$2,073,000 less than 2004 PSQ.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Wastewater Treatment Enterprise Fund**

Dollars in Thousands	2002	2003	2003	2004	2005	2006
	Actual	Adopted	Estimated	Adopted	Projected	Projected
CUSTOMER EQUIVALENTS (RCES)	686.31	706.79	684.25	684.25	687.67	691.11
MONTHLY RATE	\$23.40	\$23.40	\$23.40	\$23.40	\$25.43	\$28.10
BEGINNING OPERATING FUND	4,138	8,248	28,946	7,666	7,696	8,087
OPERATING REVENUE:						
Customer Charges	192,124	198,467	192,138	192,138	209,885	233,021
Investment Income	4,876	4,752	3,722	4,828	5,104	5,695
Capacity Charge	13,497	12,099	14,094	14,461	15,813	17,209
Other Income	7,603	6,525	7,472	6,950	7,158	7,373
TOTAL OPERATING REVENUES	218,100	221,843	217,425	218,377	237,961	263,298
OPERATING EXPENSE	(79,640)	(84,440)	(84,440)	(84,640)	(87,241)	(89,858)
DEBT SERVICE REQUIREMENT PARITY DEBT	(79,211)	(95,313)	(93,361)	(103,518)	(117,770)	(131,049)
SUBORDINATED DEBT SERVICE	(4,160)	(7,901)	(4,311)	(6,564)	(7,033)	(11,490)
DEBT SERVICE COVERAGE RATIO PARITY DEBT	1.75	1.44	1.42	1.29	1.28	1.32
DEBT SERVICE COVERAGE RATIO TOTAL PAYMENTS	1.66	1.27	1.26	1.15	1.15	1.15
OPERATING BOND & LIQUIDITY RESERVE CONTRIBUTIONS	(3,279)	407	(720)	(30)	(390)	(393)
TRANSFERS TO CAPITAL	(29,810)	(34,595)	(56,593)	(23,625)	(25,526)	(30,058)
OPERATING BOND RESERVE BALANCE	0	4,397	0	0	0	0
OPERATING LIQUIDITY RESERVE BALANCE	28,946	3,444	7,666	7,696	8,086	8,479
OPERATING FUND ENDING BALANCE	28,946	7,841	7,666	7,696	8,087	8,479
<b>CONSTRUCTION FUND</b>						
BEGINNING FUND BALANCE	100,448	65,396	65,921	9,044	4,917	5,000
REVENUES:						
Parity Bonds	100,000	44,000	0	193,500	191,806	208,814
Variable Debt Bonds	9,800	10,000	6,700	0	4,000	24,527
Grants & Loans	38,372	57,813	65,844	30,848	26,042	37
Other	3,161	2,065	2,065	2,140	2,100	2,000
Transfers From Operating Fund	29,810	34,595	56,593	23,625	25,526	30,058
TOTAL REVENUES	181,144	148,472	131,202	250,113	249,474	265,436
CAPITAL EXPENDITURES	(160,129)	(206,541)	(190,037)	(234,855)	(230,255)	(243,945)
DEBT ISSUANCE COSTS	(2,683)	(930)	(34)	(3,870)	(3,856)	(4,299)
BOND RESERVE TRANSACTIONS	(5,261)	(2,833)	0	(12,322)	(12,086)	(13,158)
AMOUNTS TO ASSET MANAGEMENT RESERVE	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
ADJUSTMENTS	(44,598)	4,618	4,991	(193)	(195)	(1,031)
ENDING FUND BALANCE	65,921	5,182	9,044	4,917	5,000	5,003
CONSTRUCTION FUND RESERVES						
Bond & SRF Reserves	68,492	72,964	68,492	80,964	93,199	107,341
Policy Reserves	8,848	8,035	6,857	9,900	12,945	15,992
TOTAL FUND RESERVES	77,340	80,999	75,349	90,863	106,144	123,333
CONSTRUCTION FUND BALANCE	143,262	86,182	84,393	95,780	111,154	128,336

***COUNCIL ADOPTED BUDGET***

***WTD Operating***

***Eliminate Transfer to CX for ADR FTE – (\$60,000).*** Council eliminated funding for an FTE dedicated to the Alternative Dispute Resolution (ADR) program in the Office of Human Resources and Management.

***WTD Debt Service***

*Council made no changes to the 2004 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Water & Land Resources (WLRD) 1210/0741**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	37,975,779	337.39	26.75
<b>PE</b>		Status Quo **	(823,202)	0.00	0.00
		<b>Status Quo Budget</b>	<b>37,152,577</b>	<b>337.39</b>	<b>26.75</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Technical Adjustment</b>					
TA01	Capital Projects & Open Space Acquisitions	265,196	(0.40)	2.00	
TA02	Science Monitoring & Data Management	167,618	1.00	(5.75)	
TA03	Land & Water Stewardship Services	394,183	0.01	(.50)	
TA04	Office of Rural Resources	76,346	(1.00)	0.00	
TA05	Strategic Initiatives Section	768,276	1.10	2.50	
TA06	Stormwater Services	575,064	3.00	0.00	
TA07	Finance, Administration & Manager's Office	(673,093)	(3.00)	0.00	
TA08	Central Costs	(118,643)	0.00	0.00	
		<b>1,454,947</b>	<b>0.71</b>	<b>(1.75)</b>	
<b>Central Rate Adjustments</b>					
CR01	Flexible Benefits Charge	(7,011)	0.00	0.00	
CR05	Current Expense Overhead Adjustment	120,806	0.00	0.00	
CR07	Technology Services Operations & Maintenance Charge	34,546	0.00	0.00	
CR08	Technology Services Infrastructure Charge	34,671	0.00	0.00	
CR09	Geographic Information Systems Charge	43,200	0.00	0.00	
CR11	Telecommunications Services	12,754	0.00	0.00	
CR12	Telecommunications Overhead	(3,231)	0.00	0.00	
CR13	Motor Pool Usage Charge	(18,339)	0.00	0.00	
CR16	Radio Access	381	0.00	0.00	
CR17	Radio Maintenance	169	0.00	0.00	
CR18	Radio Direct Charges	26	0.00	0.00	
CR19	Radio Reserve Program	201	0.00	0.00	
CR20	Prosecuting Attorney Civil Division Charge	5,595	0.00	0.00	
CR21	Debt Service Adjustment	210,499	0.00	0.00	
CR22	Long Term Leases	136,049	0.00	0.00	
CR25	Financial Services Charge	(24,043)	0.00	0.00	
CR26	Retirement Rate Adjustment	(310,935)	0.00	0.00	
CR28	Equipment Repair and Replacement	7,120	0.00	0.00	
CR29	Wastewater Vehicles	(26,862)	0.00	0.00	
CR31	Cell Phone and Pager Services	(7,320)	0.00	0.00	
CR33	Limited Tax General Obligation Debt Insurance	(875)	0.00	0.00	
CR36	Property Services Lease Administration Fee	1,080	0.00	0.00	
CR39	COLA Adjustment	22,746	0.00	0.00	
CR45	Transfer to Risk Abatement Fund	659,919	0.00	0.00	
		<b>891,146</b>	<b>0.00</b>	<b>0.00</b>	
<b>Council Changes</b>					
CC01	Eliminate Transfer to CX for ADR FTE	(31,000)	0.00	0.00	
		<b>(31,000)</b>	<b>0.00</b>	<b>0.00</b>	
<b>2004 Adopted Budget</b>		<b>39,467,670</b>	<b>338.10</b>	<b>25.00</b>	

**Water & Land Resources (WLRD) 1210/0741**

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

EXPENDITURE RESTRICTION:

Of this appropriation, \$96,992 shall be spent only on the water quality awareness program.

PROVIDED THAT:

The capital improvement project (CIP) reallocation report required by K.C.C. 4.04.275 shall show an adjustment of out-year expenditures for capital projects and on the ground programs on Vashon and Maury islands, as well as projected surface water

management fee revenue for each of the out years. The adjustment shall demonstrate how the funds generated through the collection of the surface water management fee on Vashon and Maury islands will ultimately be allocated to rural drainage program projects and programs in a manner that fairly represents the level of funding contributed by island residents.

PROVIDED THAT:

Of this appropriation, \$30,000 shall be expended solely for an ecological economic evaluation of the nearshore environment on southeast Maury island which lies within the recommended Washington state Department of Natural Resources's aquatic reserve. The scope of the evaluation shall include, at a minimum, the area from Piner Point to the southeastern boundary of the community known as Gold Beach. The water and land resources division shall transmit the final ecological economic evaluation report to the council upon completion which shall be no later than June 30, 2004.

The report required to be submitted by this proviso must be filed in the form of 15 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the natural resources, parks and open space committee or its successor.

PROVIDED THAT:

In providing information and educational programs for residents and property owners, the office of rural and resource lands shall coordinate with and utilize resources available through the state Department of Natural Resources and United States Forest Service to identify land management practices that serve to reduce the danger of wildfires to residential areas and to better protect lives and property in the event of a wildfire. In addition, in light of recent forest fires near residential areas in King County and in the state of California, the division shall consider development of an application for Title III forestry funds to support forest fire prevention on rural forest lands adjacent to residential areas.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Water & Land Resources Division (WLRD) – Surface Water Management (SWM)**

#### **Technical Adjustments**

**Capital Projects and Open Space Acquisitions - \$265,196, (0.40) FTE and 2.0 TLTs.** Two TLP positions are proposed to meet projected 2004 work volumes as follows: 1.00 TLP in Acquisition Services and 1.00 in Ecological Services. The change in the FTE count is a technical adjustment.

**Science Monitoring and Data Management – \$167,618, 1.00 FTE and (5.75) TLTs.** The request for an additional FTE position is related to a WTD Productivity Initiative request that will result in an estimated savings of \$20,000 in 2004 and further savings in future years. The reduction of TLP positions is in response to an anticipated decline in a WTD capital project and ESA assessment work.

**Land and Water Stewardship Services - \$394,183, 0.01 FTE and (0.50) TLT.** This proposal would allow for a transfer of a Public Affairs FTE from DNRP Administration, while the other 0.01 is a technical adjustment.

**Office of Rural Resources - \$76,346 and (1.00) FTE.** This proposal would make various adjustments to align the program with 2004 projections.

**Strategic Initiatives Section - \$768,276, 1.10 FTEs and 2.50 TLTs.** This request represents coordination for the development of WRIA salmon recovery plans and staffing adjustments. The increases will pay for enhanced public outreach for Salmon Conservation plans, plan development, and project coordination.

**Stormwater Services - \$575,064 and 3.00 FTEs.** This change item represents an increase in the CIP Transfer and various technical program adjustments. The transfer of the engineer position will create internal efficiencies by better alignment of staff.

**Finance, Administration and Manager's Office – (\$673,093) and (3.00) FTEs.** The elimination of two positions is possible because of internal efficiencies, while the other position will transfer to Stormwater Services. Other changes include mandatory benefit and wage increases.

**Central Costs – (\$118,643).** This will adjust central accounts that are not adjusted under the other central rate adjustments.

#### **Central Rate Adjustments**

**Central Rate Adjustments – \$891,146.** Central rate adjustments include: CX Overhead, ITS O&M and Infrastructure, Telecommunications Services and Overhead, GIS, Insurance, PAO, Long Term Lease and Lease Administration Fee, Finance, Wastewater Vehicles, Motor Pool, Cell Phone/Pager Services, Radio charges, LTGO Debt Service and Insurance, Flex Benefits, Risk Abatement, Retirement, and COLA.

*\*Disregard the second footnote on the detail page in which it states that initial status quo and proposed status quo increments are included. All increments represent adjustments from the 2003 Adopted phase only.*



## PHYSICAL ENVIRONMENT PROGRAM PLAN

### Water and Land Resources - Surface Water Management / 1210

	2002 Actual <sup>1</sup>	2003 Adopted	2003 Estimated <sup>2</sup>	2004 Adopted	2005 Projected <sup>3</sup>	2006 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	<b>2,123,715</b>	<b>1,052,959</b>	<b>1,784,577</b>	<b>1,107,805</b>	<b>776,984</b>	<b>735,622</b>
<b>Revenues</b>						
* Surface Water Management Fee <sup>4</sup>	14,897,058	14,382,000	14,382,000	14,506,417	14,092,448	12,030,492
* Wastewater Treatment Division Transfer <sup>5</sup>	12,118,127	14,764,727	16,146,140	14,597,262	14,962,194	14,336,248
* Local Hazardous Waste Management <sup>6</sup>	3,833,646	3,654,051	3,654,051	3,942,182	4,040,737	4,141,755
* Other <sup>7</sup>	5,376,845	4,759,892	5,878,784	5,690,988	5,833,263	5,979,094
<b>Total Revenues</b>	<b>36,225,676</b>	<b>37,560,670</b>	<b>40,060,975</b>	<b>38,736,849</b>	<b>38,928,641</b>	<b>36,487,590</b>
<b>Expenditures</b>						
* Operating Expenditures <sup>8</sup>	(31,334,604)	(34,115,978)	(33,794,620)	(35,444,123)	(35,381,412)	(33,648,038)
* Transfer to Parks Natural Lands Maintenance <sup>9</sup>	(281,505)	(407,000)	(407,000)			
* CIP PAYG <sup>10</sup>	(1,634,845)	(1,709,845)	(1,709,845)	(2,311,591)	(2,245,635)	(1,917,053)
* Natural Lands CIP <sup>11</sup>	(54,623)	0	0			
* CIP Debt Service	(3,259,237)	(1,742,956)	(1,742,956)	(1,742,956)	(1,742,956)	(1,742,956)
* IBIS PO Reinstatements			(1,124,647)			
* Encumbrance Reinstatements			(1,836,065)			
* 1 <sup>st</sup> and 2 <sup>nd</sup> Quarter Omnibus Ordinances			(572,614)			
* Council Change-Eliminate xfer for ADR FTE				31,000		
<b>Total Expenditures</b>	<b>(36,564,814)</b>	<b>(37,975,779)</b>	<b>(41,187,747)</b>	<b>(39,467,670)</b>	<b>(39,370,003)</b>	<b>(37,308,047)</b>
<b>Estimated Underexpenditures <sup>12</sup></b>		581,250	450,000	400,000	400,000	400,000
<b>Other Fund Transactions</b>						
*						
*						
<b>Total Other Fund Transactions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Fund Balance</b>	<b>1,784,577</b>	<b>1,219,100</b>	<b>1,107,805</b>	<b>776,984</b>	<b>735,622</b>	<b>315,164</b>
<b>Reserves &amp; Designations</b>						
* Reserve for Carryover	(1,836,065)					
* Reserve for IBIS PO Reinstatements	(1,124,647)					
*						
<b>Total Reserves &amp; Designations</b>	<b>(2,960,712)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Undesignated Fund Balance</b>	<b>(1,176,135)</b>	<b>1,219,100</b>	<b>1,107,805</b>	<b>776,984</b>	<b>735,622</b>	<b>315,164</b>
<b>Target Fund Balance <sup>13</sup></b>	<b>744,853</b>	<b>719,100</b>	<b>719,100</b>	<b>725,321</b>	<b>704,622</b>	<b>601,525</b>

#### Financial Plan Notes:

<sup>1</sup> 2002 Actuals are from the 2002 CAFR.

<sup>2</sup> 2003 Estimated is based on activity to date and department projections.

<sup>3</sup> 2005 and 2006 Projected are based on department estimates.

<sup>4</sup> SWM Charge reductions are based on A/I, revised June 2003.

<sup>5</sup> WTD transfer decreased in 2004 based on a reduction of WRIA Assessment and an increase of 2.5% is assumed for 2005-2006.

In 2006, the WTD transfer will decrease by \$1.0 million (after 2.5% inflation adjustment) due to completion of ESA assessment work.

<sup>6</sup> Local Hazardous Waste transfer is assumed to increase by 8% in 2004 based on preliminary guidance that rate increases will not be pursued until 2005 or later. A 2.5% annual increase is assumed for the years 2005-2006.

<sup>7</sup> Other revenue assumed to increase with inflation by 2.5% in years 2005 - 2006.

<sup>8</sup> Operating Expenditures in the years 2005 - 2006 are assumed to decrease with loss of service area revenue, and completion of ESA Assessment work which has been funded by WTD Transfers.

<sup>9</sup> Natural Lands Maintenance transfer has been eliminated in 2004 due to voter approved Parks Levy which will provide funding.

<sup>10</sup> The CIP transfer in the years 2005 - 2006 will be reduced commensurate with the SWM Fee decrease. However, the combined SWM and RDP transfer to capital will meet policy goal of 30% of combined SWM/RDP revenue estimates. See financial plan for subfund 1211.

<sup>11</sup> Beginning in 2003, WLR has budgeted Natural Lands CIP in WLR CIP Fund 3292.

<sup>12</sup> Estimated underexpenditures are based on department projections.

<sup>13</sup> Target Fund Balance is equal to 5% of the Surface Water Fee Revenues.

