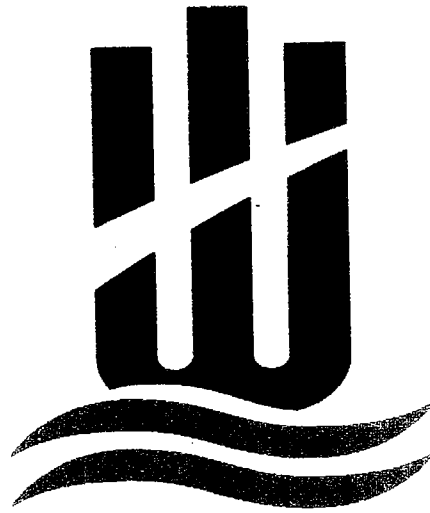


City of Wichita

June 2004



*Department Head
and CMO Staff*

City of Wichita



Department/ Division Head Biographies



[REDACTED]

**Development Assistance Center Director
City Manager's Office, 9 years**

Job Description: As Director of the Development Assistance Center, [REDACTED] is responsible for the creation and implementation of major customer service improvements to benefit the real estate development community. During her nine-year tenure as the City's first director of the Development Assistance Center, staff has developed and implemented major changes in the City's development review processes including reducing by at least one-third the time required to review construction projects and issue permits while simultaneously improving customer service provided by all development departments. In addition, [REDACTED] serves as a liaison for developers and provides oversight and management of large public/private partnerships and other special projects for the City Manager.

Education: [REDACTED] received her Bachelor of Arts in Journalism and Communications from [REDACTED] and subsequently her Masters in Educational Administration from [REDACTED]. Additionally, [REDACTED] is a licensed Kansas Realtor and certified facilitator in the [REDACTED] and the [REDACTED].

Background: Prior to her position with the City of Wichita, [REDACTED] was Director of Communications and Public Relations for [REDACTED]. Her responsibilities included management of internal and external publications, development of strategies to market the school district, writing and hosting district television programs and serving as the district spokesperson. [REDACTED] was elected to the Board of Education of [REDACTED] and served from 1988-1992 and was Vice-President 1990-1991.

Key Projects:

- **Redevelopment Incentives for Core Area (1996):** Initiative to create, develop and initiate incentives to promote revitalization of the inner city. Staff along with community partners developed over 50 incentives which were implemented by the City Council.
- **Unilateral Annexations (1996+):** Develop community relations materials for property owners in areas to be annexed. Chair staff team who meet with property owners prior to annexation. Represent the City at County Commission hearings on five-year unilateral annexations.
- **Eaton Place redevelopment (1997-2001):** \$15.6 million public/private redevelopment of entire historic block in downtown business district; received many local, state and national awards. Project manager providing oversight of the project from property acquisition through tenant occupancy.
- **[REDACTED] Hospital redevelopment (2001-2002):** \$220 million hospital expansion project. Facilitated Wesley/neighborhood meetings to resolve rezoning issues and park relocation issues both of which were opposed by the neighborhood. Positive resolution reached for both partners.
- **Sidewalk Café Guidelines (2001):** Led committee that developed guidelines and approval processes for implementation of sidewalk cafes in Wichita. Approved and implemented by Council.
- **Wichita Ambassador Program (2002):** New and unique program to provide parking enforcement and hospitality/tourism services in downtown. Provided leadership for development and implementation of all program components.
- **Ethical Guidelines for Employees (2003):** Appointed by City Manager to convene committee responsible for the development of an ethics policy for employees. Policy implementation has been assigned to Personnel.
- **Heartland Preparedness Center (2004+):** \$37 million joint training facility initiated mid-1990s; involves coordinating/leading partnership between the City, County, [REDACTED] and [REDACTED].



