

Getting the Planning Process Started

Each of the Committees that are formally involved in the Master Plan process is being asked to engage in a series of conversations at its regular or specially scheduled public meetings. These conversations are designed to elicit the Committees' collective views on the major issues and challenges facing us as we begin make choices about our future.

Committees are asked to discuss these issues and challenges from several perspectives as described on the accompanying page under the heading "Task 1: Key Issues and Challenges." The results of this first "Charge to the Committees" will provide the context for dialogue among the Committees and with the public - a context that, inevitably, will be revisited, re-examined, and refined and the process moves forward.

Committee responses should be documented in a written report not to exceed two-to-three pages, in bulleted format (double-spaced is fine). These reports will be posted on the MasterPlan Concord website [www.masterplanconcord.org] to provide a starting point for soliciting broader public input. They will also serve as the starting point for a community-wide forum and discussion to be held on November 15, 2003.

Task 1: Identifying Key Issues and Challenges

This exercise is designed to begin the dialog about key issues. Do not feel that your Committee must come up with a final list of key issues. It is expected that the key issues and ideas will evolve over the next year. Please provide responses to the following questions from the perspective of your whole Committee to the Planning Department by **November 6, 2003**.

- Question 1: As Concord begins to prepare a new Master Plan, what are some of the key issues in your Committee's area of responsibility that need to be addressed?
[Response not to exceed two bullet-pointed pages.]
- Question 2: What information or resources will your Committee need (that you do not currently have) as you seek solutions to the issues and challenges outlined in response to Question 1? Which city Committees, Commissions, or Departments have this information? Which city Committees etc. are working with overlapping issues or in overlapping areas?
[Response should describe the needed information or resource, and include the names of Committees, Commissions, and/or Departments. Total need not exceed ½ page of bullet points.]
- Question 3: What do you see as the major issues and challenges to be addressed by the Master Plan that are not directly within your Committee's area of responsibility?
[Response not to exceed ½ page of bullet points.]