## COUNCIL ADOPTED BUDGET

**Eliminate Transfer to CX for ADR FTE – (\$31,000).** Council eliminated funding for an FTE dedicated to the Alternative Dispute Resolution (ADR) program in the Office of Human Resources and Management.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Rural Drainage 1211/0845**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	4,680,378	0.00	0.00
<b>PE</b>		Status Quo **	(1,194)	0.00	0.00
		<b>Status Quo Budget</b>	<b>4,679,184</b>	<b>0.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Technical Adjustment</b>					
TA01	Miscellaneous Technical Adjustments	(196,668)	0.00	0.00	
		<b>(196,668)</b>	<b>0.00</b>	<b>0.00</b>	
<b>Central Rate Adjustments</b>					
CR05	Current Expense Overhead Adjustment	1,225	0.00	0.00	
CR25	Financial Services Charge	(6,332)	0.00	0.00	
CR28	Equipment Repair and Replacement	462	0.00	0.00	
CR47	Finance Payroll Projects	(23)	0.00	0.00	
		<b>(4,668)</b>	<b>0.00</b>	<b>0.00</b>	
		<b>2004 Adopted Budget</b>	<b>4,477,848</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **WLRD - Rural Drainage Program Fund 1211**

#### **Technical Adjustments**

**Miscellaneous Technical Adjustments – (\$196,668).** This proposal will allow for routine annual adjustments as part of the zero-based budget process. The most significant changes were a decrease to Parks for maintenance of County natural lands, which was replaced in 2004 by the Parks levy, and a decrease in the transfer to capital.

#### **Central Rate Adjustments**

**Central Rate Adjustments – (\$4,668).** Central rate adjustments include: CX Overhead, Finance, Retirement, Equipment Repair & Replacement, and Finance Technology Projects.

*\*Disregard the second footnote on the detail page in which it states that initial status quo and proposed status quo increments are included. All increments represent adjustments from the 2003 Adopted phase only.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Water and Land Resources - Rural Drainage Fund / 1211**

	<b>2002 Actual <sup>1</sup></b>	<b>2003 Adopted</b>	<b>2003 Estimated <sup>2</sup></b>	<b>2004 Adopted</b>	<b>2005 Projected <sup>3</sup></b>	<b>2006 Projected <sup>3</sup></b>
<b>Beginning Fund Balance</b>	976,762	677,071	1,053,891	370,817	186,240	16,822
<b>Revenues</b>						
* Rural Drainage Program Revenue <sup>4</sup>	4,034,522	4,144,000	4,079,000	4,080,000	4,120,800	4,162,008
* WTD Transfer						
* Local Hazardous Waste Transfer						
* Other <sup>5</sup>	64,094	62,000	62,000	63,271	65,232	67,809
<b>Total Revenues</b>	<b>4,098,616</b>	<b>4,206,000</b>	<b>4,141,000</b>	<b>4,143,271</b>	<b>4,186,032</b>	<b>4,229,817</b>
<b>Expenditures</b>						
* Operating	(2,346,087)	(2,672,239)	(2,672,239)	(2,956,439)	(3,030,350)	(3,106,109)
* Transfer to Parks Natural Lands Maintenance <sup>6</sup>		(231,000)	(231,000)			
* CIP PAYG <sup>7</sup>	(1,620,777)	(1,777,139)	(1,777,139)	(1,521,409)	(1,475,100)	(1,198,271)
* Natural Lands CIP <sup>8</sup>	(54,623)					
* Reappropriation Carryover			(50,377)			
* Encumbrance Carryover			(263,319)			
<b>Total Expenditures</b>	<b>(4,021,487)</b>	<b>(4,680,378)</b>	<b>(4,994,074)</b>	<b>(4,477,848)</b>	<b>(4,505,450)</b>	<b>(4,304,380)</b>
<b>Estimated Underexpenditures<sup>9</sup></b>		5,000	170,000	150,000	150,000	150,000
<b>Other Fund Transactions</b>						
*						
*						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	<b>1,053,891</b>	<b>207,693</b>	<b>370,817</b>	<b>186,240</b>	<b>16,822</b>	<b>92,260</b>
<b>Reserves &amp; Designations</b>						
* Reserve for Encumbrance	263,319					
* Reserves for Carryover	50,377					
*						
<b>Total Reserves &amp; Designations</b>	313,696	0	0	0	0	0
<b>Ending Undesignated Fund Balance</b>	<b>1,367,587</b>	<b>207,693</b>	<b>370,817</b>	<b>186,240</b>	<b>16,822</b>	<b>92,260</b>
<b>Target Fund Balance <sup>10</sup></b>	<b>201,726</b>	<b>207,200</b>	<b>203,950</b>	<b>204,000</b>	<b>206,040</b>	<b>208,100</b>

**Financial Plan Notes:**

<sup>1</sup> 2002 Actuals are from the 2002 CAFR.

<sup>2</sup> 2003 Estimated is based on activity to date and department projections.

<sup>3</sup> 2005 and 2006 Projected are based on a 2.5% increase in operating costs and a 1% increase in parcels for revenues in years 2004-2007.

<sup>4</sup> Decrease in RDP revenue from 2003 Adopted is due to higher than anticipated delinquency rates.

<sup>5</sup> Other Revenues consists of Interest Earnings and are projected to be 2.05%, 3.10%, and 3.95% for 2004, 2005, and 2006 respectively.

<sup>6</sup> Natural lands maintenance transfer eliminated in 2004 due to voter approved Parks Levy which will provide funding.

<sup>7</sup> CIP transfer is adjusted to meet combined SWM/RDP 30% transfer to CIP policy target. See also financial plan for Fund 1210.

<sup>8</sup> Beginning in 2003, the budget for the Natural Lands CIP resides in the WLR CIP Fund 3292.

<sup>9</sup> Estimated Underexpenditures is based on the department's estimates.

<sup>10</sup> Target Fund Balance is equal to 5% of the Rural Drainage Revenue.

***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2004 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**River Improvement 1050/0740**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	3,597,791	11.50	0.00
<b>PE</b>		Status Quo **	(12,342)	0.00	0.00
		<b>Status Quo Budget</b>	<b>3,585,449</b>	<b>11.50</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Revenue Backed</b>					
RB01	Lower Snoqualmie Floodplain Mapping	716,555	0.15	0.00	
		<b>716,555</b>	<b>0.15</b>	<b>0.00</b>	
<b>Technical Adjustment</b>					
TA01	CIP Transfer	126,982	0.00	0.00	
TA02	Floodplain Management & CRS Technical Support	35,453	0.00	0.00	
TA03	Miscellaneous Technical Adjustments	(11,393)	(0.15)	.33	
		<b>151,042</b>	<b>(0.15)</b>	<b>0.33</b>	
<b>Central Rate Adjustments</b>					
CR01	Flexible Benefits Charge	(247)	0.00	0.00	
CR05	Current Expense Overhead Adjustment	5,341	0.00	0.00	
CR07	Technology Services Operations & Maintenance Charge	(13)	0.00	0.00	
CR08	Technology Services Infrastructure Charge	24	0.00	0.00	
CR11	Telecommunications Services	917	0.00	0.00	
CR12	Telecommunications Overhead	27	0.00	0.00	
CR13	Motor Pool Usage Charge	(6,716)	0.00	0.00	
CR16	Radio Access	(1,634)	0.00	0.00	
CR17	Radio Maintenance	(716)	0.00	0.00	
CR18	Radio Direct Charges	26	0.00	0.00	
CR19	Radio Reserve Program	(1,267)	0.00	0.00	
CR21	Debt Service Adjustment	(134)	0.00	0.00	
CR25	Financial Services Charge	(77)	0.00	0.00	
CR26	Retirement Rate Adjustment	(12,045)	0.00	0.00	
CR28	Equipment Repair and Replacement	12,379	0.00	0.00	
CR39	COLA Adjustment	298	0.00	0.00	
CR46	Countywide Strategic Technology Projects	2,933	0.00	0.00	
CR47	Finance Payroll Projects	1,941	0.00	0.00	
		<b>1,037</b>	<b>0.00</b>	<b>0.00</b>	
<b>2004 Adopted Budget</b>		<b>4,454,083</b>	<b>11.50</b>	<b>0.33</b>	

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **WLRD – River Improvement (RIF)**

#### **Revenue-backed Add**

**Lower Snoqualmie Floodplain Mapping – \$716,555 and 0.15 FTE.** Increased revenue from state and federal grants are added along with a corresponding expenditure add, to match the budget and work program associated with flood-plain mapping and major river maintenance.

#### **Technical Adjustments**

**CIP Transfer – \$126,982.** This project will increase the CIP transfer to 34 percent of the River Improvement Fund levy to fund the Banchero Revetment Repair on the Cedar River. The project will fund the design and construction repair of a County maintained flood protection facility that was damaged in the 1995 and 1996 floods and continues to incur flood damage each winter flood season.

**Floodplain Management and CRS Technical Support - \$35,453.** This proposal will support review and processing of floodplain permits and technical documentation by DDES for King County's annual Community Rating System (CRS) verification assessment.

**Miscellaneous Technical Adjustments – (\$11,393), (0.15) FTE and 0.33 TLP.** This proposal will allow for routine annual adjustments as part of the zero-based budget process.

#### **Central Rate Adjustments**

**Central Rates Adjustments – \$1,037.** Central rate adjustments include: CX Overhead, ITS Infrastructure and O&M, Telecommunications Services and O&M, Finance, Motor Pool, Radio Charges, Flex Benefits, Equipment Repair and Replacement, Retirement, Countywide Strategic Technology Projects, Finance Payroll Projects, and COLA.

*\*Disregard the second footnote on the detail page in which it states that initial status quo and proposed status quo increments are included. All increments represent adjustments from the 2003 Adopted phase only.*

## PHYSICAL ENVIRONMENT PROGRAM PLAN

### River Improvement Fund/ 1050

	2002 Actual <sup>1</sup>	2003 Adopted	2003 Estimated <sup>2</sup>	2004 Adopted	2005 Projected <sup>3</sup>	2006 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	290,761	336,096	628,251	662,499	277,282	326,117
<b>Revenues</b>						
*River Improvement Levy	2,358,647	2,359,624	2,359,624	2,383,322	2,407,155	2,431,227
*Other Revenues <sup>4</sup>	1,300,812	1,335,330	1,349,074	1,535,544	1,361,680	889,850
*Revenue for Encumbrance Carryover			26,400			
<b>Total Revenues</b>	3,659,459	3,694,954	3,735,098	3,918,866	3,768,835	3,321,077
<b>Expenditures</b>						
*Operating Expenditures	(3,321,969)	(3,597,791)	(3,597,791)	(4,454,083)	(3,720,000)	(3,350,000)
*Encumbrance Carryover			(168,059)			
*2 <sup>nd</sup> Quarter Omnibus Ordinance			(35,000)			
<b>Total Expenditures</b>	(3,321,969)	(3,597,791)	(3,800,850)	(4,454,083)	(3,720,000)	(3,350,000)
<b>Estimated Underexpenditures <sup>5</sup></b>		0	100,000	150,000	0	0
<b>Other Fund Transactions</b>						
*						
*						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	628,251	433,259	662,499	277,282	326,117	297,194
<b>Reserves &amp; Designations</b>						
*Reserve for Encumbrance Carryover	(168,059)					
*						
*						
<b>Total Reserves &amp; Designations</b>	(168,059)	0	0	0	0	0
<b>Ending Undesignated Fund Balance</b>	460,192	433,259	662,499	277,282	326,117	297,194
<b>Target Fund Balance <sup>6</sup></b>	<b>256,162</b>	<b>258,647</b>	<b>261,457</b>	<b>274,321</b>	<b>263,818</b>	<b>232,475</b>

**Financial Plan Notes:**

<sup>1</sup> 2002 Actuals are based on the 2002 CAFR.

<sup>2</sup> 2003 Estimates are based on activity to date and current department projections.

<sup>3</sup> 2005 and 2006 RIF levy projections continue trend set by 2002 to 2004 of 1%. Expenditures combine GRFCZD, grant support, and RIF levy.

<sup>4</sup> Other Revenue is comprised of revenues from the Green River Flood Control Zone District, FCAAP Grants, Other Grants, FEMA, and Misc.

<sup>5</sup> Underexpenditure is assumed only for the years 2003 Estimated and 2004 Adopted. This assumption was not built into 2003 Adopted.

<sup>6</sup> Target fund balance is equal to 7% of total revenues.

## ***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2004 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Inter-County River Improvement 1820/0760**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	50,096	0.00	0.00
<b>PE</b>		Status Quo **	0	0.00	0.00
		<b>Status Quo Budget</b>	<b>50,096</b>	<b>0.00</b>	<b>0.00</b>
		<b>Contra</b>	0		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Technical Adjustment</b>					
TA01	Miscellaneous Technical Adjustments	3,532	0.00	0.00	
		<b>3,532</b>	<b>0.00</b>	<b>0.00</b>	
<b>Central Rate Adjustments</b>					
CR05	Current Expense Overhead Adjustment	(2,083)	0.00	0.00	
CR25	Financial Services Charge	(2,705)	0.00	0.00	
CR28	Equipment Repair and Replacement	9	0.00	0.00	
		<b>(4,779)</b>	<b>0.00</b>	<b>0.00</b>	
		<b>2004 Adopted Budget</b>	<b>48,849</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.



**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**WLRD – Intercounty River Improvement (ICRI)**

**Technical Adjustments**

**Technical Adjustments - \$3,532.** This proposal will allow for routine annual adjustments as part of the zero-based budget process.

**Central Rate Adjustments**

**Central Rate Adjustments - (\$4,779).** Central rate adjustments include: CX Overhead, Finance, and Road Equipment Repair & Replacement.

*\*Disregard the second footnote on the detail page in which it states that initial status quo and proposed status quo increments are included. All increments represent adjustments from the 2003 Adopted phase only.*

**Inter-County River Improvements Fund / 1820**

	2002 Actual <sup>1</sup>	2003 Adopted	2003 Estimated <sup>2</sup>	2004 Adopted	2005 Projected <sup>3</sup>	2006 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	17,623	19,389	44,704	44,108	45,259	8,759
<b>Revenues</b>						
* Inter-County River Improvements Levy	50,487	50,500	49,500	50,000	50,500	51,005
* Other Revenue	1,179					
*						
<b>Total Revenues</b>	51,666	50,500	49,500	50,000	50,500	51,005
<b>Expenditures</b>						
* Operating Expenditures	(24,584)	(50,096)	(50,096)	(48,849)	(87,000)	(51,250)
*						
<b>Total Expenditures</b>	(24,584)	(50,096)	(50,096)	(48,849)	(87,000)	(51,250)
<b>Estimated Underexpenditures</b>						
<b>Other Fund Transactions</b>						
*						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	44,704	19,793	44,108	45,259	8,759	8,514
<b>Reserves &amp; Designations</b>						
*						
<b>Total Reserves &amp; Designations</b>	0	0	0	0	0	0
<b>Ending Undesignated Fund Balance</b>	44,704	19,793	44,108	45,259	8,759	8,514
<b>Target Fund Balance <sup>4</sup></b>						

**Financial Plan Notes:**

<sup>1</sup> 2002 Actuals are based on the 2002 CAFR.

<sup>2</sup> 2003 Estimated is based on current department estimates.

<sup>3</sup> 2005 and 2006 Projected are based on department estimates with a 1% increase to revenues. Expenditures are expected to increase to \$87,000 in the year 2005 due to expenditure on Pacific City Reinvestment with a 1% increase to the 2004 baseline projected for 2005.

<sup>4</sup> There is no target fund balance established for the Inter-County River Improvement fund.

***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2004 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Noxious Weed Control Program 1311/0384**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	1,081,743	6.00	5.36
<b>PE</b>		Status Quo **	(50,000)	0.00	0.00
		<b>Status Quo Budget</b>	<b>1,031,743</b>	<b>6.00</b>	<b>5.36</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Technical Adjustment</b>					
TA01	Miscellaneous Technical Adjustments	66,165	0.00	0.00	
		<b>66,165</b>	<b>0.00</b>	<b>0.00</b>	
<b>Central Rate Adjustments</b>					
CR01	Flexible Benefits Charge	(218)	0.00	0.00	
CR05	Current Expense Overhead Adjustment	5,454	0.00	0.00	
CR08	Technology Services Infrastructure Charge	(116)	0.00	0.00	
CR11	Telecommunications Services	(4,403)	0.00	0.00	
CR13	Motor Pool Usage Charge	(6,558)	0.00	0.00	
CR25	Financial Services Charge	6,961	0.00	0.00	
CR26	Retirement Rate Adjustment	(6,213)	0.00	0.00	
CR28	Equipment Repair and Replacement	130	0.00	0.00	
CR39	COLA Adjustment	157	0.00	0.00	
CR46	Countywide Strategic Technology Projects	2,898	0.00	0.00	
CR47	Finance Payroll Projects	1,324	0.00	0.00	
		<b>(584)</b>	<b>0.00</b>	<b>0.00</b>	
<b>2004 Adopted Budget</b>		<b>1,097,324</b>	<b>6.00</b>	<b>5.36</b>	

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**WLRD – Noxious Weed Control Program**

**Technical Adjustments**

**Miscellaneous Technical Adjustments - \$66,165.** This proposal will allow for routine annual adjustments as part of the zero-based budget process.

