**Amendment #1 to RFP Brownfields 2021/Audio Visual Management, Equipment and Production Services**

**Date of Issuance: 10/26/2020**

**Questions and Answers**

The following are answers to questions submitted through **10/23/2020.** Respondents are still encouraged to submit questions until the question deadline on 11/13/2020. ICMA will respond to questions on a weekly basis with final responses going online 11/16/2020.

1. Some of the equipment listed on the AV matrix is dated. We will substitute with the best option of recommended equipment. Can we record the explanation in column “E” of the matrix?

*Column E can be used to provide additional notes.*

1. We would like to respond to the virtual conference RFP. Should we include our response in the AV RFP, or wait until this RFP is posted? I ask this question due to your response requirements listed under Section 2, Question 7c.

*ICMA is not soliciting for a Virtual Conference RFP for the 2021 Brownfields Conference. Under Section 2, Question 7 c, please provide your general virtual capabilities.*

1. Prior to our Virtual RFP response, would it be possible to have a brief call to discuss the application outlined in the RFP?  We want to make sure we meet and answer the expectations outlined.

*Questions should be submitted in accordance with the instructions included in the RFP.*