



**Local Government Management Fellowship
Cities of Rehoboth Beach and Milford, Delaware
Anticipated Projects for the 2017-18**

- City Budget Document Preparation – Including working to update the annual process, improving presentation materials for monthly status reports and for use during budget hearings (Milford and Rehoboth Beach)
- Develop Format, Policy and Implement Regular Fee and Charge Review (Milford)
- Strategic Plan Implementation and Work Plan Development (Milford and Rehoboth Beach)
- Work Plan Reporting and Project Management (Milford)
- Developing Management Dashboards Aligned with Strategic Plan (Milford)
- Develop a Business Incubator Concept Project with Downtown Milford, Inc. (DMI) and the Greater Milford Chamber of Commerce – Including identification of funding support (Milford)
- Enhance Economic Development Marketing Materials and Website (Milford)
- Develop Social Media Policy and Develop a Proactive Social Media Campaign (Milford)
- Assist with Marketing and Communications related to Advanced Metering Infrastructure / Smart Meter Roll-out (Milford)
- Work with Downtown merchant group(s), Parks and Recreation and Public Works to Establish Adopt-A-Median or Bed Program and Volunteer Watering Program (Milford and Rehoboth Beach)
- Develop or Update to Financial Policies and Fiscal Plans – Including a 5-Year CIP (Milford and Rehoboth Beach)
- Preparing Requests for Proposals for Professional Services (Milford and Rehoboth Beach)
- Community-wide Survey Results Analysis (Milford and Rehoboth Beach)
- Grant Research and Writing (Milford and Rehoboth Beach)
- Award/Recognition Research and Submittals (Milford and Rehoboth Beach)
- Identifying discrepancies and inconsistencies within City Code layout (Rehoboth Beach)
- Updating City parking permit mailing to citizens and incorporating this into new financial software roll-out (Rehoboth Beach)
- Assisting utility billing department with software implementation (Rehoboth Beach)