**Central Rate Adjustments**

**Central Rate Adjustments – (\$584).** Central rate adjustments include: CX Overhead, Finance, Road Equipment Repair and Replacement, Retirement, Countywide Strategic Technology Projects, Finance Technology Projects, Motor Pool, ITS Infrastructure and Telecommunications, COLA, and Flex Benefits.

*\*Disregard the second footnote on the detail page in which it states that initial status quo and proposed status quo increments are included. All increments represent adjustments from the 2003 Adopted phase only.*

**Noxious Weeds Fund/ 1311**

	<b>2002 Actual <sup>1</sup></b>	<b>2003 Adopted</b>	<b>2003 Estimated <sup>2</sup></b>	<b>2004 Adopted</b>	<b>2005 Projected <sup>3</sup></b>	<b>2006 Projected <sup>3</sup></b>
<b>Beginning Fund Balance</b>	258,234	270,828	370,054	302,071	196,076	86,911
<b>Revenues</b>						
*Noxious Weed Fee	895,779	938,572	938,572	948,000	976,440	1,005,733
*Interest Income	9,390	10,200	10,200	10,409	10,732	11,156
*						
<b>Total Revenues</b>	905,169	948,772	948,772	958,409	987,172	1,016,889
<b>Expenditures</b>						
*Operating Expenditures	(793,349)	(1,081,743)	(1,025,201)	(1,097,324)	(1,130,244)	(1,130,245)
*2nd Quarter Omnibus Supplemental			(20,500)			
*Encumbrance Reinstatement			(2,500)			
*						
<b>Total Expenditures</b>	(793,349)	(1,081,743)	(1,048,201)	(1,097,324)	(1,130,244)	(1,130,245)
<b>Estimated Underexpenditures<sup>5</sup></b>		0	31,446	32,920	33,907	33,907
<b>Other Fund Transactions</b>						
*						
*						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	370,054	137,857	302,071	196,076	86,911	7,462
<b>Reserves &amp; Designations</b>						
*Reserve for Carryforward	(2,500)					
*						
*						
<b>Total Reserves &amp; Designations</b>	(2,500)	0	0	0	0	0
<b>Ending Undesignated Fund Balance</b>	367,554	137,857	302,071	196,076	86,911	7,462
<b>Target Fund Balance <sup>4</sup></b>	<b>89,578</b>	<b>93,857</b>	<b>93,857</b>	<b>94,800</b>	<b>97,644</b>	<b>100,573</b>

**Financial Plan Notes:**

<sup>1</sup> 2002 Actuals are from the 2002 CAFR.

<sup>2</sup> 2003 Estimated is based on activity year-to-date and department projections.

<sup>3</sup> 2005 and 2006 Projected are based on an inflation of 3% for Noxious Weed revenues and total operating expenditures.

<sup>4</sup> Target Fund Balance is equal to 10% of Noxious Fee Revenues.

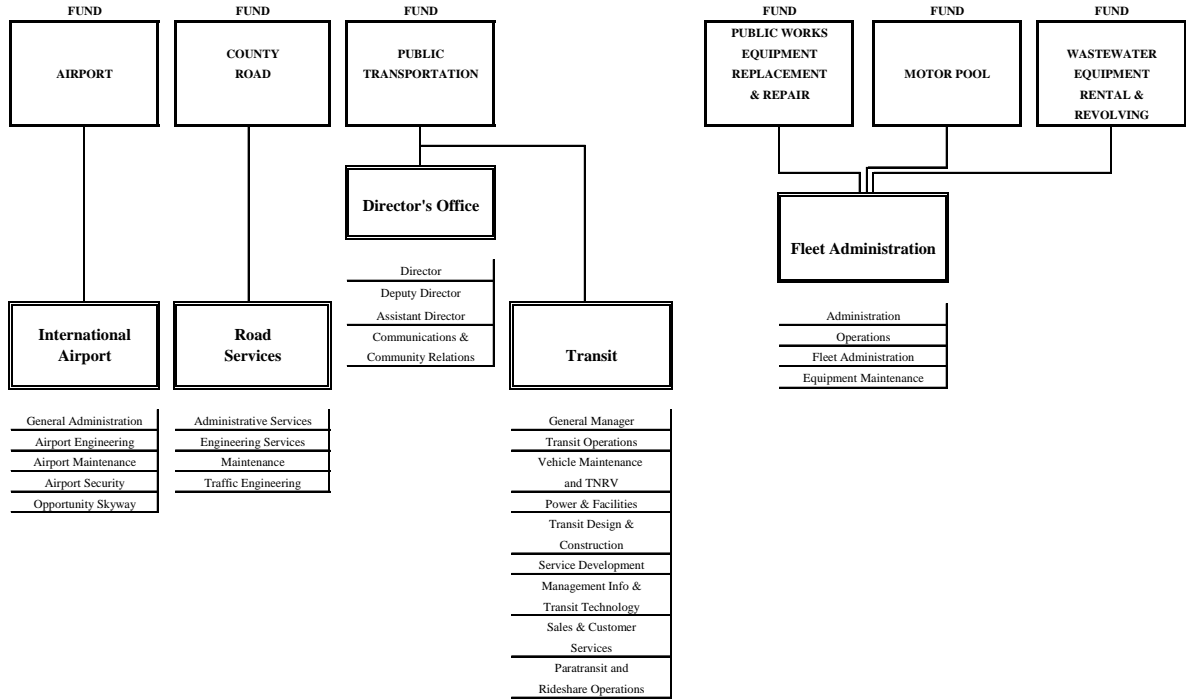
<sup>5</sup> Underexpenditures are set at 3% of Total Expenditures.

***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2004 Executive Proposed Budget.*

# **Transportation**

# PHYSICAL ENVIRONMENT PROGRAM PLAN



*T R A N S P O R T A T I O N*

***Mission***

**Transportation**

To improve the quality of life for the citizens of King County by providing mobility in a way that protects the environment, helps to manage growth and reduces traffic congestion.

***ISSUES AND PRIORITIES***

The King County Department of Transportation's (DOT) 2004 Executive Proposed Budget is the result of a continuing determination to address the transportation needs of King County efficiently and economically.

**The Transit Division** seeks to improve regional mobility and the quality of life in King County by providing the best possible public transportation service. The 2004 proposed budget strikes a bal-

ance between lower than anticipated revenues, increased costs and the goal to increase the number of service hours. A key feature of the proposed budget is the \$6.1 million budget reduction package that serves to partially offset the imbalance between revenues and expenditures.

**Road Services Division** strives to increase mobility through arterial networks, bridge rehabilitation, and corridor system improvements. Steady revenue increases and a focus on operational efficiencies have allowed an increased transfer to the capital program in 2004 while also expanding support for the existing traffic enforcement program. The Road Services CIP budget takes into consideration recommendations made by the Budget Advisory Task Force regarding the promotion of annexation of the remaining urban areas of unincorporated King County.

**The Director's Office** will continue to provide leadership, advocacy and support for the Department, its customers and the community. The Director's Office will ensure that transportation planning, efforts will generate a fully integrated approach to transportation problem solving by setting the direction for the functional planning elements in the divisions. In 2004 the Director's Office will also participate in the implementation of the annexation initiative.

**King County International Airport (KCIA)** supports the economic vitality of the County, the National Air Transportation System, and provides safe and continuous general aviation airport services. In the 2004 budget the new management at the airport has proposed a reorganization to improve reporting and accountability. Following two years of decline, the revenue projections in the 2004 budget indicate a slight increase.

**Fleet Administration** will continue to provide quality and responsive vehicle services, parts, road materials and supplies at competitive cost to customers.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**DOT Director's Office 4640/5010M**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	4,392,835	33.00	1.00
<b>PE</b>		Status Quo **	117,280	0.00	0.00
		<b>Status Quo Budget</b>	<b>4,510,115</b>	<b>33.00</b>	<b>1.00</b>
		<b>Contra</b>	0		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Program Change</b>					
PC01	Executive Management/Development Program	165,210	0.00	2.00	
		<b>165,210</b>	<b>0.00</b>	<b>2.00</b>	
<b>Technical Adjustment</b>					
TA01	Technical Adjustments	48,496	0.00	0.00	
		<b>48,496</b>	<b>0.00</b>	<b>0.00</b>	
<b>Central Rate Adjustments</b>					
CR01	Flexible Benefits Charge	(646)	0.00	0.00	
CR05	Current Expense Overhead Adjustment	(145,271)	0.00	0.00	
CR07	Technology Services Operations & Maintenance Charge	(78,457)	0.00	0.00	
CR08	Technology Services Infrastructure Charge	23	0.00	0.00	
CR11	Telecommunications Services	(13,493)	0.00	0.00	
CR12	Telecommunications Overhead	(6,545)	0.00	0.00	
CR13	Motor Pool Usage Charge	(44,166)	0.00	0.00	
CR20	Prosecuting Attorney Civil Division Charge	(44,026)	0.00	0.00	
CR22	Long Term Leases	84,528	0.00	0.00	
CR25	Financial Services Charge	(24,598)	0.00	0.00	
CR26	Retirement Rate Adjustment	(35,135)	0.00	0.00	
CR36	Property Services Lease Administration Fee	1,034	0.00	0.00	
CR39	COLA Adjustment	(27,775)	0.00	0.00	
CR46	Countywide Strategic Technology Projects	4,336	0.00	0.00	
CR47	Finance Payroll Projects	45	0.00	0.00	
		<b>(330,146)</b>	<b>0.00</b>	<b>0.00</b>	
<b>2004 Adopted Budget</b>		<b>4,393,675</b>	<b>33.00</b>	<b>3.00</b>	

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVIDED THAT:

Of this appropriation, \$68,000 in support of the unincorporated area councils shall not be expended until the executive provides a report to the council regarding the allocation of revenue support among revenue sources for the unincorporated area councils and until the council approves such report by motion. The report shall be provided by March 30, 2004. The report shall describe the total amount of the unincorporated area councils' allocation, proposed activities, the proposed sources and amounts of revenue allocated to support these activities, the basis for the determination of the proportional revenue support responsibility among revenue sources, and background documentation in support of that determination. The report shall also describe how the allocation responds to the concerns expressed in the 2003 report of the state auditor number #65688 addressing the unincorporated area councils.

The report required by this proviso must be filed in the form of 15 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the budget and fiscal management committee or its successor.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**DOT Director's Office 4640/5010M**

<b>Code / Item # /</b>	<b>Description</b>	<b>Expenditure</b>	<b>FTEs*</b>	<b>TLPs*</b>
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PROVIDED THAT:

The King County department of transportation, as the agency responsible for the property known as the tank farm and other properties in the North Lake Union area of Seattle, shall submit to the council by February 25, 2004, a report specifying a 2004 project schedule and a motion appointing members to a working group assigned to study and make recommendations for a North Lake Union long-term vision. Such a vision shall focus on transportation infrastructure and land uses that link North Lake Union to other subareas. This working group is to be made up of elected officials and staff from King County, city of Seattle and the state, private property owners and other such community stakeholders.

The master plan should maximize the unique character of the Fremont and Wallingford neighborhoods and promote business, housing, transportation and the best public use of surrounding natural resources. Such a study will engage staff and consultants, as well as all stakeholders, and will offer scope, costs and responsibility to achieve the North Lake Union master plan. If the report and motion are not submitted by such date, \$250,000 of this appropriation may not be expended or encumbered after February 25, 2004, until the report and motion have been submitted to the council.

The report required to be submitted by this proviso must be filed in the form of 15 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff of the transportation committee or its successor.



## PHYSICAL ENVIRONMENT PROGRAM PLAN

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### *PROGRAM HIGHLIGHTS*

#### **Director's Office**

The DOT Director's Office 2004 Proposed budget is unchanged from the 2003 adopted level. The changes in the budget increment categories described below offset each other to hold the 2004 proposed budget at \$4.4 million.

#### **Program Changes**

**Executive Management/Development Program - \$165,210 and 2.00 TLTs:** This proposal creates management and policy opportunities for national master's degree fellow and internal King county mid-level managers. The two TLT positions will work on development and coordination of Executive Office policy initiatives that impact the Department of Transportation. The focus of the program in 2004 will be implementing the Executive's annexation initiative. The two TLTs will coordinate the development of a three-year annexation transition plan for the Department.

#### **Technical Adjustments**

**Technical Adjustments – \$48,496:** DOT participation in the Human Resource Unification Project involves the hiring of a Human Resource manager into a reclassified vacant position. This county-wide Human Resource initiative is intended to streamline processes and ensure consistent delivery of human resource services. The remaining share of the technical budget adjustments involve corrections to the Unincorporated Area Council costs and other miscellaneous accounts.

**Central Rate Adjustments – (\$330,146):** The net budgetary effect of changes to fifteen central rates is a net decrease of \$330,146. The Current Expense Overhead adjustment accounts for nearly half of the net reduction.

### ***COUNCIL ADOPTED BUDGET***

*There were no changes to the 2004 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Transit 4640/5000M**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	387,571,173	3,692.26	23.05
<b>PE</b>		Status Quo **	19,651,103	18.03	0.00
		<b>Status Quo Budget</b>	<b>407,222,276</b>	<b>3,710.29</b>	<b>23.05</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Program Change</b>					
PC01	Service and Service Support Reductions	(2,884,282)	(13.54)	0.00	
PC02	Indirect Service Reductions	(1,072,121)	(10.28)	(3.00)	
PC03	Administrative Reductions	(666,048)	(14.89)	0.00	
PC04	School Program Eliminated	(102,724)	(1.00)	0.00	
PC05	Route Promotion/Partnership Reduction	(912,032)	(1.00)	0.00	
PC06	ACCESS Program Reductions	(261,031)	0.00	0.00	
PC08	Warranty Program	(455,126)	0.00	0.00	
PC09	Rideshare Program Reductions	(87,408)	0.00	(1.00)	
		<b>(6,440,772)</b>	<b>(40.71)</b>	<b>(4.00)</b>	
<b>Revenue Backed</b>					
RB01	Bus Service	505,928	2.50	0.00	
RB02	ACCESS Service	3,366,745	0.00	1.00	
RB03	Vanpool Service	142,344	0.00	0.00	
RB05	Capital Staffing	0	0.00	14.00	
RB08	Sub-Station Leases	40,284	0.00	0.00	
RB10	Operating Grants	(317,963)	(0.85)	0.00	
		<b>3,737,338</b>	<b>1.65</b>	<b>15.00</b>	
<b>Technical Adjustment</b>					
TA01	Technical Adjustments	(68,897)	(3.10)	1.40	
TA03	PSQ Amendments	2,840,032	4.56	0.00	
		<b>2,771,135</b>	<b>1.46</b>	<b>1.40</b>	
<b>Central Rate Adjustments</b>					
CR01	Flexible Benefits Charge	(31,112)	0.00	0.00	
CR05	Current Expense Overhead Adjustment	222,747	0.00	0.00	
CR07	Technology Services Operations & Maintenance Charge	120,192	0.00	0.00	
CR08	Technology Services Infrastructure Charge	24,066	0.00	0.00	
CR09	Geographic Information Systems Charge	(20,058)	0.00	0.00	
CR11	Telecommunications Services	82,232	0.00	0.00	
CR12	Telecommunications Overhead	(3,762)	0.00	0.00	
CR13	Motor Pool Usage Charge	(5,981)	0.00	0.00	
CR14	Facilities Management Space Charge	(5,726)	0.00	0.00	
CR15	Insurance Charges	(677,132)	0.00	0.00	
CR20	Prosecuting Attorney Civil Division Charge	253,285	0.00	0.00	
CR22	Long Term Leases	85,902	0.00	0.00	
CR25	Financial Services Charge	(820,892)	0.00	0.00	

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Transit 4640/5000M**

<b>Code / Item # /</b>	<b>Description</b>	<b>Expenditure</b>	<b>FTEs*</b>	<b>TLPs*</b>
CR26	Retirement Rate Adjustment	(2,777,430)	0.00	0.00
CR31	Cell Phone and Pager Services	(24,465)	0.00	0.00
CR33	Limited Tax General Obligation Debt Insurance	74,406	0.00	0.00
CR36	Property Services Lease Administration Fee	456	0.00	0.00
CR39	COLA Adjustment	(491,388)	0.00	0.00
CR46	Countywide Strategic Technology Projects	978,768	0.00	0.00
CR47	Finance Payroll Projects	(42,045)	0.00	0.00
		<b>(3,057,937)</b>	<b>0.00</b>	<b>0.00</b>
<b>Council Changes</b>				
CC01	4000 Hours of Additional Service	505,928	0.00	0.00
CC02	Water Taxi	500,000	0.00	0.00
		<b>1,005,928</b>	<b>0.00</b>	<b>0.00</b>
	<b>2004 Adopted Budget</b>	<b>405,237,968</b>	<b>3,672.69</b>	<b>35.45</b>

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

**EXPENDITURE RESTRICTION:**

Of this appropriation, \$500,000 shall be expended solely for the operation and promotion of the 2004 Elliott Bay Water Taxi and related transit projects along the Harbor Avenue/Alki corridor designed to demonstrate the potential for a coordinated, multimodal, public transportation system to reduce Single Occupancy Vehicle (SOV) commuting and improve seasonal access to popular in-city recreation areas. The water taxi shall operate between April 1 and September 30, 2004, at the same daily span and frequency as the 2003 service.