[REDACTED]

Superintendent of the Office of Central Inspection General Government, 13 years

Job Description: As Superintendent of the Office of Central Inspection (OCI) for Wichita, Mr. [REDACTED] is responsible for review and issuance of all building construction and remodeling permits, including all related site design and land-use reviews; inspection of all construction work to assure compliance with minimum life safety, fire and construction codes; zoning and land-use enforcement (serving as the Zoning Administrator for the City of Wichita); sign permit review and issuance with related sign code enforcement; and oversight of neighborhood codes as related to the maintenance and upkeep of existing buildings and properties. Mr. [REDACTED] is also charged with creation and implementation of major customer service improvements to benefit the real estate development, building design and construction trades industry in Wichita, and with developing and enhancing partnerships between neighborhoods and OCI to ensure that neighborhood codes are effectively and efficiently enforced to ensure stable and improved neighborhood conditions.

During his 12-year tenure as the City's Superintendent of Central Inspection, staff has developed and implemented major changes in the City's development review processes including reducing by over one-third the time required to review construction projects and issue permits while simultaneously improving consistency, reliability and quality of review and inspection services. Significant enhancements to neighborhood code inspection and enforcement have also been implemented, including re-organization of staff and duties/job descriptions, implementation of Neighbor-to-Neighbor programs with neighborhood associations, implementation of neighborhood court liaison programs with neighborhood associations, administration and oversight of the very successful and popular neighborhood cleanup program, and 60%-80% increases in the numbers of neighborhood code enforcement cases initiated and *resolved* annually. Mr. [REDACTED] has also been instrumental in implementation of the Tidemark Permit*Plan development permit and code enforcement case tracking system, having served as interdepartmental project coordinator to implement the system, and to expand its use from OCI and the Planning Department to other departments (Police, Fire, Public Works, Water & Sewer), increasing development review and neighborhood code enforcement efficiencies between Departments.

Education: Mr. [REDACTED] received his Bachelor of Arts in Journalism and Psychology from [REDACTED], and subsequently worked on his M.B.A in business administration at [REDACTED]. He has also obtained his "Mini-M.B.A." at [REDACTED]. Mr. [REDACTED] is nationally certified in building and construction codes.

Background: Mr. [REDACTED] has 23 years experience in community development, housing, and building and neighborhood code administration/enforcement, having served as Director of Building, Zoning and Code Enforcement for [REDACTED]; as Community Development Specialist for [REDACTED]; as a community development and housing consultant with [REDACTED], working with cities and counties throughout [REDACTED] and [REDACTED]; and as a Community Development Specialist for the [REDACTED] in [REDACTED]. Mr. [REDACTED] has also served as President for [REDACTED], and [REDACTED]; Vice-President for Community Development, [REDACTED]; and as the 1st President of the [REDACTED] (2 Years).



Municipal Court, 26 ½ years

Municipal Court Supervisor Probation Office, 5 years

██████████ has been employed with the City of Wichita Municipal Court since 1977. She has served as a Municipal Court Supervisor over the Probation Office for five (5) years. Prior to this, Ms. ██████████ served as a Municipal Court Supervisor over the Warrant Office and served as a Probation Officer for over 16 years.

Ms. ██████████ supervises a Probation Office and Service Officers staff of (19), along with a contracting bailiff and guard staff of nine (9) for a total of 28 . The Probation Office is responsible for monitoring all defendants placed on Probation by the Municipal Court Judges. This office goals are to:

- Conduct pre-sentence investigations to assist the judges in sentencing decisions.
- Monitor defendants for compliance on probation conditions.
- Conduct follow-up investigations on probationers who fail to meet conditions of probation.
- Review the status of prisoners with judges.
- Collect restitution and forward to victims.
- Provide intervention counseling to drunk drivers through a 48 hour program called the Wichita Intervention Program. The program is held on weekends Friday through Sunday. The defendant pay a \$250 fee for the hotel, food, and intervention staff, this is done in lieu of serving 48 hours in jail for first offense D.U.I. offenders.

The Service Officers conduct Video Court and Transport prisoners to and from jail. The bailiff and guard staff supervises the metal detector for 3rd floor courtrooms and judges and also assist the Judges in any courtroom activity.

EDUCATION: ██████████ received her Bachelor of Science in Business Administration from ██████████. She is a member of the ██████████ and ██████████, she has attended numerous workshops throughout career on addiction and treatment.