**EXPENDITURE RESTRICTION:**

Of this appropriation, \$303,580 must be expended solely for two additional full-time dedicated Transit Police officers for assignment to the Street Crimes Unit or the Metro Anti-Crime Team.

**PROVIDED THAT:**

The executive shall submit a work program for development of a waterborne transit element of the Six-Year Transit Development Plan. The work program shall include coordination with the Gates Foundation-funded work of the Discovery Institute on waterborne transportation. The work program shall produce an analysis and recommendation on King County Metro Transit's potential role in waterborne transit and shall be transmitted with the executive-proposed 2004 update to the Six-Year Plan.

**PROVIDED THAT:**

Of this appropriation, \$1,011,856 shall be expended solely on 8,000 annual hours of new King County Metro Transit service to be added in 2004, exclusive of schedule maintenance investments. It is the intent of the council that 4,000 of the 8,000 new hours in 2004 is the second increment of an intended 55,000 new service hours to be added by 2007, in addition to service increases already planned to implement the 2002-2007 Six-Year Transit Development Plan.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Transit Revenue Vehicle Replacement 4647/5002M**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
<b>Program Area</b>	2003 Adopted	9,950,151	0.00	0.00
<b>PE</b>	Status Quo **	21	0.00	0.00
	<b>Status Quo Budget</b>	<b>9,950,172</b>	<b>0.00</b>	<b>0.00</b>
	<b>Contra</b>		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
	<b>Technical Adjustment</b>			
TA01	Budget Adjusted for Scheduled Purchases	3,320,591	0.00	0.00
		<b>3,320,591</b>	<b>0.00</b>	<b>0.00</b>
	<b>2004 Adopted Budget</b>	<b>13,270,763</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Transit Division**

The 2004 proposed operating budget for the Transit Division totals \$404.2 million, with 3,672.69 FTEs, and 35.45 TLTs. In response to the combined effect of continuing weakness in sales tax collections and increasing costs the proposed budget includes a reduction package of \$6.1 million to improve operational efficiencies. These cost containment initiatives provide resources in support of a bus service delivery increase despite lower than anticipated sales tax and fare collections.

#### **Revenue-Backed Adjustments**

**Bus Service - \$505,928, 2.5 FTEs:** The 2004 Proposed Budget increases budgeted service hours by 4,269. When implemented for a full year, the increase will result in an 8,000 service hour increase for Sound Transit and a 4,000 of service hour increase to serve the Redondo Heights Park and Ride. In addition, the cost of DART service is increasing due to a small increase in hours and higher hourly rates.

**Capital Program Staffing – 14 TLTs:** The Proposed Budget adds 14 term limited positions to support the capital program. Transit is entering a period with significant capital program activity occurring at major operating facilities and in significant operating systems. Additional staff support is needed to successfully complete these various projects. The following capital projects are impacted by this decision package: Waterfront Streetcar refurbishing; Transit SCADA replacement; Downtown Seattle Transit Tunnel (DSTT) International District Station fire system replacement; DSTT cabling testing, repair, and replacement; Radio/AVL Replacement; Regional Fare Coordination; shelter installations under Six-Year Plan; Base Improvements; Speed and Reliability; and Atlantic/Central Expansion.

**Substation Leases - \$40,284:** In 2003, a lease for the Broad Street substation was renegotiated with the City of Seattle at a projected cost of \$17,484. The previous lease was prepaid, 25 years ago. The new Central substation site is located under I-5 and WSDOT is charging \$22,800 for the annual lease.

**Operating Grants – (\$317,963, 0.85 FTEs):** Each year, operating grants are zero-based to reflect the grants received and the staffing necessary to meet operating grant requirements. This proposal adjusts the operating grant amounts for the division. The reduction reflects completion of a number of grant-funded activities. In total, operating grant activity is projected at \$3.5 million in 2004.

**Service and Service Support Reductions - (\$2,884,282, 13.54 FTEs):** The Proposed Budget includes a variety of reductions from several Transit Sections:

- reduce a Service Quality Supervisor shift in the central business district, potentially increasing response times and increasing the workload of the remaining service quality staff;
- combine Atlantic/Central Base Utility Planner, adding utility duties to Central Base all nighter, reducing backfill coverage for Chiefs and possibly requiring job redefinition;
- reduce vehicle maintenance Mechanic Apprentices by 3.00 FTE, reflecting both the decline in service growth and future projected demand for mechanics;
- reduce vehicle maintenance expense to reflect the replacement of 50 dual mode coaches with the new hybrid vehicle in October of 2004;
- reduce vehicle maintenance expense to reflect replacement of the 60 foot trolley coaches with lower cost diesel articulated coaches on weekends;
- reduce Vehicle Maintenance projected expenses for the forty-foot Gillig fleet based on their excellent ongoing performance.

**Indirect Service Reductions – (\$1,072,121, 10.28 FTE's, 3.0 TLTs):** The Proposed Budget includes a variety of reductions from several Transit Sections:

- place a moratorium on staffing for the Metrofit program;
- reduce two TLT Instructors, reducing Part-Time Operator classes from bi-weekly to monthly and using a Service Quality relief position when training needs are highest;

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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- reduce 2.48 vacant Vehicle Maintenance FTEs, including a clerical position, Lan Administrator position and a partial Utility Service Worker position;
- reduce Transit base landscaping and custodial services, impacting base appearance and inside cleaning frequencies;
- reduce 1.6 Transportation Planners in the Service Implementation Group;
- reduce a .75 Transportation Planner position supporting the bus shelter program, deferring expansion for two years;
- reduce funding for the lease lot program, reducing the size or eliminating lots with insufficient use;
- eliminate a Data Administrator supporting the Automated Passenger Counter (APC) Program, reducing the ability to make manual data corrections and the total amount of APC data that will be available for analysis; and
- schedule and fund the Rider/Non-Rider survey in 2005 rather than 2004.

**Administrative Reductions – (\$666,048, 14.89 FTEs):** The Proposed Budget includes reductions in the Operations and Sales and Customer Services (SCS) Sections:

- reduce the positions for Supervisors in Training, consistent with proposed reductions in first line supervisors;
- limit the approval of operator unpaid leave, reducing the number of extra-board operators;
- reduce operator and staff participation in the Public Safety Partnership Program, Operator Activity Committees and Combined Charities Campaign;
- delete a Information Systems Programmer III, reducing maintenance for Customer Assistance Tracking System and other SCS systems;
- delete a Senior Accounting Representative, reducing support for the processing and sale of fare media to the public; and
- reduce timetable printing quantities.

**School Program Elimination – (\$102,724, 1.0 FTEs):** In past years King County Metro has offered a variety of interactive transit education programs to schools in King County. Due to the current financial constraints, this program will be eliminated.

**Route Promotion/Partnership Reduction – (\$912,032, 1.0 FTEs):** This Proposed Budget reflects a reduction in the partnership allocation that has gone largely unused. Programs and services that might otherwise be impacted by this change will be funded from grant dollars. This proposal also suspends the route promotion program until 2007, when it is expected that the economy will have recovered and service is again expanding.

**Warranty Reimbursements – (\$455,126):** Warranty collections have been above expectations for several years, and it appears that this will continue until problems with the New Flyer fleet are resolved.

**Technical Adjustments – (\$68,897, 3.10 FTEs, 1.40 TLTs):** A number of small technical adjustments are proposed throughout the division, which include: adjusting staff and cost between the capital and operating program; shifting staff to support reprioritized workload; reducing Transit's budget associated with the King County Employee Program to be consistent with current program costs; correcting allocation of risk budget between bus and vanpool; removing 1.6 TLTs currently supporting the IBIS upgrade; and adding appropriation authority for the Home Free Guarantee(HFG) program. Prior to 2002, the revenue and expense of HFG were accounted for in a manner that did not

impact the budget. Now that HFG revenue and revenue are accounted for explicitly, the program requires appropriation authority. The HFG program is revenue backed.

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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**Proposed Status Quo (PSQ) Budget Corrections - \$2,840,032, 4.56 FTEs:** This package updates and corrects a variety of items in the PSQ baseline 2004 budget. Bus service implemented during the year is annualized. In the 2004 PSQ service carryforward, the projected budget hours were too high by 7,693 hours. The cost of Bus Operators, Mechanics, bus parts, etc. were estimated for the PSQ using the 2001 actual information that was available at that time. Using 2002 actuals to update the basis of the models, resulted in significant increases for Operators and in the Vehicle Maintenance Section. In the Design and Construction Section, certain support costs are collected and then allocated between the operating and capital programs. A minor correction to the allocation is included here. This proposed budget also updates the cost of the King County Sheriff Transit Police and dispatch services for 2004. Finally, support for Transit Police, radio maintenance has not been budgeted in prior years. This service is provided by the King County Sheriff and the cost is passed on to Transit.

**Paratransit Service Changes: \$3,366,745, 1.0 TLT:** Total 2004 ACCESS ridership is estimated at 1,072,928 and will require 637,998 hours of service. At an average cost of \$53.72 per hour, service will cost a total of \$34,274,499. This is \$2,677,744 higher than the 2003 adopted budget. Although productivity is increasing from 1.61 rides per hour to 1.68 rides per hour, projected increases in ridership and cost/hour outweigh this improvement. Grant funding by the State is supporting increases in ridership and expansion of some program elements, adding an additional \$512,609.

To help mitigate the increasing costs of this program, this proposal would:

- eliminate the ACCESS holding bus at the South Bellevue Park & Ride in July of 2004, assuming construction of a covered shelter and;
- reduce funds for marketing accessible services programs and the annual paratransit service ROADEO.

**Access/Rideshare Program Reductions – (\$87,408):** This proposal would delete a TLT in the paratransit program that supports the registration and eligibility function. In concert with the State of Washington withdrawing support for the HERO program, KC Metro is eliminating its own support of \$20,000.

**Vanpool Service - \$142,344:** The direct cost of operating the vanpool fleet is projected annually in the budget process. The number of vanpools in operation, their mileage and projected per mile costs are the key components in projection. On average, 692 vanpools are projected to be in operation in 2004, traveling 9.7 million miles during the year. While the number of vanpools in operation is below what was estimated for 2003 in the adopted budget, higher maintenance expense, due to fleet aging, and fuel expense are projected to result in a net increase to the cost of the program. Vanpool fares, by policy, recover 100% of all direct vanpool operating costs. An average increase in fares of 10 percent is projected for January 1, 2004 in order to meet adopted financial policies.

**Central Rates – (\$3,057,937):** In addition to internal service rates charged by County service providers, the central rates include countywide budget adjustments involving flex benefits, retirement rates and cost of living adjustments. The internal service rates had relatively no change from 2004 PSQ estimates, while the retirement rate adjustment amounted to a \$2.8 million reduction and the cost of living adjustment was reduced by \$0.5 million. The retirement rate is consistent with the rates included in the State of Washington biennial budget ending June 30, 2005. The Transit share of the Countywide Strategic Technology Project costs totaled \$978,768. The countywide projects will address data base security concerns and computer infrastructure efficiency.

**Revenues:** The transit operating program receives roughly 90 percent of its revenue from the combination of sales tax and fare revenues (sales tax provides 70 percent and fares provide 20 percent). Based on current year revenue collection shortfalls and forecast revisions, the Transit sales tax revenue and fare revenue are down \$61 million from the levels anticipated in the six year financial plan supporting the 2003 adopted operating budget. The Transit sales tax forecast assumptions are consistent with the Current Expense economic forecast.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Funding:** The 2004 proposed budget includes a request to transfer \$57.5 million from the capital program to the operating program. This is a transfer increase of \$10 million from the amount approved in the 2003 Adopted Budget. Per financial policies, the sales tax received by the program is split between the operating (three quarters) and capital (one quarter) programs. Before passage of I-695, MVET (motor vehicle excise tax) revenues supported the operating program. The loss of MVET revenue has been partially offset by the recent increase of 0.2 percent in the sales tax rate for public transportation, expenditure reductions, and the 2002 fare increase. However, one quarter of the additional sales tax revenue was directed to the capital fund and the proposed transfer has been determined as necessary to support existing levels of bus service.

**Transit Revenue Vehicle Replacement, Transfer to CIP - \$13,271,000:** Consistent with the adopted financial policies, this proposal provides a total of \$13,271,000 million for replacement of Transit's "revenue vehicles", including buses, access vans and trolleys, in 2004. The amount of the transfer for this purpose varies annually and is based on the timing of fleet procurements. In the proposed 2004 budget, as in the 2003 adopted budget, the six year financial plan includes a short term loan to the capital fund to address cash flow issues. In order to maximize use of available resources, \$16 million will be loaned to the CIP fund in 2007 with repayment scheduled to begin in 2009.

### ***COUNCIL ADOPTED BUDGET***

***4,000 Hours of Additional Service -- \$505,928.*** Council added budget authority to implement a 4,000 hour bus service increase beyond the 4,000 hour increase in the Executive Proposed Budget. This is an acceleration of the service hour growth the Executive timed to coincide with the sales tax revenue forecast growth in the outyears of the six year financial plan.

***Water Taxi -- \$500,000.*** Council added budget authority to continue the Elliot Bay Water Taxi service.



# PHYSICAL ENVIRONMENT PROGRAM PLAN

## Public Transportation Enterprise Fund / 4641

(\$ in 000)	2002 Actual	2003 Adopted	2003 Estimated	2004 Adopted	2005 Projected	2006 Projected
<b>Beginning Fund Balance</b>	323,750	292,517	301,176	256,276	247,469	105,901
<b>Revenues</b>						
Fares	72,813	73,045	70,363	71,157	72,009	72,943
Other Operations Revenue	13,654	10,745	10,671	11,302	12,987	13,870
Sales Tax	297,136	302,199	298,028	308,041	323,197	343,558
Motor Vehicle Excise Tax	0	0	0	0	0	0
Interest Income	14,658	12,546	7,129	5,610	6,706	3,289
Capital Grants	63,703	85,379	58,105	81,838	69,417	26,208
Payments from ST; Roads, Fleet, Airport	19,214	22,455	22,567	25,170	26,683	29,287
Sound Transit Payments-Capital	0	0	0	0	0	0
Miscellaneous	7,624	16,215	12,986	26,978	20,634	11,937
<b>Total Revenues</b>	<b>488,802</b>	<b>522,584</b>	<b>479,851</b>	<b>530,097</b>	<b>531,634</b>	<b>501,093</b>
<b>Expenditures</b>						
Expense						
Transit Division	(366,688)	(387,571)	(387,806)	(405,238)	(427,343)	(448,219)
Transportation Admin Division	(3,759)	(4,393)	(4,393)	(4,394)	(4,311)	(4,432)
Transportation Planning Division	0	0	0	0	0	0
Capital	(162,849)	(152,346)	(134,064)	(164,555)	(252,068)	(87,200)
Cross Border Lease (Gillig Coaches)	(13,189)	(11,880)	(12,614)	(15,653)	(9,894)	0
Debt Service	(12,252)	(13,185)	(11,880)	(15,819)	(12,448)	(5,890)
<b>Total Expenditures</b>	<b>(558,737)</b>	<b>(569,375)</b>	<b>(550,757)</b>	<b>(605,659)</b>	<b>(706,064)</b>	<b>(545,741)</b>
<b>Estimated Underexpenditures</b>						
Operating Program	0	3,920	3,922	4,096	4,317	4,527
Capital Program	50,825	3,662	13,471	10,674	(621)	4,696
<b>Total Estimated Underexpenditures</b>	<b>50,825</b>	<b>7,582</b>	<b>17,393</b>	<b>14,770</b>	<b>3,696</b>	<b>9,223</b>
<b>Other Fund Transactions</b>						
Long Term Debt (Bonds)	0	24,000	0	50,000	26,500	10,500
CBL Sale of Gilligs	0	0	0	0	0	0
Misc Balance Adjustments	(3,463)	1,527	9,615	1,984	2,667	2,225
<b>Total Other Fund Transactions</b>	<b>(3,463)</b>	<b>25,527</b>	<b>9,615</b>	<b>51,984</b>	<b>29,167</b>	<b>12,725</b>
<b>Ending Fund Balance</b>	<b>301,176</b>	<b>278,834</b>	<b>256,726</b>	<b>247,469</b>	<b>105,901</b>	<b>83,202</b>
<b>Reserves &amp; Designations</b>						
30 Day Operating Reserve <sup>5</sup>	26,418	31,379	28,870	33,445	35,396	37,119
Fare Stabilization & Operating Enhancement Reser	-	-	-	-	-	-
Revenue Fleet Replacement Fund <sup>6</sup>	80,042	90,080	98,203	102,945	25,648	42,304
Cross Border Lease (Gillig Coaches)	37,052	22,836	24,316	9,621	(0)	(0)
*						
<b>Total Reserves &amp; Designations</b>	<b>143,513</b>	<b>144,295</b>	<b>151,389</b>	<b>146,011</b>	<b>61,043</b>	<b>79,423</b>
<b>Ending Undesignated Fund Balance</b>	<b>157,664</b>	<b>134,539</b>	<b>104,888</b>	<b>101,458</b>	<b>44,858</b>	<b>3,779</b>
<b>Target Fund Balance<sup>4</sup></b>	<b>114,505</b>	<b>145,635</b>	<b>100,111</b>	<b>95,261</b>	<b>61,630</b>	<b>80,012</b>

### Financial Plan Notes:

<sup>1</sup> 2002 Actuals are from the 2002 CAFR.

<sup>2</sup> 2003 forecast is updated based on 2002 actuals.

<sup>3</sup> 2004-2009 projections are based on future assumptions concerning service levels and the supporting CIP.

<sup>4</sup> Target Fund Balance is based on formulae established in the financial policies.

# PHYSICAL ENVIRONMENT PROGRAM PLAN

## Public Transportation Fund - Operating Sub-Fund

(\$ in 000)	2002 Actual	2003 Adopted	2003 Estimated	2004 Adopted	2005 Projected	2006 Projected
<b>Beginning Fund Balance</b>	57,782	20,754	26,418	28,870	33,445	35,396
<b>Revenues</b>						
Fares	72,813	73,045	70,363	71,157	72,009	72,943
Other Operations Revenue	13,654	10,745	10,671	11,302	12,987	13,870
Sales Tax	222,852	226,649	223,521	231,031	242,398	257,669
Motor Vehicle Excise Tax	0	0	0	0	0	0
Payments from ST; Roads, Fleet, Airport	19,214	22,455	22,567	25,170	26,683	29,287
Miscellaneous/Interest	6,092	8,806	6,636	8,289	7,571	7,022
<b>Total Revenues</b>	<b>334,625</b>	<b>341,700</b>	<b>333,759</b>	<b>346,949</b>	<b>361,649</b>	<b>380,792</b>
<b>Expenditures</b>						
Transit	(366,688)	(387,571)	(387,806)	(405,237)	(427,343)	(448,219)
Transportation Administration	(3,759)	(4,393)	(4,393)	(4,394)	(4,311)	(4,432)
Transportation Planning	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>(370,447)</b>	<b>(391,964)</b>	<b>(392,199)</b>	<b>(408,626)</b>	<b>(431,654)</b>	<b>(452,650)</b>
<b>Estimated Underexpenditures</b>	<b>0</b>	<b>3,920</b>	<b>3,922</b>	<b>4,086</b>	<b>4,317</b>	<b>4,527</b>
<b>Other Fund Transactions</b>						
Misc Balance Adjustment	4,459	0	0	0	0	0
Transfer from Capital Program	0	56,969	56,969	63,162	67,640	69,055
<b>Total Other Fund Transactions</b>	<b>4,459</b>	<b>56,969</b>	<b>56,969</b>	<b>63,162</b>	<b>67,640</b>	<b>69,055</b>
<b>Ending Fund Balance</b>	<b>26,418</b>	<b>31,379</b>	<b>28,870</b>	<b>33,445</b>	<b>35,396</b>	<b>37,119</b>
<b>Reserves &amp; Designations</b>						
30 Day Operating Reserve <sup>5</sup>	26,418	31,379	28,870	33,445	35,396	37,119
Fare Stabilization & Operating Enhancement	-	-	-	-	-	-
*						
<b>Total Reserves &amp; Designations</b>	<b>26,418</b>	<b>31,379</b>	<b>28,870</b>	<b>33,445</b>	<b>35,396</b>	<b>37,119</b>
<b>Ending Undesignated Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Target Fund Balance<sup>4</sup></b>	<b>30,451</b>	<b>32,219</b>	<b>32,160</b>	<b>33,672</b>	<b>35,482</b>	<b>37,208</b>

### Financial Plan Notes:

<sup>1</sup> 2002 Actuals are from the 2002 CAFR.

<sup>2</sup> 2003 forecast is updated based on 2002 actuals.

<sup>3</sup> 2003-2008 projections are based on future assumptions concerning service levels and the supporting CIP.

<sup>4</sup> Target Fund Balance is based on formulae established in the financial policies

# PHYSICAL ENVIRONMENT PROGRAM PLAN

## Public Transportation Fund - Revenue Fleet Replacement Sub-fund

(\$ in 000)	2002 Actual	2003 Adopted	2003 Estimated	2004 Adopted	2005 Projected	2006 Projected
<b>Beginning Fund Balance</b>	65,019	75,126	80,042	98,203	102,945	25,648
<b>Revenues</b>						
Cross Border Lease Fund Transfer	0	2,420	1,821	0	0	0
Other Income	1,342	0	0	0	0	0
Sales Tax Distribution	0	1,602	0	0	(11,322)	1,150
Interest	2,723	4,883	1,841	2,013	3,191	1,013
Grants: Section 5307 Preventive Maintenance	27,144	16,000	16,000	16,000	16,000	16,000
<b>Total Revenues</b>	31,209	24,905	19,662	18,013	7,869	18,163
<b>Expenditures</b>						
Fleet Replacement Transfer	(7,487)	(9,950)	(9,950)	(13,271)	(85,166)	(1,507)
<b>Total Expenditures</b>	(7,487)	(9,950)	(9,950)	(13,271)	(85,166)	(1,507)
<b>Estimated Underexpenditures</b>						
<b>Other Fund Transactions</b>						
Balance Sheet Adj.	(8,699)	0	8,449	0	0	0
Short Term Loan to CIP	0	0	0	0	0	0
Short Term Loan to CIP Repayment	0	0	0	0	0	0
<b>Total Other Fund Transactions</b>	(8,699)	0	8,449	0	0	0
<b>Ending Fund Balance</b>	80,042	90,080	98,203	102,945	25,648	42,304
<b>Reserves &amp; Designations</b>						
* Per financial policy	80,042	90,080	98,203	102,945	25,648	42,304
*						
<b>Total Reserves &amp; Designations <sup>5,6</sup></b>	80,042	90,080	98,203	102,945	25,648	42,304
<b>Ending Undesignated Fund Balance</b>	0	0	0	0	0	0
<b>Target Fund Balance <sup>4</sup></b>	<b>46,502</b>	<b>90,080</b>	<b>43,135</b>	<b>51,468</b>	<b>25,648</b>	<b>42,304</b>

### Financial Plan Notes:

<sup>1</sup> 2002 Actuals are from the 2002 CAFR.

<sup>2</sup> 2003 forecast is updated based on 2002 actuals.

<sup>3</sup> 2004-2009 projections are based on future assumptions concerning service levels and the fleet requirements/replacement schedule.

<sup>4</sup> Target Fund Balance is based on formulae established in the financial policies

<sup>5</sup> Short-term cash flow needs in CIP for 2007 are met via interfund loan from Revenue Fleet Replacement Fund. Loan is repaid by 2012.

<sup>6</sup> Fund balance in 2002-2004 exceeds target due to changes in fleet requirements that have reduced the projected outyear expenditures - fund balance is at target levels by 2005.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Roads 1030/0730**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	60,779,590	605.70	34.00
<b>PE</b>		Status Quo **	3,527,718	0.00	0.00
		<b>Status Quo Budget</b>	<b>64,307,308</b>	<b>605.70</b>	<b>34.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Program Change</b>					
PC01	Retro/Rehab Program - Overlay Preparation	0	0.00	0.00	
PC02	High Accident Locations (HALs) and High Accident	156,030	0.00	1.02	
PC03	Regional Trails Maintenance	(288,804)	0.00	0.00	
PC04	TLT Adjustments	(432,854)	0.00	(5.50)	
PC05	CIP Staff Adjustments	0	0.00	0.00	
PC06	Traffic Enforcement	2,000,000	0.00	0.00	
		<b>1,434,372</b>	<b>0.00</b>	<b>(4.48)</b>	
<b>Revenue Backed</b>					
RB01	Traffic City Services	(13,822)	0.00	0.00	
RB02	Road Maintenance City Services	(452,337)	(4.00)	0.00	
RB03	Stossel Creek CIP Project 200103	0	0.00	0.00	
RB04	Human Resources Associate	65,149	1.00	0.00	
RB05	Road Maintenance Loan-out Support to WLRD and	0	(1.00)	(2.00)	
		<b>(401,010)</b>	<b>(4.00)</b>	<b>(2.00)</b>	
<b>Technical Adjustment</b>					
TA01	DOT Overhead Allocation	(49,442)	0.00	0.00	
TA02	Labor Distribution	341,412	0.00	0.00	
TA03	DPS Traffic Inflation Amount	53,887	0.00	0.00	
TA04	Electricity reductions	(162,980)	0.00	0.00	
TA05	Waste Disposal Savings	(238,000)	0.00	0.00	
TA06	Maint. Permit Efficiency Savings	(100,000)	0.00	0.00	
TA07	Signal O&M Reductions	(50,917)	0.00	0.00	
TA08	Traffic Maint. Reduction	(57,112)	0.00	0.00	
TA09	Assistant Division Director	(93,925)	(1.00)	0.00	
TA10	Maint. Environmental Engineer	(93,556)	(1.00)	0.00	
TA11	Maint. City Contract Supervisor	(83,524)	(1.00)	0.00	
TA12	Transportation Planner	(194,402)	(2.00)	0.00	
TA49	Revenue Adjustment	0	0.00	0.00	
		<b>(728,559)</b>	<b>(5.00)</b>	<b>0.00</b>	
<b>Central Rate Adjustments</b>					
CR01	Flexible Benefits Charge	(12,135)	0.00	0.00	
CR05	Current Expense Overhead Adjustment	63,308	0.00	0.00	
CR07	Technology Services Operations & Maintenance Charge	(30,137)	0.00	0.00	
CR08	Technology Services Infrastructure Charge	9,127	0.00	0.00	
CR09	Geographic Information Systems Charge	(10,909)	0.00	0.00	

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Roads 1030/0730**

<b>Code / Item # /</b>	<b>Description</b>	<b>Expenditure</b>	<b>FTEs*</b>	<b>TLPs*</b>
CR11	Telecommunications Services	(17,355)	0.00	0.00
CR12	Telecommunications Overhead	(7,625)	0.00	0.00
CR13	Motor Pool Usage Charge	6,258	0.00	0.00
CR15	Insurance Charges	(392,520)	0.00	0.00
CR20	Prosecuting Attorney Civil Division Charge	67,403	0.00	0.00
CR21	Debt Service Adjustment	(3,040)	0.00	0.00
CR22	Long Term Leases	(109,847)	0.00	0.00
CR25	Financial Services Charge	26,299	0.00	0.00
CR26	Retirement Rate Adjustment	(735,752)	0.00	0.00
CR28	Equipment Repair and Replacement	118,842	0.00	0.00
CR29	Waste Water Vehicle Use	6,188	0.00	0.00
CR31	Cell Phone and Pager Services	(29,100)	0.00	0.00
CR36	Property Services Lease Administration Fee	(332)	0.00	0.00
CR39	COLA Adjustment	(22,453)	0.00	0.00
CR45	Transfer to Risk Abatement Fund	160,000	0.00	0.00
CR46	Countywide Strategic Technology Projects	168,678	0.00	0.00
CR47	Finance Payroll Projects	88,698	0.00	0.00
		<b>(656,404)</b>	<b>0.00</b>	<b>0.00</b>
	<b>2004 Adopted Budget</b>	<b>63,955,707</b>	<b>596.70</b>	<b>27.52</b>

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Road Services Division**

The 2004 Executive Proposed Road Services budget increases the amount transferred from the Road Operating Fund to the Road Construction Fund by \$2.6 million and increases by \$2.0 million the amount of unincorporated area levy revenue made available to support the existing levels of traffic enforcement costs in unincorporated King County. These capital and traffic enforcement transfer increases are made possible by improving operating budget efficiency. These cost containment initiatives reduce costs without reducing service levels in unincorporated King County.

The Road Services CIP budget takes into consideration recommendations made by the Budget Advisory Task Force (BATF), regarding the promotion of annexation of the remaining urban pockets of unincorporated King County. A new project in 2004, Agreements With Cities, makes available funding to be used as an incentive for early annexation by cities. These funds must be spent on road related activities.

The proposed 2004 budget also reflects a net reduction in service requested from contract cities, which results in a corresponding reduction in revenue from contract cities. The decline is caused by a reduction in the routine ongoing road maintenance and traffic contract work requested by a majority of cities as they transition toward providing for a portion of their own basic road maintenance and traffic needs.

The total 2004 Executive Proposed Budget for Road Services is \$63,987,071, 596.7 FTEs & 27.5 TLTs. The Road Services Vector Decant budget is \$514,818. The Road Construction Transfer to the capital programs is \$29,788,813.

#### **Program Changes**

**High Accident Location (HAL) & High Accident Road Segment (HARS) Repairs & RetroFit - \$156,030, 1.02 TLT:** This is the operating portion (work that does not alter the roadway) of the 2004 addition to the retro-rehab program, funding 7 HAL and 10 HARS high priority safety improvements.

**Regional Parks Trail Maintenance Contribution - \$(288,804):** This change item cancels the temporary Road fund contribution to Parks for the maintenance of regional trails used as transportation corridors. Using park levy revenues, responsibility for trail maintenance returns to the Parks Division.

**TLT Adjustments - \$(432,854), (5.5) TLTs:** This adjustment eliminates positions whose terms have expired and are no longer needed by the Road Services Division and adds new TLTs. The change is a net of adding 2.5 new TLTs and removing 8.

**Traffic Enforcement - \$2,000,000:** Operating cost reductions proposed in the 2004 Road Services budget allow for an increase in the amount of unincorporated area levy dollars available to support traffic safety and enforcement activities in unincorporated King County. This is an increase to the one million transferred in the 2003 budget.

#### **Revenue Backed Adjustments**

**Traffic City Services - \$(13,822):** Reduced requests from cities for the County to do reimbursable traffic related work

**Road Maintenance City Services - (\$452,337), (4.00) FTEs :** A reduction in services requested for road maintenance work within cities has resulted in a decrease in this program area. Reduced requests were from Covington, Maple Valley, Newcastle, Sammamish, Shoreline and Woodinville.

**Department Human Resources Support – \$65,149, 1.00 FTE:** Per the recommendation of the Career Service Review Committee (CSRC), ongoing human resources work in the Road Services Division warrants an FTE (rather than a TLT). This FTE will be revenue backed by Fleet and the Airport.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Water and Land Resources Department (WLRD) River Program Reduction – \$0, (1.00) FTE & (2.00) TLTs:** This change item reflects reductions in flood control structures maintenance along major rivers as requested from WLRD. The change has a net zero fiscal impact as FTEs were paid for by WLRD.

### **Technical Adjustments**

**DOT Administration Cost Allocation - \$(49,442):** This revises the allocation for coverage of the DOT Director's Office among the four DOT divisions (Transit, Road Services, Fleet and Airport). Road Services pays for 10% of the Director's Office costs.

**Labor Distribution - \$341,412:** Adjustments associated with labor and administrative overhead cost recovery from outside customers are included in this technical adjustment amount. Labor distribution adjustments ensure full cost recovery by reflecting changes such as union agreements.

**Traffic Enforcement Inflation - \$53,887:** This is the contract inflation amount over the 2003 level of the Road Services Division contribution to traffic enforcement in the Sheriff's Department.

**Electricity Savings - \$(162,980):** The introduction of energy efficient LED signal light technology over the past three years has resulted in electricity cost savings in 2004.

**Waste Disposal Savings - \$(238,000):** The Street Waste Alternative Program will reduce waste disposal costs. In lieu of hauling street sweepings and decant solids to vendors, the material is disposed more efficiently at the Summit pitsite.

**Maintenance Permit Efficiency Savings - \$(100,000):** Revised lower cost of implementing a new permit program and resulting lower ongoing costs are shown here. The new program reduces the volume of permits required.

**Traffic Signal Operations & Maintenance Reductions - \$(50,917):** This reduction of various operations & maintenance accounts in the signal operating budget is based on actual expenses over the past three years resulting in savings.

**Traffic Major Maintenance Operations & Maintenance Reductions - \$(57,112):** This reduction of various major maintenance accounts in the traffic operating budget is based on actual expenses over the past three years resulting in savings.

**Assistant Division Director - \$(93,925), (1.00) FTE:** This is a vacant position. The duties have been allocated between several management positions in Road Services.

**Maintenance Environmental Engineer Supervisor - \$(93,556), (1.00) FTE:** This position will be combined with the functions of other current FTEs in the Road Services Maintenance Section.

**City Contract Supervisor - \$(83,524), (1.00) FTE:** This change item eliminates a Supervisor I position whose primary duties are to support city contract work. Contract maintenance work for cities has been decreasing over the past 3 years and there is a decreased workload for coordination. The volume of work no longer justifies a full time position.

**Transportation Planners - \$(194,402), (2.00) FTEs:** The workload is projected to decline in the areas of modeling, and regional transportation planning in 2004 and beyond.

**Central Rate Adjustments - \$656,404:** Central rates changes included increases and decreases. The most significant increases were in the ER&R, lawsuit settlement & OIRM projects. The most significant decreases were in retirement rates, insurance and long term leases.

**Revenue Adjustment - \$(819,262):** Revenue changes include increases and decreases. Revenue increases are in property tax. Reduced revenues are anticipated from cities as contract work requests have declined. Motor vehicle fuel tax and other miscellaneous revenues have also declined slightly over 2003 levels.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Roads/1030**

	2002 Actual <sup>1</sup>	2003 Adopted	2003 Estimated <sup>2</sup>	2004 Adopted	2005 Projected <sup>3</sup>	2006 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	(4,567,471)	7,031	(1,274,773)	1,548,606	1,393,550	1,482,058
<b>Revenues</b>						
Property Taxes	54,685,733	58,858,012	59,254,946	63,863,635	68,829,498	73,951,770
Gas Taxes	14,139,649	14,673,477	14,324,137	14,419,975	14,814,878	15,095,205
Reimbursable Fees for Service	14,183,103	13,328,154	15,192,358	12,288,197	12,614,121	12,949,890
Sale of Assets	80,781	328,125	2,437,798	761,250	761,250	761,250
Grants	599,203	0	0	0	0	0
Other Revenues	1,271,305	2,444,134	2,080,897	2,126,521	2,155,090	2,184,164
<b>Total Revenues</b>	<b>84,959,774</b>	<b>89,631,902</b>	<b>93,290,136</b>	<b>93,459,578</b>	<b>99,174,837</b>	<b>104,942,278</b>
<b>Expenditures</b>						
Operating Budget	(57,094,457)	(60,779,590)	(61,022,594)	(63,955,708)	(65,261,339)	(67,068,571)
Regional Stormwater Disposal	(446,044)	(524,449)	(524,449)	(514,818)	(531,292)	(548,294)
2002 Encumbrance Carryover to 2003			(2,395,718)			
Rehab Retrofit					(274,848)	(219,595)
Supplemental 14738 (labor)			(521,541)			
Potential other labor supplementals			(228,459)			
<b>Total Expenditures</b>	<b>(57,540,501)</b>	<b>(61,304,039)</b>	<b>(64,692,761)</b>	<b>(64,470,526)</b>	<b>(66,067,479)</b>	<b>(67,836,460)</b>
<b>Estimated Underexpenditures</b>		613,040	639,428	644,705	660,675	678,365
<b>Other Fund Transactions</b>						
Road Construction Transfer	(24,118,232)	(27,138,424)	(26,413,424)	(29,788,813)	(33,679,525)	(37,695,475)
Ice & Slide Supplementals		(295,000)				
GAAP adjustment <sup>5</sup>	(8,343)					
<b>Total Other Fund Transactions</b>	<b>(24,126,575)</b>	<b>(27,433,424)</b>	<b>(26,413,424)</b>	<b>(29,788,813)</b>	<b>(33,679,525)</b>	<b>(37,695,475)</b>
<b>Ending Fund Balance</b>	<b>(1,274,773)</b>	<b>1,514,510</b>	<b>1,548,606</b>	<b>1,393,550</b>	<b>1,482,058</b>	<b>1,570,766</b>
<b>Reserves &amp; Designations</b>						
2002 Encumbrance Carryover to 2003	(2,395,718)					
<b>Total Reserves &amp; Designations</b>	<b>(2,395,718)</b>	0	0	0	0	0
<b>Ending Undesignated Fund Balance</b>	<b>(3,670,491)</b>	<b>1,514,510</b>	<b>1,548,606</b>	<b>1,393,550</b>	<b>1,482,058</b>	<b>1,570,766</b>
<b>Target Fund Balance <sup>4</sup></b>	<b>1,274,397</b>	<b>1,344,479</b>	<b>1,399,352</b>	<b>1,401,894</b>	<b>1,487,623</b>	<b>1,574,134</b>

**Financial Plan Notes:**

<sup>1</sup> 2002 Actuals are from the 2002 CAFR.

<sup>2</sup> 2003 Estimated is based on year to date expenditures

<sup>3</sup> 2005 and 2006 projections are based on prior year actuals

<sup>4</sup> Target Fund Balance is equal to 1.5% of revenues

<sup>5</sup> GAAP adjust is 'unrealized loss on investments'

***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2004 Executive Proposed Budget.*



**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Stormwater Decant Program 1030/0726**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
<b>Program Area</b>	2003 Adopted	524,449	0.00	0.00
<b>PE</b>	Status Quo **	1,031	0.00	0.00
	<b>Status Quo Budget</b>	<b>525,480</b>	<b>0.00</b>	<b>0.00</b>
	<b>Contra</b>		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
	<b>Technical Adjustment</b>			
TA49	Revenue Adjustment	0	0.00	0.00
		<b>0</b>	<b>0.00</b>	<b>0.00</b>
	<b>Central Rate Adjustments</b>			
CR05	Current Expense Overhead Adjustment	237	0.00	0.00
CR11	Telecommunications Services	5	0.00	0.00
CR12	Telecommunications Overhead	3	0.00	0.00
CR25	Financial Services Charge	(12,565)	0.00	0.00
CR28	Equipment Repair and Replacement	1,658	0.00	0.00
		<b>(10,662)</b>	<b>0.00</b>	<b>0.00</b>
	<b>2004 Adopted Budget</b>	<b>514,818</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Stormwater Decant Program**

**Technical Adjustments: \$(10,662):** The reduction to the Financial Services central rate is the major part of the net central rate change amount.

**Revenue Adjustments: \$(177,586):** The projected revenue is reduced for consistency with expenditure projections which are reimbursed on a full cost recovery basis.

### ***COUNCIL ADOPTED BUDGET***

*There were no changes to the 2004 Executive Proposed Budget.*

PHYSICAL ENVIRONMENT PROGRAM PLAN

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Roads Construction Transfer 1030/0734

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
<b>Program Area</b>	2003 Adopted	27,138,424	0.00	0.00
<b>PE</b>	Status Quo **	3,497,252	0.00	0.00
	<b>Status Quo Budget</b>	<b>30,635,676</b>	<b>0.00</b>	<b>0.00</b>
	<b>Contra</b>		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
	<b>Technical Adjustment</b>			
TA50	Transfer from Operating to CIP	(846,863)	0.00	0.00
		<b>(846,863)</b>	<b>0.00</b>	<b>0.00</b>
	<b>2004 Adopted Budget</b>	<b>29,788,813</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Road Construction Transfer**

#### **Program Changes**

**Transfer from Road Fund to Capital Funds - \$(846,863).** Though the proposed transfer is less than the preliminary 2004 budget estimate it is a net increase of \$2,650,389 over the 2003 adopted budget. The 2003 transfer total was \$27,138,424 and the 2004 proposed transfer is \$29,788,813. The transfer is supplemented in the capital fund by bond proceeds, Vehicle License Fee revenue, grants and other funding sources.

#### ***COUNCIL ADOPTED BUDGET***

*There were no changes to the 2004 Executive Proposed Budget*

**Fleet Administration**

**Fleet Administration Division** manages the County's vehicles in the Motor Pool Fund, the Wastewater Equipment Rental and Revolving Fund, and the Public Works Equipment Rental and Revolving Fund. The Sheriff's Office, Parks and Recreation Department, and other General Fund agencies are the primary users of the Motor Pool Fund vehicles and services. The Road Service Division is the primary user of the Public Works Equipment Rental and Revolving Fund. The Wastewater Division is the primary user of the Wastewater Equipment Rental and Revolving Fund.

In the 2004 Executive Proposed Budget, Fleet Administration has developed a budget with charges to user agencies held below the 2.2 rate of inflation. The rate charged to agencies is based primarily on three factors: vehicle use, vehicle maintenance and vehicle replacement. The rates are based on 2002 actual use. Fleet uses an industry standard model to determine the economically efficient time to replace a vehicle. This vehicle replacement model considers variables such as annual costs, resale/salvage value, and purchase price.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Motor Pool Equipment Rental and Revolving 5580/0780**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
<b>Program Area</b>	2003 Adopted	11,787,046	21.00	0.00
<b>PE</b>	Status Quo **	(1,723,003)	0.00	0.00
	<b>Status Quo Budget</b>	<b>10,064,043</b>	<b>21.00</b>	<b>0.00</b>
	<b>Contra</b>		0	
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
<b>Revenue Backed</b>				
RB01	Vehicle/Equipment Operating & Maintenance Program	(39,965)	0.00	0.00
RB02	Vehicle/Equipment Replacements Below PSQ	(933,382)	0.00	0.00
		<b>(973,347)</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>				
TA23	MP Revenues	0	0.00	0.00
TA45	DOT Director's Office	24,070	0.00	0.00
		<b>24,070</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>				
CR01	Flexible Benefits Charge	(399)	0.00	0.00
CR05	Current Expense Overhead Adjustment	2,722	0.00	0.00
CR07	Technology Services Operations & Maintenance Charge	4,215	0.00	0.00
CR08	Technology Services Infrastructure Charge	(759)	0.00	0.00
CR11	Telecommunications Services	(335)	0.00	0.00
CR12	Telecommunications Overhead	(520)	0.00	0.00
CR21	Debt Service Adjustment	(6,165)	0.00	0.00
CR22	Long Term Leases	3,639	0.00	0.00
CR25	Financial Services Charge	(6,868)	0.00	0.00
CR26	Retirement Rate Adjustment	(13,796)	0.00	0.00
CR31	Cell Phone and Pager Services	311	0.00	0.00
CR36	Property Services Lease Administration Fee	56	0.00	0.00
CR39	COLA Adjustment	(5,716)	0.00	0.00
CR46	Countywide Strategic Technology Projects	5,357	0.00	0.00
CR47	Finance Payroll Projects	2,891	0.00	0.00
		<b>(15,367)</b>	<b>0.00</b>	<b>0.00</b>
	<b>2004 Adopted Budget</b>	<b>9,099,399</b>	<b>21.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Motor Pool ER&R Fund**

#### **Revenue Backed Adjustments**

**Fleet Operations and Maintenance – (\$39,965).** The 2004 operating and maintenance budget is based on 2002 actuals with adjustments for salary changes.

**Vehicle Equipment Replacement Adjustment – (\$933,382).** The budget authority necessary to replace vehicles in 2004 will decrease by \$933,382. While agency contributions to Motor Pool are relatively consistent year-to-year, the amount of budget authority necessary to purchase vehicles may vary considerably on an annual basis. This cyclical variability is based on the number of vehicles that reach the end of their life cycle in any particular year.

#### **Technical Adjustments**

**DOT Administration Cost Allocation – \$24,070.** This adjustment is based on the 2004 allocation of DOT Director's Office costs to the DOT divisions (Transit, Road Services, Fleet and Airport). Motor Pool pays for 5% of the Director's Office.

#### **Central Rates**

**Central Rates – (\$15,367).** The retirement rate adjustment is the primary cause for the net reduction for the 15 central rates.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Motor Pool Equipment Rental Revolving Fund/5580**

	2002 Actual <sup>1</sup>	2003 Adopted	2003 Estimated <sup>2</sup>	2004 Adopted	2005 Projected <sup>3</sup>	2006 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	8,490,538	8,412,286	11,220,635	5,697,425	4,830,247	3,912,237
<b>Revenues</b>						
* Garage Services & Supplies	20,063	50,028	50,028	65,207	67,163	69,178
* Investment Interest	371,098	271,162	271,162	110,749	137,539	141,646
* Sale of Equipment	252,502	466,593	466,593	373,255	380,985	354,492
* Other Miscellaneous Revenues	83,947	135,000	135,000	135,000	139,050	143,222
* Vehicle Rental Revenues	8,617,083	7,563,043	7,563,043	7,548,010	7,694,891	7,848,789
<b>Total Revenues</b>	<b>9,344,693</b>	<b>8,485,826</b>	<b>8,485,826</b>	<b>8,232,221</b>	<b>8,419,629</b>	<b>8,557,327</b>
<b>Expenditures</b>						
* Operating and Maintenance	(4,440,206)	(5,281,666)	(5,281,666)	(5,327,401)	(5,487,223)	(5,651,840)
* Capital Equipment Replacement	(1,842,808)	(4,665,927)	(4,665,927)	(3,732,545)	(3,809,852)	(3,544,924)
* Debt Service-Core Financial	(40,582)	(39,453)	(39,453)	(39,453)	(40,563)	(40,575)
* 2002-2003 Carryover Encumbrances			(2,221,990)			
<b>Total Expenditures</b>	<b>(6,323,596)</b>	<b>(9,987,046)</b>	<b>(12,209,036)</b>	<b>(9,099,399)</b>	<b>(9,337,638)</b>	<b>(9,237,339)</b>
<b>Estimated Underexpenditures</b>						
<b>Other Fund Transactions</b>						
* Rebate	(291,000)	(1,800,000)	(1,800,000)			
* Other Financial Transactions						
<b>Total Other Fund Transactions</b>	<b>(291,000)</b>	<b>(1,800,000)</b>	<b>(1,800,000)</b>	0	0	0
<b>Ending Fund Balance</b>	<b>11,220,635</b>	<b>5,111,066</b>	<b>5,697,425</b>	<b>4,830,247</b>	<b>3,912,237</b>	<b>3,232,226</b>
<b>Reserves &amp; Designations</b>						
* Allowance of Inventory	(49,908)	(79,349)	(79,349)	(81,729)	(84,181)	(86,707)
* Contingency for Capital Improvement	(285,509)	(279,613)	(279,613)	(246,967)	(252,589)	(256,720)
* 2002-2003 Carryover Encumbrances	(2,221,990)					
<b>Total Reserves &amp; Designations</b>	<b>(2,557,407)</b>	<b>(358,962)</b>	<b>(358,962)</b>	<b>(328,696)</b>	<b>(336,770)</b>	<b>(343,427)</b>
<b>Ending Undesignated Fund Balance</b>	<b>8,663,228</b>	<b>4,752,104</b>	<b>5,338,463</b>	<b>4,501,551</b>	<b>3,575,467</b>	<b>2,888,799</b>
<b>Projected Fleet Replacement Cost (PFRC) <sup>5</sup></b>	<b>30,434,851</b>	<b>31,399,079</b>	<b>31,399,079</b>	<b>27,818,830</b>	<b>28,375,207</b>	<b>28,942,711</b>
<b>Percent of PFRC</b>	<b>28%</b>	<b>15%</b>	<b>17%</b>	<b>16%</b>	<b>13%</b>	<b>10%</b>
<b>Target Fund Balance- 10% of PFRC</b>	<b>3,043,485</b>	<b>3,139,908</b>	<b>3,139,908</b>	<b>2,781,883</b>	<b>2,837,521</b>	<b>2,894,271</b>
<b>Target Fund Balance- 20% of PFRC</b>	<b>6,086,970</b>	<b>6,279,816</b>	<b>6,279,816</b>	<b>5,563,766</b>	<b>5,675,041</b>	<b>5,788,542</b>

**Financial Plan Notes:**

- <sup>1</sup> 2002 Actuals are from the 2002 CAFR.
- <sup>2</sup> 2003 Estimated is based on annualized revenue & expenditure report.
- <sup>3</sup> 2005 and 2006 Projected are based on the following assumptions:
  - a) Assumes 2.25% annual percentage rate in 2004, 3.3% in 2005 and 4.15% in 2006 on investment earnings.
  - b) Assumes sale of equipment is 10% of annual capital expenditures.
  - c) Assumes 3% annual increase in miscellaneous revenues as well as in operating and maintenance costs.
  - d) Capital expenditures are based on replacement schedule based on established replacement standards for each type of vehicle.
  - e) Allowance for inventory is equal to inventory value at the beginning of each year per CAFR. Estimated increase 3% per year.
  - f) Contingency for capital improvement is estimated at 3% of annual revenues.
- <sup>4</sup> Total revenue based on 2002 CAFR minus the gain (loss/depreciation) on disposal of capital assets
- <sup>5</sup> Target Fund Balance, as recommended by the County Auditor, is equal to a range of 10% to 20% of the Projected Replacement Cost of the Fleet (PFRC).

**COUNCIL ADOPTED BUDGET**

*Council made no changes to the 2004 Executive Proposed Budget.*



PHYSICAL ENVIRONMENT PROGRAM PLAN

Equipment Rental and Revolving (ER&R) 5570/0750

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	11,638,902	53.00	1.00
<b>PE</b>		Status Quo **	157,734	1.00	(1.00)
		<b>Status Quo Budget</b>	<b>11,796,636</b>	<b>54.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Revenue Backed</b>					
RB01	Vehicle/Equipment Replacement Below PSQ	(1,340,907)	0.00	0.00	
RB02	Vehicles/Equipment Operating & Maintenance	42,031	0.00	0.00	
RB03	Personal Property and Fixed Asset Data Mgmt Section	37,325	0.00	0.00	
		<b>(1,261,551)</b>	<b>0.00</b>	<b>0.00</b>	
<b>Technical Adjustment</b>					
TA23	PW ER&R Revenues	0	0.00	0.00	
TA45	DOT Director's Office	13,255	0.00	0.00	
		<b>13,255</b>	<b>0.00</b>	<b>0.00</b>	
<b>Central Rate Adjustments</b>					
CR01	Flexible Benefits Charge	(1,026)	0.00	0.00	
CR05	Current Expense Overhead Adjustment	(5,225)	0.00	0.00	
CR07	Technology Services Operations & Maintenance Charge	1,162	0.00	0.00	
CR08	Technology Services Infrastructure Charge	2,257	0.00	0.00	
CR11	Telecommunications Services	(2,774)	0.00	0.00	
CR12	Telecommunications Overhead	(795)	0.00	0.00	
CR15	Insurance Charges	(439)	0.00	0.00	
CR21	Debt Service Adjustment	(2)	0.00	0.00	
CR22	Long Term Leases	(1,592)	0.00	0.00	
CR25	Financial Services Charge	(18,091)	0.00	0.00	
CR26	Retirement Rate Adjustment	(39,595)	0.00	0.00	
CR31	Cell Phone and Pager Services	(1,991)	0.00	0.00	
CR36	Property Services Lease Administration Fee	261	0.00	0.00	
CR39	COLA Adjustment	(16,016)	0.00	0.00	
CR45	Transfer to Risk Abatement Fund	50,000	0.00	0.00	
CR46	Countywide Strategic Technology Projects	13,774	0.00	0.00	
CR47	Finance Payroll Projects	7,532	0.00	0.00	
		<b>(12,560)</b>	<b>0.00</b>	<b>0.00</b>	
<b>2004 Adopted Budget</b>		<b>10,535,780</b>	<b>54.00</b>	<b>0.00</b>	

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Public Works ER&R Fund**

#### **Revenue Backed Adjustments**

**Equipment Replacement Adjustment – (\$1,340,907).** The budget authority necessary to replace vehicles in 2004 will decrease by \$1,340,907. While agency contributions to this fund are relatively consistent from year to year the amount of budget authority necessary to purchase vehicles may vary considerably on an annual basis. This variability is a function of the number of vehicles that reach the end of their life cycle in any particular year.

**Fleet Maintenance Program Adjustment - \$42,031.** The cost for operations and maintenance is proposed to increase by \$42,031. This net increase is primarily due to the proposed 2004 diesel fuel expenditure budget based on 2002 usage and per gallon assumptions.

**Personal Property and Fixed Asset Data Management Adjustment - \$37,325.** The proposed cost increases is caused by increased overtime costs and non-labor costs based on analysis of actual program costs.

#### **Technical Adjustments**

**DOT Administration Cost Allocation – \$13,255.** This adjustment is based on the 2004 allocation of DOT Director's Office costs to the DOT divisions (Transit, Road Services, Fleet and Airport). The Public Works Equipment Repair and Replacement fund pays for 2.5% of the Director's Office costs.

#### **Central Rates – (\$12,560)**

There is a net reduction to the central rates charged to the Public Works ER&R Fund.

# PHYSICAL ENVIRONMENT PROGRAM PLAN

## Public Works Equipment Rental Revolving Fund/5570

	2002 Actual <sup>1</sup>	2003 Adopted	2003 Estimated <sup>2</sup>	2004 Adopted	2005 Projected <sup>3</sup>	2006 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	9,381,080	6,907,113	10,843,850	6,465,404	3,784,864	2,793,561
<b>Revenues</b>						
* Sales of Stores & Materials	615,190	409,755	409,755	480,981	495,410	510,273
* Investment Interest	361,159	174,926	174,926	105,790	97,917	91,142
* Sale of Equipment	239,749	615,771	615,771	454,862	229,035	154,929
* Other Miscellaneous Revenues	233,792	127,359	127,359	198,847	204,812	210,957
* Vehicle Rental Revenues	6,563,175	6,701,158	6,701,158	6,132,207	6,417,491	6,618,328
* Personal Property & Fixed Assets Revenues	264,302	324,823	324,823	482,553	497,030	511,940
<b>Total Revenues <sup>4</sup></b>	<b>8,277,367</b>	<b>8,353,792</b>	<b>8,353,792</b>	<b>7,855,240</b>	<b>7,941,695</b>	<b>8,097,568</b>
<b>Expenditures</b>						
* Operating and Maintenance	(4,834,730)	(6,062,756)	(6,062,756)	(6,272,912)	(6,461,099)	(6,654,932)
* Capital Equipment Replacement	(1,616,060)	(5,131,425)	(5,131,425)	(3,790,518)	(1,908,623)	(1,291,074)
* Debt Service - Core Financial	(58,539)	(73,297)	(73,297)	(50,908)	(58,511)	(58,529)
* Personal Property & Fixed Assets	(305,268)	(371,424)	(371,424)	(421,442)	(504,765)	(519,908)
* 2002-2003 Carryover Encumbrances			(1,093,336)			
<b>Total Expenditures</b>	<b>(6,814,596)</b>	<b>(11,638,902)</b>	<b>(12,732,238)</b>	<b>(10,535,780)</b>	<b>(8,932,998)</b>	<b>(8,524,443)</b>
<b>Estimated Underexpenditures</b>						
<b>Other Fund Transactions</b>						
*						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	10,843,850	3,622,003	6,465,404	3,784,864	2,793,561	2,366,686
<b>Reserves &amp; Designations</b>						
* Allowance for Inventory	(1,114,128)	(1,322,390)	(1,322,390)	(1,362,062)	(1,402,924)	(1,445,011)
* Contingency for Capital Improvement	(248,321)	(251,464)	(251,464)	(235,657)	(238,251)	(242,927)
* 2002-2003 Carryover Encumbrances	(1,093,336)					
* Non-rep Class Comp Reserve		(271,655)	(328,033)			
<b>Total Reserves &amp; Designations</b>	<b>(2,455,785)</b>	<b>(1,845,509)</b>	<b>(1,901,887)</b>	<b>(1,597,719)</b>	<b>(1,641,174)</b>	<b>(1,687,938)</b>
<b>Ending Undesignated Fund Balance</b>	8,388,065	1,776,494	4,563,517	2,187,145	1,152,386	678,747
<b>Projected Fleet Replacement Cost (PFRC) <sup>5</sup></b>	29,786,719	31,735,888	31,735,888	31,048,207	31,669,171	32,302,555
<b>Percent of PFRC</b>	28%	6%	14%	7%	4%	2%
<b>Target Fund Balance - 10% of PFRC</b>	<b>2,978,672</b>	<b>3,173,589</b>	<b>3,173,589</b>	<b>3,104,821</b>	<b>3,166,917</b>	<b>3,230,255</b>
<b>Target Fund Balance - 20% of PFRC</b>	<b>5,957,344</b>	<b>6,347,178</b>	<b>6,347,178</b>	<b>6,209,641</b>	<b>6,333,834</b>	<b>6,460,511</b>

### Financial Plan Notes:

<sup>1</sup> 2002 Actuals are from the 2002 CAFR.

<sup>2</sup> 2003 Estimated is based on annualized revenue & expenditure report.

<sup>3</sup> 2005 and 2006 Projected are based on the following assumptions:

- Assumes 2.25% annual percentage rate in 2004, 3.3% in 2005 and 4.15% in 2006 on investment earnings.
- Assumes sale of equipment is 12% of annual capital expenditures.
- Assumes 3% annual increase in miscellaneous revenues as well as in operating and maintenance costs.
- Capital expenditures are based on replacement schedule based on established replacement standards for each type of vehicle.
- Allowance for inventory is equal to inventory value at the beginning of each year per CAFR. Estimated to increase 3% per year.
- Contingency for capital improvement is estimated at 3% of annual revenues.

<sup>4</sup> Total revenue based on 2002 CAFR minus the gain (loss/depreciation) on disposal of capital assets

<sup>5</sup> Target Fund Balance, as recommended by the County Auditor, is equal to a range of 10% to 20% of the Projected Replacement Cost of the Fleet (PFRC).

## COUNCIL ADOPTED BUDGET

*Council made no changes to the 2004 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Wastewater Equipment Rental & Revolving 5441/0137**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	1,838,528	0.00	0.00
<b>PE</b>		Status Quo **	9,791	0.00	0.00
		<b>Status Quo Budget</b>	<b>1,848,319</b>	<b>0.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Revenue Backed</b>					
RB01	Vehicle/Equipment Replacement Above PSQ	335,404	0.00	0.00	
RB02	Vehicle/Equipment Operating & Maintenance Program	111,554	0.00	0.00	
		<b>446,958</b>	<b>0.00</b>	<b>0.00</b>	
<b>Technical Adjustment</b>					
TA23	WWT ER&R Revenue	0	0.00	0.00	
TA45	DOT Director's Office	7,248	0.00	0.00	
		<b>7,248</b>	<b>0.00</b>	<b>0.00</b>	
<b>Central Rate Adjustments</b>					
CR05	Current Expense Overhead Adjustment	21,255	0.00	0.00	
CR07	Technology Services Operations & Maintenance Charge	(1,425)	0.00	0.00	
CR08	Technology Services Infrastructure Charge	(3,518)	0.00	0.00	
CR22	Long Term Leases	1,213	0.00	0.00	
CR25	Financial Services Charge	2,363	0.00	0.00	
CR36	Property Services Lease Administration Fee	19	0.00	0.00	
CR47	Finance Payroll Projects	(14)	0.00	0.00	
		<b>19,893</b>	<b>0.00</b>	<b>0.00</b>	
<b>2004 Adopted Budget</b>		<b>2,322,418</b>	<b>0.00</b>	<b>0.00</b>	

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Wastewater ER&R Fund**

#### **Revenue Backed Adjustments**

**Vehicle Equipment Replacement—\$335,404.** The budget authority necessary to replace vehicles in 2004 will increase by \$335,404. While agency contributions to Wastewater ER&R are relatively consistent from year to year the amount of budget authority necessary to purchase vehicles may vary considerably on an annual basis. This variability is a function of the number of vehicles that reach the end of their life cycle in any particular year.

**Operating & Maintenance Program – Vehicles/Equipment – \$111,554.** The costs for operations and vehicle maintenance are proposed to increase by \$111,554. The primary reason for this increase is due to a more accurate allocation of central rates among the three funds administered by Fleet Administration.

#### **Technical Adjustments**

**DOT Administration Cost Allocation – \$7,248.** This adjustment is based on the 2004 allocation of DOT Director's Office costs to the DOT divisions (Transit, Road Services, Fleet and Airport). The Wastewater Equipment Repair and Replacement fund pays for 2.5% of the Director's Office costs.

#### **Central Rates**

**Allocation of Central Rates – (\$19,893).** There is a net increase in the central rate charges by the amount of \$19,893.

## PHYSICAL ENVIRONMENT PROGRAM PLAN

### Wastewater Equipment Rental Revolving Fund/5441

	2002 Actual <sup>1</sup>	2003 Adopted	2003 Estimated <sup>2</sup>	2004 Adopted	2005 Projected <sup>3</sup>	2006 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	2,865,286	2,450,550	3,777,762	3,783,517	3,301,459	2,824,010
<b>Revenues</b>						
* Investment Interest	117,574	82,581	82,581	72,643	93,874	109,847
* Sale of Equipment	13,586	122,282	122,282	155,823	158,721	97,043
* Other Miscellaneous Revenues	2,342	15,000	15,000	15,000	15,450	15,914
* Vehicle Rental Revenues	1,604,088	1,690,603	1,690,603	1,596,894	1,628,832	1,661,409
<b>Total Revenues <sup>4</sup></b>	<b>1,737,591</b>	<b>1,910,466</b>	<b>1,910,466</b>	<b>1,840,360</b>	<b>1,896,877</b>	<b>1,884,212</b>
<b>Expenditures</b>						
* Operating and Maintenance	(495,813)	(615,707)	(615,707)	(764,193)	(787,119)	(810,732)
* Capital Equipment Replacement	(329,302)	(1,222,821)	(1,222,821)	(1,558,225)	(1,587,207)	(970,432)
* 2002 - 2003 Carryover Encumbrances			(66,183)			
<b>Total Expenditures</b>	<b>(825,114)</b>	<b>(1,838,528)</b>	<b>(1,904,711)</b>	<b>(2,322,418)</b>	<b>(2,374,326)</b>	<b>(1,781,164)</b>
<b>Estimated Underexpenditures</b>						
<b>Other Fund Transactions</b>						
* Transfer of capital funds						
* Other Fund Transactions						
<b>Total Other Fund Transactions</b>	0	0	0	0	0	0
<b>Ending Fund Balance</b>	<b>3,777,762</b>	<b>2,522,488</b>	<b>3,783,517</b>	<b>3,301,459</b>	<b>2,824,010</b>	<b>2,927,058</b>
<b>Reserves &amp; Designations</b>						
* Allowance for Inventory	(1,518)	(1,564)	(1,564)	(1,610)	(1,659)	(1,709)
* Contingency for Capital Improvement	(52,128)	(57,314)	(57,314)	(55,211)	(56,906)	(56,526)
* 2002-2003 Carryover Encumbrances	(66,183)					
<b>Total Reserves &amp; Designations</b>	<b>(119,829)</b>	<b>(58,878)</b>	<b>(58,878)</b>	<b>(56,821)</b>	<b>(58,565)</b>	<b>(58,235)</b>
<b>Ending Undesignated Fund Balance</b>	<b>3,657,934</b>	<b>2,463,610</b>	<b>3,724,639</b>	<b>3,244,638</b>	<b>2,765,444</b>	<b>2,868,822</b>
<b>Projected Fleet Replacement Cost (PFRC) <sup>5</sup></b>	<b>15,266,970</b>	<b>15,864,973</b>	<b>15,864,973</b>	<b>15,340,854</b>	<b>15,647,671</b>	<b>15,960,625</b>
<b>Percent of PFRC</b>	24%	16%	23%	21%	18%	18%
<b>Target Fund Balance - 10% of PFRC</b>	<b>1,526,697</b>	<b>1,586,497</b>	<b>1,586,497</b>	<b>1,534,085</b>	<b>1,564,767</b>	<b>1,596,062</b>
<b>Target Fund Balance - 20% of PFRC</b>	<b>3,053,394</b>	<b>3,172,995</b>	<b>3,172,995</b>	<b>3,068,171</b>	<b>3,129,534</b>	<b>3,192,125</b>

**Financial Plan Notes:**

<sup>1</sup> 2002 Actuals are from the 2002 CAFR.

<sup>2</sup> 2003 Estimated is based on annualized revenue and expenditure report.

<sup>3</sup> 2005 and 2006 Projected are based on the following assumptions:

a) Assumes 2.25% annual percentage rate in 2004, 3.3% in 2005 and 4.15% in 2006 on investment earnings.

b) Assumes sale of equipment is 10% of annual capital expenditures.

c) Assumes 3% annual increase in miscellaneous revenues as well as in operating and maintenance costs.

d) Capital expenditures are based on replacement schedule based on established replacement standards for each type of vehicle.

e) Contingency for capital improvement is estimated at 3% of annual revenues.

<sup>4</sup> Total revenue based on 2002 CAFR minus the gain (loss/depreciation ) on disposal of capital assets

<sup>5</sup> Target Fund Balance, as recommended by the County Auditor, is equal to a range of 10% to 20% of the Projected Replacement Cost of the Fleet (PFRC).

## *COUNCIL ADOPTED BUDGET*

*Council made no changes to the 2004 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Airport 4290/0710**

Code / Item # /	Description	Expenditure	FTEs*	TLPs*	
<b>Program Area</b>		2003 Adopted	10,404,357	52.50	2.00
<b>PE</b>		Status Quo **	558,357	0.00	0.00
		<b>Status Quo Budget</b>	<b>10,962,714</b>	<b>52.50</b>	<b>2.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>					
<b>Administrative Service Reductions</b>					
AS01	ARFF Reduction of one FTE & increase for supplies.	90,625	0.00	0.00	
		<b>90,625</b>	<b>0.00</b>	<b>0.00</b>	
<b>Program Change</b>					
PC01	FTE re-orgainzation	0	0.00	0.00	
		<b>0</b>	<b>0.00</b>	<b>0.00</b>	
<b>Technical Adjustment</b>					
TA01	Administration Re-Organization	(220,693)	0.00	0.00	
TA02	Planning Unit Re-Organization	38,153	0.00	0.00	
TA03	Operations and Compliance Re-Organization	137,218	0.00	0.00	
TA04	Property Management Re-Organization	137,978	0.00	0.00	
TA05	Community Relations & Education Re-Organization	44,325	0.00	0.00	
TA06	Engineering Re-Organization	(673,835)	0.00	0.00	
TA07	Maintenance Re-Organization	584,503	0.00	0.00	
TA08	Opportunity Skyway Re-Organization	0	0.00	0.00	
TA50	Revenue Adjustment	0	0.00	0.00	
		<b>47,649</b>	<b>0.00</b>	<b>0.00</b>	
<b>Central Rate Adjustments</b>					
CR01	Flexible Benefits Charge	(1,045)	0.00	0.00	
CR05	Current Expense Overhead Adjustment	41,416	0.00	0.00	
CR07	Technology Services Operations & Maintenance Charge	(2,844)	0.00	0.00	
CR08	Technology Services Infrastructure Charge	(221)	0.00	0.00	
CR09	Geographic Information Systems Charge	(26,848)	0.00	0.00	
CR11	Telecommunications Services	(4,391)	0.00	0.00	
CR12	Telecommunications Overhead	186	0.00	0.00	
CR15	Insurance Charges	17,711	0.00	0.00	
CR16	Radio Access	(9,572)	0.00	0.00	
CR17	Radio Maintenance	(4,183)	0.00	0.00	
CR19	Radio Reserve Program	(8,393)	0.00	0.00	
CR20	Prosecuting Attorney Civil Division Charge	(25,031)	0.00	0.00	
CR21	Debt Service Adjustment	10,538	0.00	0.00	
CR25	Financial Services Charge	4,636	0.00	0.00	
CR26	Retirement Rate Adjustment	(41,402)	0.00	0.00	
CR31	Cell Phone and Pager Services	(1,464)	0.00	0.00	
CR39	COLA Adjustment	(649)	0.00	0.00	
CR45	Transfer to Risk Abatement Fund	170,000	0.00	0.00	

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Airport 4290/0710**

<b>Code / Item # /</b>	<b>Description</b>	<b>Expenditure</b>	<b>FTEs*</b>	<b>TLPs*</b>
CR46	Countywide Strategic Technology Projects	61,111	0.00	0.00
CR47	Finance Payroll Projects	7,052	0.00	0.00
		<b>186,607</b>	<b>0.00</b>	<b>0.00</b>
	<b>2004 Adopted Budget</b>	<b>11,287,595</b>	<b>52.50</b>	<b>2.00</b>

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVIDED THAT:

The airport division of the department of transportation shall submit for council review and approval by motion a consultant report evaluating the provisions of aircraft rescue and firefighting (ARFF) services at the airport and security services currently provided. The report shall be submitted to the council by May 15, 2004. The report shall evaluate firefighting service levels and costs and compliance with current and pending Federal Aviation Administration (FAA) regulatory requirements (FAR Part 139) and current security levels and costs and compliance with the Department of Homeland Security (DOH) and

Transportation Security Administration (TSA) regulatory requirements currently in effect, or to be promulgated, that are applicable to this category and class of King County International Airport. The consultant shall make recommendations on the appropriate level of fire protection and security for the airport and estimate costs associated with these service levels. The consultant should benchmark the recommendations against comparable services at similar airports.

The consultant report and motion required to be submitted by this proviso must be filed in the form of 15 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff of the transportation committee or its successor.



## PHYSICAL ENVIRONMENT PROGRAM PLAN

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### **Airport**

#### **Program Changes**

**Airport Rescue & Fire Fighting (ARFF) - \$90,625:** This change reflects an increase of 0.3 of a captain in the ARFF unit, giving the unit one full time captain. One vacant position is removed, leaving the unit at one captain, three sergeants and 14 deputies. Contract inflation and supplies provided by the Airport to the ARFF are also included.

#### **Technical Adjustments**

Organizational changes proposed by new management at the Airport comprise most of the technical adjustments included in the 2004 Proposed Budget. The proposed reorganization creates three new organizational units to better reflect the separate functions within the Airport. The new organization units are: Planning, Operations and Compliance and Property Management. The budget proposed for each new unit is transferred from existing organization units. The proposed reorganization does not result in increased FTE or costs as staff have been moved from existing units into the new units. The non-labor component of the reorganization is listed below for each of the seven organizational units at the Airport. The net impact of the non-labor changes is \$47,649.

#### **Reorganization Technical Adjustments: Non-Labor Budget**

**Administration Reorganization - \$(220,693):** This change item reduces various accounts to compensate for final revenue projections being lower than anticipated and an increase in central rates.

**Planning Reorganization - \$38,153:** Included is \$20,000 to develop a business plan for economic development.

**Operations & Compliance Reorganization - \$137,218:** The FAA is expected to introduce new operations & compliance regulations which will require tracking separately. The budget authority is being moved from the Administration unit.

**Property Management Reorganization - \$137,978:** Included is an increase for a property management marketing consultant and for legal services. The remaining budget is moved from the administrative and maintenance units.

**Community Relations & Education Reorganization - \$44,325:** This adjustment changes the name of the organizational unit 'Opportunity Skyway' to better reflect the new functions added to the unit. The increase reflects functions previously in administration, such as educational printing costs.

**Engineering Reorganization - \$(673,835):** This adjustment moves budget authority that is more appropriately recorded in other units. These include electricity, water charges and utility charges.

**Maintenance Reorganization - \$584,503:** This change item adds budget authority from other units. It also includes an increase for electricity as a major building will be reopened in late 2003. Significant reductions are also made in maintenance to compensate for higher than anticipated central rates and lower revenues.

**Revenues - \$583,297:** Lease revenue is forecast to increase significantly in 2004 due to a rate increase implemented during 2003. Landing fees and fuel flowage fee revenue are likely to continue at 2003 levels. The financial plan includes fee increases in 2005 and 2008. Due to a reduction in fund balance, interest earnings are lower than initially projected.

**Central Rates - \$186,607:** The 20 central rates applicable to the Airport include reductions and increases. The most significant increases are in the Risk Abatement Fund at \$170,000 and OIRM at \$61,111. The most significant decrease is in retirement at \$(41,402).

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Airport Fund/4290**

	2002 Actual <sup>1</sup>	2003 Adopted	2003 Estimated <sup>2</sup>	2004 Adopted	2005 Projected <sup>3</sup>	2006 Projected <sup>3</sup>
<b>Beginning Fund Balance</b>	<b>4,734,747</b>	<b>4,532,319</b>	<b>3,746,374</b>	<b>2,226,606</b>	<b>1,850,842</b>	<b>1,471,820</b>
<b>Revenues</b>						
Operating	8,835,528	8,949,738	9,429,930	10,530,689	10,526,051	11,108,780
Interest	282,548	342,507	134,517	98,952	100,812	96,594
<b>Total Revenues</b>	<b>9,118,076</b>	<b>9,292,245</b>	<b>9,564,447</b>	<b>10,629,641</b>	<b>10,626,863</b>	<b>11,205,374</b>
<b>Expenditures</b>						
Operating	(8,011,875)	(8,073,844)	(8,073,844)	(8,847,560)	(8,831,590)	(8,796,129)
ARFF	(2,094,575)	(2,330,513)	(2,330,513)	(2,440,035)	(2,501,369)	(2,598,415)
Encumbrance carryover			(79,858)			
Target Reduction					250,000	250,000
<b>Total Expenditures</b>	<b>(10,106,450)</b>	<b>(10,404,357)</b>	<b>(10,484,215)</b>	<b>(11,287,595)</b>	<b>(11,082,959)</b>	<b>(11,144,544)</b>
<b>Estimated Underexpenditures</b>		260,109		282,190	277,074	278,614
<b>Other Fund Transactions</b>						
Transfer to CIP		(600,000)	(600,000)		(200,000)	(200,000)
<b>Total Other Fund Transactions</b>		(600,000)	(600,000)		(200,000)	(200,000)
<b>Ending Fund Balance</b>	<b>3,746,373</b>	<b>3,080,316</b>	<b>2,226,606</b>	<b>1,850,842</b>	<b>1,471,820</b>	<b>1,611,264</b>
<b>Reserves &amp; Designations</b>						
Museum of Flight	(1,105,970)	(1,004,593)	(988,625)	(866,978)	(737,483)	(599,635)
Class Compensation		(200,000)				
Lawsuit Reserve				(110,000)		
Encumbrance carryover	(79,858)					
<b>Total Reserves &amp; Designations</b>	<b>(1,185,828)</b>	<b>(1,204,593)</b>	<b>(988,625)</b>	<b>(976,978)</b>	<b>(737,483)</b>	<b>(599,635)</b>
<b>Ending Undesignated Fund Balance</b>	<b>2,560,545</b>	<b>1,875,723</b>	<b>1,237,981</b>	<b>873,864</b>	<b>734,337</b>	<b>1,011,629</b>
<b>Target Fund Balance <sup>4</sup></b>	<b>911,808</b>	<b>929,225</b>	<b>956,445</b>	<b>1,062,964</b>	<b>1,062,686</b>	<b>1,120,537</b>

**Financial Plan Notes:**

- <sup>1</sup> 2002 Actuals provided by Finance department
- <sup>2</sup> 2003 Estimated is based on year to date expenditures
- <sup>3</sup> 2005 and 2006 projections are based on prior year actuals
- <sup>4</sup> Target fund balance is equal to 10% of revenues

***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2004 Executive Proposed Budget.*

PHYSICAL ENVIRONMENT PROGRAM PLAN

Physical Environment Fund Transfers 0010/0697

Code / Item # /	Description	Expenditure	FTEs*	TLPs*
<b>Program Area</b>	2003 Adopted	3,001,968	0.00	0.00
<b>PE</b>	Status Quo **	(553,836)	0.00	0.00
	<b>Status Quo Budget</b>	<b>2,448,132</b>	<b>0.00</b>	<b>0.00</b>
	<b>Contra</b>	500,000		
<i>Detail below shows crosswalk from 2003 adopted to 2004 adopted.</i>				
<b>Administrative Service Reductions</b>				
AS02	Director's Office Target Reduction	(427,782)	0.00	0.00
AS03	Building Services Division (BSD) Manager's Office	75,000	0.00	0.00
AS04	Fire Marshal Administration	(75,000)	0.00	0.00
AS05	Increase Arson Investigation support	49,000	0.00	0.00
AS06	Reduce Code Enforcement [CX] support	(121,218)	0.00	0.00
		<b>(500,000)</b>	<b>0.00</b>	<b>0.00</b>
<b>Program Change</b>				
PC01	Evergreen Pool	294,655	0.00	0.00
PC02	Renton Pool	441,670	0.00	0.00
PC03	Tahoma Pool	455,027	0.00	0.00
PC04	South Utility Mow Crew	64,733	0.00	0.00
PC05	Resource Area V	39,140	0.00	0.00
PC06	Evergreen District	426,430	0.00	0.00
PC07	Green River District	678,417	0.00	0.00
PC08	Snoqualmie District	139,472	0.00	0.00
PC09	Resource Area II	20,317	0.00	0.00
PC10	Resource Area IV	33,093	0.00	0.00
PC11	Overhead/Int Svcs Allocated	429,128	0.00	0.00
		<b>3,022,082</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>				
CR35	Underexpenditure (1.25%)	(62,128)	0.00	0.00
		<b>(62,128)</b>	<b>0.00</b>	<b>0.00</b>
<b>Council Changes</b>				
CC01	Fire Marshal Education Programs DDES	100,000	0.00	0.00
CC02	One Code Enforcement Officer DDES	150,000	0.00	0.00
		<b>250,000</b>	<b>0.00</b>	<b>0.00</b>
	<b>2004 Adopted Budget</b>	<b>5,658,086</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* Status Quo includes revised 2003 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Physical Environment General Fund Transfers**

The 2004 Executive Proposed budget includes General Fund Transfers to the Parks and DDES fund.

#### **Parks Transfer Additions**

**Urban Growth Area (UGA) Funding - \$3,022,082.** Parks is transitioning from a CX agency to a Special Revenue Fund in 2004. The new fund will be funded primarily by levy proceeds. The only remaining CX funding will be an annual CX transfer to support the costs of operating local parks, pools, and facilities in the UGA. The CX transfer includes UGA funding for:

*Evergreen Pool – \$294,655*  
*Renton Pool – \$441,670*  
*Tahoma Pool – \$455,027*  
*South Utility Mow Crew – \$64,733*  
*Resource Area V – \$39,140*  
*Evergreen District – \$426,430*  
*Green River District – \$678,417*  
*Snoqualmie District – \$139,472*  
*Resource Area II – \$20,317*  
*Resource Area IV – \$33,093*  
*Overhead/Internal Services Allocated – \$429,128*

#### **DDES Fund Transfer Reduction**

**Director's Office Target Reduction – (\$427,782).** DDES will now fund their long-range planning positions from permit fees, rather than from CX transfer dollars.

**Fire Marshall Admin – (\$75,000).** The Fire Marshal position in DDES is transferred from the Director's office to the Building Services Division Manager's Office.

**Reduce Code Enforcement – (\$121,218).** Code Enforcement activities will be managed to the level of funding available and will focus on the most egregious violations reported or occurring.

#### **DDES Fund Transfer Additions**

**Building Services Division Manager's Office – \$75,000.** The Fire Marshal position in DDES is transferred from the Director's office to the Building Services Division Manager's Office.

**Increase Arson Investigation – \$49,000.** A small inflationary increase, related to salaries and benefits within the Arson Investigation unit was accommodated.

#### **Technical Adjustments**

**1.25percent Underexpenditure Requirement – (\$62,128).** DDES underexpenditure was adjusted by \$6,250 and Parks was adjusted by (\$37,776).

### ***COUNCIL ADOPTED BUDGET***

*The Council added \$100,000 for Fire Marshall Education Programs at DDES, as well as \$150,000 for one Code Enforcement Officer at DDES.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Physical Environment  
Program Area**

	2002 Adopted		2003 Adopted		2004 Adopted	
	Expenditures	FTEs	Expenditures	FTEs	Expenditures	FTEs
<b>Development and Environmental Services</b>						
DEVELOPMENT & ENVIRONMENT SVCS	35,506,913	337.00	29,855,535	249.50	30,940,462	241.50
	<b>35,506,913</b>	<b>337.00</b>	<b>29,855,535</b>	<b>249.50</b>	<b>30,940,462</b>	<b>241.50</b>
<b>Natural Resources</b>						
PARKS & RECREATION/CJ	414,969	3.00	434,547	3.00	0	0
PARKS & RECREATION	25,566,341	238.47	16,381,008	153.93	0	0
PARKS & RECREATION 2004 LEVY	0	0	0	0	19,356,220	159.93
WASTEWATER TREATMENT DIVISION	92,044,850	575.70	84,440,046	579.70	84,640,000	596.60
SW POST CLOSURE LF MAINT	2,735,095	0	3,366,549	0	6,416,590	0
RIVER IMPROVEMENT	3,446,958	12.50	3,597,791	11.50	4,454,083	11.50
SURFACE WATER MGT FUND	38,962,638	346.60	37,975,779	337.39	39,467,670	338.10
RURAL DRAINAGE	4,288,940	0	4,680,378	0	4,477,848	0
NOXIOUS WEED FUND	949,173	6.00	1,081,743	6.00	1,097,324	6.00
YOUTH SPORTS FAC GRANT FUND	731,819	1.00	652,040	1.00	654,451	1.00
INTERCOUNTY RIVER IMPROVEMENT	49,484	0	50,096	0	48,849	0
SOLID WASTE OPERATING	88,481,420	461.55	87,646,230	477.38	90,882,077	405.43
DNRP GIS INTERNAL SVC FUND	3,258,335	28.00	3,325,335	31.00	3,398,884	31.00
WQ FUND CAPITAL TRANSFERS	19,580,000	0	34,821,000	0	0	0
	<b>280,510,022</b>	<b>1,672.82</b>	<b>278,452,542</b>	<b>1,600.90</b>	<b>254,893,996</b>	<b>1,549.56</b>
<b>Transportation</b>						
STORMWATER DECANT PRGM	596,783	0	524,449	0	514,818	0
ROADS	60,049,264	601.70	60,779,590	605.70	63,955,707	596.70
PUBLIC TRANSPORTATION	378,548,339	3,708.49	334,495,008	3,725.26	346,469,837	3,705.69
AIRPORT	12,223,441	52.50	10,404,357	52.50	11,287,595	52.50
TRANSIT REVENUE FLEET REPL	7,480,658	0	9,950,151	0	13,270,763	0
WTR POLUTN CNTRL EQPT	2,267,470	0	1,838,528	0	2,322,418	0
PUBLIC WORKS EQUIP RENTAL	10,009,555	51.00	11,638,902	53.00	10,535,780	54.00
MOTOR POOL EQUIP RENTAL	10,032,412	21.00	11,787,046	21.00	9,099,399	21.00
	<b>481,207,922</b>	<b>4,434.69</b>	<b>441,418,031</b>	<b>4,457.46</b>	<b>457,456,317</b>	<b>4,429.89</b>
<b>Total Physical Environment</b>	<b>797,224,857</b>	<b>6,444.51</b>	<b>749,726,108</b>	<b>6,307.86</b>	<b>743,290,775</b>	<b>6,220.95</b>

